

**West Lafayette Parks and Recreation
Park Board Minutes**

02/24/2020

The **Parks and Recreation Board** met Monday, February 24, 2020, 4:30 pm, at the Happy Hollow Complex. Present at said meeting were Jim Pitoukkas, Linda Eales, Brandt Patz, Pat Flannelly and Park Board Attorney, Andy Gutwein. Kathy Lozano, Greg Mitchell, Chris Foley, Kevin Noe, John Muller, Dan Dunten and Cheryl Kolb represented the department. Also present was City Council representatives, Gerald Thomas and Kathy Parker. Absent was Park Board member, Karen Springer.

Jim convened the Board at 4:30 pm.

Consent Agenda Items

Minutes – provided online initially, then at meeting

Staff Management Report

PROGRAMS:

City Hall Programs: City Hall programs continue with spring and summer fast approaching.

Lilly Nature Center Exhibits – Working with Purdue Exhibit Department on the designs for new displays and exhibits.

Indiana Parks & Recreation Association Conference – Served on the conference planning committee and gave three educational presentations.

Road Right-Of-Way Landscape Maintenance Contracts – Prepared the details for eight individual contracts for West Lafayette roads and working on soliciting quotes from landscape maintenance companies.

Riverside Skating Center: The Riverside Skating Rink has obtained two accessible skating sleds. The one adult and one child size sled will allow individuals with special needs to enjoy ice skating either by using their hand and a short paddle to propel themselves on the ice or have another skater skate with them by pushing. We are pleased to be able to offer this to make the rink available to everyone regardless of ability. The rink will remain open through March 8, weather permitting. Admission is \$5 and skate rental is \$3.

Park Maintenance:

Keeping our parks clean and attractive takes hard work and diligence. Aside from normal activities like mowing, cleaning and mulching, our Parks department accomplished the following list of projects in the past month:

- Lilly Nature Center restrooms received a much-needed refresh.
- Trail clean up and brush/invasive removal continues due to the seasonal weather.
- Beginning to plan for the opening of the Community Pool.

Claims – provided online initially, then at meeting.

Pat motioned to approve the Consent Agenda Items as presented. Linda seconded the motion, and the motion carried.

Old Business

West Lafayette Wellness Center/City Hall Update

- Kathy reported the Wellness Center project is on schedule, and budget. Walls for the pool are being poured. The committee met for the first time a couple of weeks ago to begin discussing programming. Once the weather improves, and the project is a little further along, a trip can be planned to see the facility. Kathy also reported they have interviewed 7 candidates for the Membership & Marketing Director. They will post the other two positions once they are finished with this one.
- Kathy also reported City Hall is on schedule, and the project is very impressive and fascinating to see. A trip there would be good also.
- Jim provided an update on the committee meeting. Jim noted we're just now starting to discuss the rates, such as how much we will charge for new memberships, if we will go with resident vs. non-resident, how we will handle sub-contractor relationships with our class providers, etc. It was a good opportunity for initial conversations to get organized so we can set our agendas moving forward. Kathy extended an invitation to Gerald Thomas and Kathy Parker to attend the meetings, noting the dates for the meetings were included in the packet.

Cason Family Park Update

- Kathy reported there is nothing new happening, other than heat and lights are on at Morris Schoolhouse. Discussion followed.

Wellness Center Program Committee

- Kathy reported the meeting dates for November and December were originally reported incorrectly. The information has been revised and the dates have been posted.

New Business

2020 Soccer Shots Facility Use Agreement

Greg presented information regarding the use of Cumberland Park for the Soccer Shots program for the 2020 soccer season. This is a continuing program from previous years. The organization is requesting use of Cumberland Park April 6 through June 1 (excluding May 25) on Mondays from 5:00 pm – 7:00 pm and April 14 through June 2 on Tuesdays from 4:40 pm – 7:00 pm. Brandt motioned to approve the Soccer Shots Facility Use Agreement as presented. Karen seconded the motion, and the motion carried.

West Lafayette School Board

- Karen reported there is no school for students this Friday, February 28. It is a Professional Development Day for teachers. The morning will be a corporation-wide presentation by Dr. Todd Whitaker speaking on Reimagining the Profession of Teaching. Building level professional development will occur in the afternoon.
- The cancelled ice/snow day will be made up on Monday, April 13.

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- This year's Golden Apple Awards Ceremony honoring 5 County-wide K-6 teachers will be hosted by WLIS (W.L. Intermediate School) on March 10. Three WLIS teachers are receiving the award this year – Katie Dodds/4th grade teacher, Sue Stan/5th grade teacher and Courtney Hollingsworth/6th grade teacher.

Wabash River

- Kathy reported work Riverfest planning is underway and is moving back to the West Lafayette side only. Discussion followed.

Other

- n/a

Adjourn

- Linda motioned to adjourn the meeting. Pat seconded the motion, and the meeting adjourned at 4:43 pm.

Next Meeting Date

- The next Park Board meeting will be Monday, March 23, 2020, 4:30 pm, at the Happy Hollow Complex.

Presiding Officer

Secretary