

**West Lafayette Parks and Recreation
Park Board Minutes**

06/15/2020

The **Parks and Recreation Board** met Monday, June 15, 2020, 4:30 pm, virtually, via Microsoft Teams. Present at said meeting were Jim Pitoukkas, Brandt Patz, Linda Eales, Karen Springer, Pat Flannely and Park Board Attorney, Andy Gutwein. Kathy Lozano, Greg Mitchell, Chris Foley, Kevin Noe, Dan Dunten and Cheryl Kolb represented the department. Also present was City Council representatives, Gerald Thomas and Kathy Parker. Absent was staff member, John Muller.

Jim convened the Board at 4:31 pm.

Consent Agenda Items

Minutes – provided online

Staff Management Report

PROGRAMS:

Summer Day Care Camp – Camp is in its third week operating under the strict COVID-19 guidelines. Enrollment continues to rise weekly. The kids are having fun despite the altered agenda and safety restrictions.

Softball- Softball will begin on Monday June 18. Men's and Coed softball each have eight teams signed up for a shortened season on modified rules as prescribed by the CDC.

Tennis – Tennis lessons have begun with a modified format.

MUNICIPAL POOL – After some anxious moments, due to some pretty significant maintenance concerns, the Municipal Pool will open with a COVID-19 modified schedule and rules on Monday, June 22, 2020.

LILLY NATURE CENTER: Closed until after Labor Day. Volunteers are providing online stories and activities.

PARK MAINTENANCE:

Keeping our parks clean and attractive takes hard work and diligence. Aside from normal activities like mowing, cleaning and mulching our parks department accomplished the following list of projects in the past month:

Mowing – all caught up and maintaining

Municipal Pool – Temporarily repaired leak – will need to do permanent repair in September after the season.

Softball Field - Safety net installed

Parks and Trails - Addressing planting beds

Claims – provided online

Linda motioned to approve the Consent Agenda Items as presented. Karen seconded the motion, and the motion carried.

Old Business

West Lafayette Wellness Center/City Hall Update

- Kathy reported the Wellness Center project is still on time and under budget. The construction changes daily. We'll have to schedule another tour soon. She also noted that every time she goes in, it looks smaller because the walls are all going up, and it's very exciting. At the RDC meeting, July 15, we are expected to sign the contract for the fitness equipment.
- Kathy also reported at City Hall, the staircase has gone in and it is also moving right along.

We can expect to be in both of these facilities by the end of the year.

Cason Family Park Update

- Kathy reported at the RDC meeting, July 15, they are planning to release an RFP to hire an owner's representative to oversee the design and construction of Cason Family Park, along with the Salisbury Trail. The trail will be the trail that connects the Wellness Center to City Hall. In July they will release the RFP to hire the firm that will draw up the construction documents of Phase I and Phase II of Cason Family Park.
- In the meantime, the Morris Schoolhouse volunteers are out at the site planting 1,000 sunflower seeds, so hopefully we'll see lots of sunflower plants by the end of the summer, which will brighten up the area and make it more palatable until we can build the park.

Wellness Center Membership Updates

Jim presented information regarding the rate structure for the Wellness Center. The consensus of the Board was that everything looks good with the proposed fee structure. The purpose today will be to make the information available for public comment, with expected voting of approval at the July Board meeting.

New Business

Special Event Request - **CANCELLED******

Field # 3 Use Agreement

Chris presented information regarding the Facility Use Agreement between the West Lafayette Board of Parks and Recreation and the West Lafayette Youth Baseball led by Justin Hartman, the West Lafayette High School Varsity Coach. The agreement is for them to use the field for their shortened season, with a one-time fee for the Term equal to \$10.00 per child participating with the League. Brandt motioned to approve the Use Agreement as presented. Karen seconded the motion, and the motion carried. Karen did ask for clarification if the Park Board Attorney reviewed the Use Agreement, which he had. Discussion followed.

West Lafayette School Board

- Karen reported the school corporations are busy trying to prepare for fall and what that is going to look like. The three county corporations, Tippecanoe, Lafayette and West Lafayette Superintendents have been in discussions with each another, trying to coordinate things for this fall. At the West Lafayette School Corporation there are committees at each of the schools working on plans and how they are going to implement everything. The goal is to announce everything to the public sometime in July.

Wabash River

- Kathy noted there isn't really anything new to report, other than they will be closing one side of the bridge, in order to attach the Promenade to the bridge, in the next month. So be looking for that, nearing completion of the Promenade.

Other

n/a

Adjourn

- Pat motioned to adjourn the meeting. Brandt seconded the motion, and the meeting adjourned at 4:41 pm.

Next Meeting Date

- The next Park Board meeting will be Monday, July 20, 2020, 4:30 pm, at the Happy Hollow Complex.

Presiding Officer

Secretary