The **Parks and Recreation Board** met Monday, November 19, 2018, 4:30 pm, at the Parks office. Present at said meeting were Linda Eales, Jim Pitoukkas, Brandt Patz, and Park Board Attorney, Andy Gutwein. Kathy Lozano, Chris Foley, Kevin Noe, Bess Witcosky, Dan Dunten and Cheryl Kolb represented the department. Council member, Gerald Thomas and Director of Development, Erik Carlson, also attended. Absent were Park Board members, Karen Springer and Pat Flannelly, along with staff member, Jon Munn.

Linda convened the Board at 4:33 pm.

**Consent Agenda Items**

**Minutes** – provided online initially, then at meeting

**Staff Management Report**

**EMPLOYEE MILESTONES:**
- Nothing new this month

**PROGRAMS:**

**Morton Community Center**
- All Morton programming for Winter Spring 2019 has been submitted and scheduled for our new location at Happy Hollow. Classes will begin on Jan. 14, 2019. New classes include a Pre-K program with Bricks 4 Kidz and children’s yoga for 5-8 year olds.

- Preparations are ongoing at Morton ahead of the move to Happy Hollow. Rental activity is slated to end by December 14 and programs will taper off until December 21, 2018.

**Lilly Nature Center**
- **Nature Center Displays – Phase II** - We had a couple meetings and finalized our priorities for the coming year. The main exhibit will involve a short video that explains the geological changes to the Nature Area from the last Ice Age through today, while incorporating how this property got its name. This will be shown on a TV monitor in a new wood cabinet that matches the other displays. We will also have 5 wall panels that depict the major changes that have occurred.

  **Diorama Refurbishing** - A quote was obtained from a professional display company to clean and restore our diorama that contains taxidermy animals and a wetland scene. The amount for this work was $14,000! The display curator from the Indiana State Museum was contacted and she came (for free) to help me and 6 volunteers totally re-do the exhibit. New plants were purchased from Hobby Lobby and the total cost was less than $100.

  **Educational Presentations** - Three talks were given to various groups relating to the Parks Department, Celery Bog Nature Area and the Lilly Nature Center.

**Road Right-Of-Way Maintenance** - Met with representatives from Brightview because there was a change in personnel that were assigned to work with me. We went over what needed to be completed this year, some areas that needed improved, and plans for the future.
Parks and Recreation
- The design phase of the Rec Center and the new community center at City hall is in full swing
- The new public art to be installed at Happy Hollow Park has arrived. Look for it to be installed and revealed at the ribbon cutting for the new playground and the Trail upgrades in the spring.

Skating Rink
- The Skating Rink is preparing for opening for the season – ice is being made right now
- Opening day scheduled for the day after Thanksgiving, weather permitting.

Park Maintenance
Keeping our parks clean and attractive takes hard work and diligence. Aside from normal activities like mowing, cleaning and mulching our parks department accomplished the following list of projects in the past month:
- Work on the Morris Schoolhouse continues with the help of over 20 volunteers – repairing the original plaster walls is the latest project
- Demolition has begun in preparation for building the new playground at Happy Hollow Park
- Shelter 1 improvements and ADA upgrades are ongoing at this time.
- Stream re-location at Happy Hollow is nearing completion
- Buttoning up parks and preparing for snow.

Claims – provided online initially, then at meeting.
Brandt motioned to approve the Consent Agenda Items as presented. Jim seconded the motion, and the motion carried.

Old Business

Recreation Center / Morton Community Center
- Kathy provided a brief update, noting a design for the Rec Center is available to see. Everything is moving along. Linda added some additional comments.

New Business

West Lafayette School Board
- n/a
Wabash River

- Kathy reported she attended the board meeting last week, noting they are moving along. Stan Lambert would like to attend the January meeting to discuss all of the plans, which Kathy suggests we stay alert and be involved in all of the processes.

Other

- n/a

Adjourn

- Brandt motioned to adjourn the meeting. Jim seconded the motion, and the meeting adjourned at 4:43 pm.

Next Meeting Date

- The next Park Board meeting will be Monday, December 17, 2018, 4:30 pm, Morton Community Center.

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