The Parks and Recreation Board met Monday, February 25, 2019, 4:30 pm, at the Happy Hollow Complex. Present at said meeting were Linda Eales, Jim Pitoukkas, Karen Springer, Brandt Patz, Pat Flannelly and Park Board Attorney, Andy Gutwein. Kathy Lozano, Greg Mitchell, Chris Foley, Dan Dunten and Cheryl Kolb represented the department. Council member, Gerald Thomas also attended. Absent was staff member Jon Munn and Kevin Noe.

Linda convened the Board at 4:31 pm.

Consent Agenda Items

Minutes – provided online initially, then at meeting

Staff Management Report

EMPLOYEE MILESTONES:
Maintenance Tech Tom James has announced his retirement in April of this year. He has been a long term valued employee of the Parks Department, and while we will wish him well, he will be missed.

Chris Foley has assumed supervision of the City Hall programs (formerly Morton Center Programs). The transition has been very smooth.

PROGRAMS:
City Hall Programs: Programs at City Hall are in full swing and operating smoothly. All instructors report that classes are operating well and appreciate their space in the new City Hall.

LILLY NATURE CENTER
Indiana Parks & Recreation Assoc. Conference
Dan Dunten served on the planning committee for this year’s state conference, then while in attendance, assisted with various events and programs including coordination of the First Time Attendee Reception.

State Parks & Recreation Award
A special Display Task Force committee has been instrumental in assisting with the addition of many new exhibits at the Lilly Nature Center. Based on all these improvements, the group was awarded the state Excellence in Exceptional Facility Design Award at the state conference.

Educational Video Production
Dan Dunten and his volunteers are currently working with a company to produce a video that explains the geological changes to this property from the last Ice Age (14,000 – 16,000 years ago) through today, while incorporating how the Celery Bog Nature Area received its name.

PARKS AND RECREATION
- The design phase of the Health and Wellness Center at City Hall continues.
- Cason Park Design also continues and is beginning to develop a theme for the park
- Work has begun for spring programming and planning for summer
Skating Rink
- The Skating Rink is open and operating thanks to the cold weather – attendance and revenue is up over the past two seasons.

### Daily Admissions:
#### 2018-19 YTD

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<tr>
<th>Session</th>
<th>Total Attendance</th>
<th>Revenue</th>
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<tbody>
<tr>
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<td>2264</td>
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### Daily Admissions:
#### 2017-18 Season

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<th>Session</th>
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<th>Revenue</th>
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<td><strong>$50,090.00</strong></td>
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Park Maintenance:
Keeping our parks clean and attractive takes hard work and diligence. Aside from normal activities like mowing, cleaning and mulching, our parks department accomplished the following list of projects in the past month:

- Construction of the Happy Hollow Playground is well on its way to completion.
- Parks have been working to empty both the Morton Center and the Parks Barn in preparation for the construction projects slated for commencing in April. Happy City Hall(ow)
Claims – provided online initially, then at meeting. Karen motioned to approve the Consent Agenda Items as presented. Pat seconded the motion, and the motion carried.

Old Business

Health and Wellness Center/City Hall Update
- Kathy noted we have Erik Carlson here, allowing him to provide a brief update, noting the bond element has been approved, so the project can continue moving forward. Erik also discussed where the process is with the Parks Maintenance facility.

Consideration of Special Request - Pottery
- Kathy noted Gail Johnston came to the last meeting to make a request. Since the last meeting, she submitted a Consideration of Special Request to host an event, using the pottery studio at Happy Hollow Complex. The event is for area residents to create a bowl on the wheel, or use a hand-built method, later donating those bowls to the YWCA Greater Lafayette’s Domestic Violence Intervention Program for their annual fundraiser, which supports the area’s only domestic violence shelter, along with a crisis hotline, educational outreach and other similar resources. The pottery event would take place on Saturday, March 9, 11:00 am – 4:00 pm, with approximately 30 – 60 attendees, open to the public, at no charge/costs to the attendees. The only change that needs to be made is to have the end time of the event set to 3:00 pm, the time the Happy Hollow Complex closes on Saturdays. Discussion followed. Karen motioned to approve the event, conditional that they change the end time to be prior to the closing time of 3:00 pm. Jim seconded the motion, and the motion carried.

New Business

Personnel
- Kathy presented the following information for Parks and Recreation staffing changes, effective April 1, 2019:
  - Elimination of the Morton Center Director Position
  - Elimination of Skating Center and Pool Manager Position
  - Elimination of Morton Administrative Assistant Position
  - Trails Manager Position maximum will be increased to $1,860.64 (same as Maintenance Tech 1)
  - Kevin Noe is being promoted to Recreation Director with a new biweekly salary of $1,923.08
  - John Muller is being promoted to Maintenance Tech 1 with a new biweekly salary of $1,625.85
Pat motioned to approve the changes to the personnel as presented. Brandt seconded the motion, and the motion carried.

Rowing Camp with Purdue Rowing
- Dave Kucik introduced himself, along with his staff. He explained the purpose of attending the meeting was to request introducing a youth rowing camp (1-week) to high school aged kids (ages 14-18). A description of the camp was provided, noting
more details will be worked out in future discussions. Discussion followed. A consensus of the Board was in favor of the proposed class.

**Celery Bog**
- Keith Kudelka introduced himself and informed the Board they have been playing hockey at the Celery Bog for four or more years, with others skating there for the past ten years or more. They are a loosely formed group of individuals that desire to play hockey in this area. Recently, calls have been placed to the police department from a concerned citizen(s), reporting them for playing hockey on the ice. Discussion followed. The Board will be looking into this and will take under advisement.

**Lafayette Bike Polo**
- Seema Warner, representing the Lafayette Bike Polo Club, provided an overview of her group’s history of the sport, noting they have requested April 13-14 for their event at the Riverside Skating Center. Today, she is requesting approval to have a food truck at this year’s event, along with selling t-shirts. In addition, bike parts would be available and sold by Virtuous Cycles. Discussion followed. Pat motioned to approve the request for the food truck, t-shirts and bike parts as presented. Brandt seconded the motion, and the motion carried.

**West Lafayette School Board**
- Karen reported spring break is coming up the week of March 11 – 15.

**Wabash River.**
- n/a

**Other**

Kathy reported we are extending the rink season by one week this year, noting the last day will be Sunday, March 10.

**Adjourn**
- Pat motioned to adjourn the meeting. Jim seconded the motion, and the meeting adjourned at 5:17 pm.

**Next Meeting Date**
- The next Park Board meeting will be Monday, March 18, 2019, 4:30 pm, at Happy Hollow Complex