

The **Parks and Recreation Board** met Monday, April 16, 2018, 4:30 pm, at the Parks office. Present at said meeting were Linda Eales, Jim Pitoukkas, Brandt Patz and Park Board Attorney, Andy Gutwein. Pennie Ainsworth, Bess Witcosky, Chris Foley, Dan Dunten, Jon Munn and Cheryl Kolb represented the department. Also present was the Development Director, Erik Carlson. Absent were Park Board members, Karen Springer and Pat Flannelly.

Linda convened the Board at 4:33 pm.

Consent Agenda Items

Minutes – provided online initially, then at meeting

Staff Management Report

April 16, 2018

Finance/Administrative:

The Parks and Recreation Foundation received a check from the Roy Whistler Foundation in the amount of \$8,000 to help with Phase II of the Lilly Nature Center displays. The first phase is scheduled to be completed and installed by May 19, which is the date of the Mind BOGgling Family Nature Celebration.

The Foundation received checks in the amount of \$5,000 from Martin & Patty Jischke, \$3,000 from the Lafayette Kiwanis Foundation, and \$1,000 from Sue Lasater to be used for the new Happy Hollow Park playground. Staff met with Phil Bennet, Miracle Playground representative to discuss plans for the new playground.

The Department will receive \$18,500 in Community Development Block Grant funds for the 2018/19 year. The funds will be use to continue to improve ADA issues in the Parks.

The City Controller informed the Department that the 2018 Park Board budget originally submitted needed to be lowered. Some budgeted items were moved to the 2018 Non-Reverting Operating budget.

The Department would like to thank Carl Landskron and his family for donating a Vizio flat screen TV to the Morton Center. This TV will be used in our classes and will be available for community members to use during their rentals.

Programs:

The summer program brochure was prepared. A total of 466 program sessions were entered into the database. A new Parent & Child swim lesson has been added this summer.

Mail-in registrations are being accepted and processed now for West Lafayette City residents. Online registration and non-resident mail-in registrations begin on April 27. All other forms or registrations will be accepted on Tuesday, May 1

Registration ends April 13 for the Coed and Men's Softball Leagues. League play will start the week of May 7. Schedule conflict meetings are scheduled for April 19 for the men's league and April 24 for the coed league.

Staff has been working with representatives from Boilermaker Aquatics and WL Fish Aquatics swim clubs to determine a schedule for summer usage of the outdoor pool.

Applications are being accepted for Playground program day camp counselors.

The lifeguards and swim lesson staff are being hired.

Projects:

Redevelopment draft recommendations of the new Recreation Center were presented on March 21. Three options were presented:

1. Rec center with a competitive pool.
2. Rec center with no pool.
3. Rec center with a leisure pool.

The Final recommendations will be presented at the Redevelopment Commission meeting on Wednesday, April 18 at Noon. More information is available at - www.reccenterWL.com

Maintenance:

Engineering Department arranged to have several sections of the sidewalk on Salisbury Street along Cumberland Park replaced. The work was completed prior to the first event of the season

Circular Logic Marathon was held on April. 7. This very popular run that uses the 1 mile trail loop at Cumberland Park.

The Street Department repaired a portion of the Northwest Greenway Trail off of Kalberer Rd. that runs along the cemetery. The repair will be completed once the asphalt plant opens for the season.

Preparation will begin, as weather allows, at the Municipal Pool. A new Pool water heater has been ordered and will be installed by the staff.

The Parks Maintenance crew successfully refinished the wood floor in room 111 at Morton. This project completes the work needed to address issues that arose from the winter freeze.

All park drinking fountains were turned on but due to cold temps some developed leaks and needed to be turned off. Staff will work to fix broken pipe and turn the fountains back on as weather permits.

Met with T-Bird engineering to walk the Trolley line trail to discuss drainage concerns and the ADA Accessibility project at Indian trailhead location.

Fertilizer and grass seed has been applied at Tapawingo Park, old City Hall lot, Morton Center and Paula Woods Park

Spring grounds clean-up work is ongoing, trimming back of bushes and landscape beds throughout the parks properties

Special Events:

The Purdue University Army ROTC held a Norwegian Ruck March that passed by Celery Bog Nature Area on March 24. This event is an 18.6 mile run with a 25 lb. Rucksack carried by each participant. Due to the weather forecast, for heavy snow, the route was changed from going through Happy Hollow Park and the Nature area to using trails that limited traffic crossings. The new route used the trails along Lindberg, Northwestern & Cumberland. Park staff assisted with early maintenance of the trail and some light snow removal.

The Circular Logic Marathon was held on Saturday, April 7 in Cumberland Park. This event is a qualifier for the Boston marathon. The weather was cold but good for runners. This event seems to grow each year. Runners came from many states including both coasts.

Currently there are 15 special event requests for 2018. Staff continues to work on the Special Event process with Police and Fire Departments. The majority of requests are for Cumberland Park.

Up-Coming Events

Wed., April 18 – Final Recommendation for the Recreation Center will be presented to the Redevelopment Commission at noon.

Sat., April 21 – Justice Run in Cumberland Park

Sat. & Sun, April 21 & 22 – Bike Polo Tournament – held at the Skating Center.

Sat. 8 am-6 pm & Sun. 8am-7pm

Sat., April 28 - The 25th Annual Mor'Danc'n recital will be held at 4pm at Purdue's Loeb Playhouse

- Ticket prices are for general seating (no reserved seats):
 - \$12.00 adults ages 16+ in advance
 - \$ 6.00 children ages 3-15 in advance
 - \$15.00 adults ages 16+ at the door day of recital
 - \$ 8.00 children ages 3-15 at the door day of recital

Claims – provided online initially, then at meeting.

Brandt motioned to approve the Consent Agenda Items as presented. Jim seconded the motion, and the motion carried.

Old Business

Duke Easement – Tommy Johnston Park

Andy provided additional information gathered since last month's meeting. Discussion followed. Brandt motioned to approve the proposed easement from Duke Energy as presented. Jim seconded the motion, and the motion carried.

New Business

Special Event – “Party in the Park” – Calvary Church

- Pennie presented some background information on the proposed event prior to introducing Trevor Oakes. Pennie noted police and fire have been informed of the proposed event, and both departments are good with the event. Trevor began with offering information about the event, open to the public, noting it would be a carnival fun atmosphere for the West Lafayette community at Cumberland Park on Saturday, June 23, 2018. The event will feature a free, popular, modern kid’s movie (Stork), food truck, fun activities, such as coloring pages, face painting, photo booth, all themed around the movie being shown, advertising, etc. The proposed event will take place from 6:00 pm – 9:00 pm, with set-up starting earlier in the afternoon, followed with clean up by 10:00 pm. Pennie noted they will need to provide port-o-lets and provide possible help with trash pickup. Trevor noted there is no rain date scheduled. Discussion followed. Jim motioned to approve “Party in the Park” as presented. Brandt seconded the motion, and the motion carried.

West Lafayette School Board

- N/A

Wabash River

- Pennie attended the meeting. The Promenade is coming along. Jon added some additional information regarding Wabash Riverfest’s connection.

Public Comment

- N/A

Other

Greater Lafayette Art Museum

- Erik Carlson, Department of Development, presented some background information pertaining to the proposal. Erik noted a letter of intent from the Office of the Mayor, signed December 5, 2016, gives a first right of refusal, which means from the City’s standpoint, that the City would not entertain any other opportunities for use of the site, for an initial five-year period, with a City option for a second five-year period. The Art Museum has determined they will need to raise at least \$20 million through fundraising, and have not raised any money as of yet. Prior to the letter of intent signing, the previous month, November 2016, there was an overview received from the office of Eric Burns. There was also email correspondence between Eric Burns and Erik Carlson on December 5, 2016, which included a draft copy of the letter of intent, with edit and highlights, prior to the signing. Eric Burns stated in the email that he wanted to make sure all parties were on board, including the Parks Superintendent and Board (at least Board leadership). Erik’s email response to Eric Burns, approximately an hour later, was that “Parks Super is on board and she feels the same

about her Board.” Andy additionally provided some background information to the two newest Board members, referring back to the December 2016 Park Board meeting. Discussion followed. There was also talk regarding the possible replacement of the trail due to the overhang shown in the initial drawings. Erik assured the Board the final design would not affect the trail. More discussion followed. Erik expressed to everyone that there will be plenty of more discussion moving forward, noting all will be kept in the loop.

Announcement

- Pennie announced her retirement to the Park Board, noting her last day will be June 29, 2018.

Birthday Celebration

- Dan mentioned Sam Postlethwait’s 100th Birthday celebration, noting 375 people attended.

Summer Pool Use

- Chris presented information regarding FISH and Boilermaker Aquatics desire to use the pool again this year for their swim teams practice. Brandt motioned to approve the requests as presented. Jim seconded the motion, and the motion carried.

Thank You

- Bess thanked Carl Landskron & Family for the donation of a Vizio television for Morton. Another donation for a television is expected sometime soon.

Adjourn

- Brandt motioned to adjourn the meeting. Jim seconded the motion, and the meeting adjourned at 5:25 pm.

Next Meeting Date

- The next Park Board meeting will be Monday, May 21, 2018, 4:30 pm, at Lilly Nature Center on Lindberg Rd.

Presiding Officer

File:Cheryl/2018ParkBoardMinutes/Minutes#04/April2018

Secretary