The Parks and Recreation Board met Monday, June 18, 2018, 4:30 pm, at the Parks office. Present at said meeting were Linda Eales, Jim Pitoukkas, Brandt Patz, and Park Board Attorney, Andy Gutwein. Pennie Ainsworth, Bess Witcosky, Chris Foley, Dan Dunten, Jon Munn and Cheryl Kolb represented the department. Absent from meeting were Park Board members, Karen Springer and Pat Flannelly.

Linda convened the Board at 4:32 pm.

Consent Agenda Items

Minutes – provided online initially, then at meeting

Staff Management Report

June 2018

The new Parks and Recreation Superintendent, Kathryn (Kathy) Lozano will start Thursday, June 21, 2018

Finance: 2019 Budget requests are to be entered into the City’s software system by June 27, 2018.

Programs:
- X Camp, Morton’s Arts and Academics full day camp, will run June 18-29. After some changes to registration requirements, X Camp 2018 is running with its greatest number of campers to date. Campers will enjoy visual art, music and songwriting, reading, creative writing, chess, and crafts.
- Four summer sports camps have been completed. Summer sport camps are offered by Varsity Coaches at the West Lafayette School Corporation facilities.
- Volleyball Camp - 42 girls enrolled in Coach Chad Marshall’s Volleyball camp. The camp was held on May 29-June 1 for grades 4-6 & 7-8 at the High School Gym.
- Boys Basketball Camp - 55 Boys registered for Coach Dave Wood’s basketball week long camp. Both week long basketballs camps were offered June 4-8 at the High School.
- Softball Camp was held June 12-14. W.L.H.S. Varsity Coach Chauncey Fry and the high school team members taught the fundamentals of softball at this fun camp for 21 girls in grades 4-8.
- Sports camps are a cooperative effort with the W.L. School Corporation. Special thanks to W. L. Athletic Director Brock Touloukian and the School facility maintenance team for their assistance.
- The Tennis program is underway. The tennis program coordinator is Tim Wright, the W.L.Varsity Tennis coach. Tennis lessons for children and adults are offered at both the West Lafayette Varsity Courts at Cumberland School.
- The Municipal Pool opened on May 24 for the summer season. This season started off warm but once the cooler weather arrived, it has kept public swim numbers lower than expected.
- The Swim lesson program began on May 29. Four – two week sessions are offered at the Municipal Pool. Many of the first to levels of swim instructions filled. Due to snow make-up days, some area schools were still in session.
- Adult Lap swim started the same day as the pool opened for the season.
Diving lessons are also offered at the Municipal Pool. The Diving program offers three – two week sessions.

- Two local swim teams are using the pool in the early morning for team practice early mornings the same as last season. Fish Aquatics & Boilermaker Aquatics use the pool for team practices. This year, FISH Aquatics, will also use the pool one evening since the WLHS Pool is under construction.

- The Playground program which is a day camp environment that promotes fun active play began on Monday, June 4. For the first time both age groups are held at the same site. Happy Hollow School is the site for both ages 5 - 8 and 8 –12. We are grateful to the Happy Hollow Staff for their cooperation.

- Thanks to the West Lafayette School Corporation for allowing us to provide recreation programs at their facilities.

- Conducted two educational Nature Play Days for youth in cooperation with staff involved with the Junior Nature Club.

- Staff from the Greater Lafayette Convention and Visitors Bureau visited the new displays in the Lilly Nature Center and plan to include highlights in an upcoming publication.

**Maintenance:**

- Morton experienced some water damage from the rain on June 10. Parks Maintenance and Facilities have been working together to fix those issues.

- Morton is looking to hire a Maintenance Tech II, full-time evening staffer in the next 4-6 weeks.

- Cleaned up and replaced ceiling tiles at Morton Center room 202 due to roof leak

- Replaced broken underground electrical box cover at University Farms Park

- Removed broken slide and Multi-pondo at large playground area in Happy Hollow Park

- Front door installation at Morris School house complete

- Removed the remainder of plaster and lath ceiling at Morris School house

- Created planting bed and helped install flowers at the Cason park entry sign

- Completed grading work at Cason park

- Attended 2 meetings with WL Engineering office about the upcoming improvements to the Happy Hollow Park entrance, including pedestrian trail

- Completed the task of dying the Margerum Fountain water orange for Gun Violence awareness week

- Re-installed sign at Paula Woods Park

- Made repairs to concrete at various fence posts around the pool deck

- Met with Rick Walker Neighborhood Resource Team to discuss abandoned property at 604 Oak Lane

- Installed new drinking fountains at Happy Hollow park, shelters 2, 3, 4 and the restrooms

- Removed existing concrete and poured new pad for the installation of new drinking fountain at the North shelter at Cumberland Park

- Completed trail asphalt crack sealing in and around Cumberland Park

- Replaced all Plexiglas doors on all park shelter rental boxes

- Removed homeless camp at Tapawingo park area at request of WLPD 5/29/18

- Assisted Chris Foley with transportation of needed supplies for summer programing

- Trail and Playground inspections will be available at June Park Board meeting
Claims – provided online initially, then at meeting. Brandt motioned to approve the Consent Agenda Items as presented. Jim seconded the motion, and the motion carried.

Old Business

Smoking Policy –
Resolution BPR 02-18
- Andy presented clarification regarding the language of the Resolution passed last month vs. the language of the proposed changes with this Resolution. In addition, he presented the proposed changes to the City ordinance, which would have all persons following the same rules for a Tobacco Free Designation. Brandt motioned to approve BPR 02-18, as presented, with the newly proposed rules and changes. Jim seconded the motion, and the motion carried.

New Business

Vending Agreement
- Pennie presented a new agreement with RDS (Robert Dearth Services). Our previous vending company has not been keeping the machines up at our facilities, nor have they been communicating with us. Discussion followed. Brandt motioned to approve the new vending agreement as presented. Jim seconded the motion, and the motion carried.

Research Proposal
- Nikhil Sangwan, graduate student at Purdue, presented information regarding his proposed research project at the Celery Bog Nature Area, Celery Bog Bathymetry Mapping. Discussion followed. Jim motioned to approve the proposed research project as presented. Brandt seconded the motion, and the motion carried.

West Lafayette School Board
- N/A

Wabash River
- Pennie attended the most recent meeting and reported on the following:
  - Revenue is down from the Innkeeper taxes.
  - A new personnel manual was approved.
  - Riverfest is July 14, and is crossing over to Lafayette.
  - Additional property is being appraised.

Jon spoke about Riverfest, discussing new changes this year. In addition to the changes, they would like to incorporate food trucks for the event, which require Park Board approval. Discussion followed. Brandt motioned to approve the use of food trucks, in conjunction with Riverfest, as presented. Jim seconded the motion, and the motion carried.
Other

Happy Hollow Playground
Pennie presented an update regarding the new playground planned for Happy Hollow Park. Discussion followed.

Police Department Silent Auction
Pennie presented information regarding a silent auction on Saturday, July 21, being put together by Cindy Marion, Police Department, for bicycles collected through the police. Cindy Marion would also like to have Mary Lou Donuts food truck available during the auction. Discussion followed. Brandt motioned to approve the food truck during the auction as presented. Jim seconded the motion, and the motion carried.

Andy suggested we might want to revisit the use of food trucks for special events since we seem to receive frequent requests.

Retirement - Thank You
Linda Eales thanked Pennie Ainsworth for her 44 years of dedicated service to the West Lafayette Parks and Recreation department, presenting her with a card, and wishing her well in her upcoming retirement.

Adjourn
- Pat motioned to adjourn the meeting. Brandt seconded the motion, and the meeting adjourned at 5:13 pm.

Next Meeting Date
- The next Park Board meeting will be Monday, July 16, 2018, 4:30 pm, Parks Office, Conference Room.