The **Parks and Recreation Board** met Monday, May 21, 2018, 4:30 pm, at the Lilly Nature Center. Present at said meeting were Linda Eales, Pat Flannelly, Jim Pitoukkas, Brandt Patz, Karen Springer and Park Board Attorney, Andy Gutwein. Pennie Ainsworth, Bess Witcosky, Chris Foley, Dan Dunten, Jon Munn and Cheryl Kolb represented the department. Also present was Council member, Gerald Thomas.

Linda convened the Board at 4:35 pm.

**Consent Agenda Items**

**Minutes** – provided online initially, then at meeting

**Staff Management Report**

May 2018

**Administrative/Finance:**

- Cyndi Crammer has been hired as a Regular Part-time employee at an hourly wage of $12.00. Cyndi will work at the main customer service desk at the Park office from 10:00 am – 2:00 pm.

**Program:**

- Registration for summer programs is in full swing. Staff has been kept busy with registrations. Four swim lesson classes in the first session have filled.
- Limited positions for summer seasonal staff are still open. This year proved to be a challenge to fill summer positions. Playground day camp have been difficult to fill.
- Pool staff have been making the final preparations for pool opening. The pool staff has completed their first in-service training session.
- The official opening of the summer pool season will be on Thursday, May 24, at 1 pm. Regular public swim hours are 1-4:50 pm and 6-7:50 pm. Admission is $4.00 for all ages.
- Adult Lap Swim will begin on May 24. Lap swimming is available from noon-12:50 and 5-5:50 pm daily. Admission for Adult Lap Swim is $4.
- The Department staff worked with the Tippecanoe County election staff to prepare the garage bay area for the primary election that was held on May 8.
- The 25th Annual Mor'Danc’n Recital went very well on April 28. Mayor Dennis welcomed the crowd of over 400 people and presented Dance Coordinator La Verne Mikhail with an award celebrating her 25th anniversary award.
- The Morton Center Director and several instructors will attend the WL Farmers Market on May 23 from 3:30-6:30 pm to promote summer classes and camps.
- The annual Arbor Day celebration was held on Friday, April 27. Thirty pre-school youth from Burgett’s Child Care and about thirty adults, including Mayor Dennis and members of the West Lafayette Tree Friends planted eight trees along Lindberg Road.
- DeTrash the Wabash was held on Saturday, April 28. Approximately 150 volunteers helped clean up both sides of the Wabash River.
- The annual Mind BOGgling event was held on Saturday, May 19, at the Celery Bog Nature Area. The new exhibits and displays were dedicated.
- Coed and Men’s League Softball started May 7. There are 26 coed teams and 10 men’s teams. The week of May 14, Bat checks were held to check bat compression to
make sure they comply with ASA regulations. Once a bat is checked and passes a tamper proof hologram sticker is attached to the bat.
- The Department staff completed CPR/AED training. The Department appreciates Eric Doyle, from the West Lafayette Fire Department, for providing the CPR/AED training.

Projects:
- Following over a year of strategic planning, new displays and exhibits are now available at the Lilly Nature Center. The major one is twenty-two feet long and centers around the four ecosystems that are found at the Celery Bog Nature Area. Additional interactive displays include a Scope-on-a-Rope projection unit, a Sound of Nature Board, Touch Table and a Bird Wing Size exhibit.
- The Municipal Pool house doors were painted by Colortek painting contractors.
- The City held a Shred Day on Saturday, May 5. The Department had 57 banker boxes shredded. Claims from 2007-2009 and Daily Deposits from 2007-2011 were destroyed. Thanks to Tim Clark, Facilities Director for organizing Shred Day.

Maintenance:
- A new pool heater has been installed. The pool has been cleaned and filled. The pool locker rooms and office have been cleaned and some areas painted. Computers have been installed and upgraded. The pool inspection with the Tippecanoe County Health Department is scheduled for May 17.
- Repairs were made to the asphalt on a section of Cattail Trail along Cumberland Avenue, across from the White Horse Christian Center due to a sink hole. Thanks to the Street Department for repairing the section of trail.
- Two seasonal maintenance employees were hired April 23, Mark Ebelhar and David Coffman. Two more employees, Owen Conklin and Evan Bulington will start June 4.
- Met with Street Commissioner, Ben Anderson, and Browning Tree Service to discuss hazardous trees and tree debris removal from Happy Hollow drainage ditch.
- Two loads of mulch were delivered to the community gardens and one load to Fire Station #2.
- Installed playground surfacing material at University Farm Park, removed weeds around Morton and mulched the rain garden at Morton.
- Removed weeds and mulched Cumberland Park parking lot in preparation for the Farmers Market season. Installed the shade sail on the shelter by the Farmers Market. Repaired the GFCI outlets at the Farmers Market parking lot.
- Flowers were planted in pots at Tapawingo Park, Morton Center and the Margerum Fountain area.
- Replaced elements in kiln at Morton and cleaned the multipurpose room floors.
- Work continues on tree trimming along trails.
- Repairs were made to broken fence boards along the Wabash Heritage Trail in Tapawingo Park.

Up-Coming Events:
May 24 – West Lafayette Municipal Pool will open for the season

Claims – provided online initially, then at meeting.
Pat motioned to approve the Consent Agenda Items as presented. Karen seconded the motion, and the motion carried.
Old Business

**Duke Easement – Tommy Johnston Park**
Pennie informed the Board we received a $7,500.00 check from Duke Energy, which was receipted into our Nonreverting Gift Fund, to be used at our discretion. Discussion followed.

New Business

**Research Proposal**
- Dan introduced Dr. Cliff Sadof, Professor and Extension Specialist, w/Dept. of Entomology at Purdue University. Professor Sadof presented an overview of his research project to the Board members. Discussion followed. Pat motioned to approve the research project request as presented. Karen seconded the motion, and the motion carried.

**Pool Use Agreements**
- Chris presented information pertaining to Boilermaker Aquatics (BA) and FISH Aquatics (FISH). As in years past, both groups desire to use the West Lafayette Municipal Pool for their group’s practices. Discussion followed. Brandt motioned to approve both Pool Use Agreements (Boilermaker Aquatics and FISH Aquatics) as presented. Pat seconded the motion, and the motion carried.

**Library Request**
- Pennie presented a request from the West Lafayette Public Library for 60 single admission pool passes for their Annual Summer Reading Program. Pat motioned to approve the request as presented. Karen seconded the motion, and the motion carried.

**Smoking Policy – Resolution BPR 01-18**
- Andy presented background information, requesting that we drop the other smoking policy and replace it with this Resolution. We then would like the City to revise their current policies to reflect some new changes regarding the Parks system. Andy requested we recommend the proposed changes to the City and present them to the City Council.

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**West Lafayette Board of Parks and Recreation Recommended Changes to West Lafayette Code of Ordinances:**
1. Add the following new section 24.146 to West Lafayette Code of Ordinances, Ch. 24, Art. VIII: Sec. 24.146 Smoking in Parks.
   Consistent with Chapter 64, Smoking is prohibited in all Parks.
2. Add the following new subsection (16) to West Lafayette Code of Ordinances/ Ch. 64, Art. 1, § 64.03(a):
   (16) Parks (as defined in Ch. 24, Art. VIII/ § 24.130)
3. Replace the existing subsection (b) of West Lafayette Code of Ordinances, Ch. 64, Art. 1, § 64.03(b) with the following:
   (b) Smoking shall be allowed outdoors, except as specified above, and except where prohibited by other
applicable laws.
4. Replace the existing subsection (a) (7) of West Lafayette Code of Ordinances, Ch. 64, Art. 1, § 64.05(a)(7) with the following:
   (7) Outdoors, except as specified in § 64.03(a) above, and except where prohibited by other applicable laws.

Discussion followed.
Pat motioned to approve Resolution BPR 01-18, and changes, as presented. Jim seconded the motion, and the motion carried.

West Lafayette School Board

- Last day of school is this Wednesday, May 23. Graduation will take place this Friday at 7:00 pm at the High School gym. Honors and Award Ceremony will be held in the Howenstein Auditorium from 5-6 pm.
- The WLCSC has recently received many designations:
  - MSN.com has voted the West Lafayette Community School Corporation the # 1 Best School District in Indiana
  - NAMM (National Association of Music Merchants has once again designated WLCSC one of the 100 Best Communities for Music Education.
  - 2018 US News & World Report released Best High School ratings. WL Jr/Sr High School is the only one of Indiana High Schools to receive a Gold Badge, and one of only two public high schools to do so. In addition, the high school ranks in the top 1% of the nation’s best high schools for STEM education.

Wabash River

- N/A

Public Comment

- N/A

Other

Pennie reported Kona Ice was at the soccer fields the other day. One of the policies of the Parks and Recreation department is that nobody can sell anything in the Parks without Park Board approval. I called Kona Ice and they said the soccer group, GLRSA, invited them for a fundraiser. I called GLRSA to confirm. GLRSA said they did not invite them. Discussion followed. A follow-up call to Kona Ice will be placed to inform them of the department policies.

Along with the Trail and Playground Inspections presented, there is an inspection form for the Softball Fields. We try to present this inspection form once per year.

Adjourn

- Pat motioned to adjourn the meeting. Brandt seconded the motion, and the meeting adjourned at 5:04 pm.
Next Meeting Date

- The next Park Board meeting will be Monday, June 18, 2018, 4:30 pm, at Parks Office, Conference Room.

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Presiding Officer
File:Cheryl/2018ParkBoardMinutes/Minutes#05/May2018

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Secretary