

City of West Lafayette, Indiana  
Board of Public Works and Safety  
MINUTES

October 24, 2017  
8:30 a.m.  
Morton Community Center  
Multi-Purpose Room

Members present were Bradley L. Cohen, Brooke E. Folkers, Jason D. Huber, and Thomas J. Kent. Jason D. Huber was absent. Clerk Sana G. Booker presided.

1. APPROVAL OF MINUTES

a. October 17, 2017, Meeting

Ms. Folkers moved to accept the minutes of the October 17, 2017, Board of Works meeting. Mr. Kent seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Salary Increase: Sacramento Course – Operation of Wastewater Treatment Plants, Volume I – John Barton – WWTU

WWTU Director Dave Henderson requested approval of a salary increase for John Barton. He explained that Mr. Scott passed his Volume 1 of Operation of Wastewater Treatment Plants through the California State University Sacramento Course. According to the salary ordinance, Mr. Scott is entitled to an additional \$9.62 bi-weekly, which is approximately \$250.00 annually. This is retroactive to October 1, 2017, and Mr. Barton will also be reimbursed for course enrollment fees and materials.

Mr. Kent moved that the salary increase for John Barton be approved. Mr. Cohen seconded the motion.

The motion was adopted.

b. Street Closing: Ravinia Road – Sewer Repair – WWTU

WWTU Director Henderson requested approval of a street closure on Ravinia Road between Riley Lane and Woodland Avenue. He explained that during normal sewer televising video inspection of the sewer on Ravinia Road, the sewer crew at the Street Department discovered a partial collapse of a sewer. The City will be able to use part of the cost savings from the CSO Project to hire Bowen Engineering to replace the sewer, which directly services six homes. The closure will begin on Wednesday, October 24, 2017, and will continue through the remainder of the week.

Ms. Folkers moved that the street closure for Ravinia Road be approved. Mr. Cohen seconded the motion.

Clerk Booker noted that with the City's continued effort in working with ADA to ensure that we are moving forward and that the work is done correctly, it is extremely important that we ask if all ADA compliance initiatives have been taken.

The motion was adopted.

c. Encroachment Agreement: Core West Lafayette State Street – Hub Plus – Legal/Engineering

Building Commissioner Chad Spitznagle requested approval to accept the Encroachment Agreement with Core West Lafayette State Street LLC, Core West Lafayette 101 State Street LLC, and Core West Lafayette 111 State Street LLC. He stated that in preparation for the final detail plans of Hub Plus, they are cleaning three encroachments in the right-of-way. Two of them are from canopy encroachments and the other is underground for the footing projection. This will clean up paperwork before the detail plans go through for the final approval at Area Plan Commission.

Ms. Folkers moved that the Encroachment Agreement for the Hub Plus be approved. Mr. Kent seconded the motion.

In response to a question asked by Mr. Kent, Mr. Spitznagle explained that the face of the building has a canopy section off of the front, which projects into the right-of-way.

The motion was adopted.

d. Street Closing: State Street from Roebuck Drive to River Road – Engineering

City Engineer Ed Garrison, on behalf of Plenary Roads State Street (PRSS) and the Joint Management Team, requested approval of a street closure for State Street from Roebuck Drive to River Road. The closure will begin at 10:00 a.m. on Tuesday, October 24, 2017, and conclude on Thursday, October 26, 2017, at 10:00 a.m. He explained that the closure will allow the contractor to construct the stormwater infrastructure throughout several locations within the roadway. He described the short detour route during this process, as well as the pedestrian access. The only business that will be affected during the closure will be River Market.

Mr. Cohen moved that the street closing for State Street from Roebuck Drive to River Road be approved. Ms. Folkers seconded the motion.

In response to questions asked by Clerk Booker, Mr. Garrison stated that River Market will continue to have access off of River Road. He confirmed that the business has been made aware of the street closure dates and times.

The motion was adopted.

e. Revised Cost Recovery: State Street Stormwater Upsize – Engineering

City Engineer Garrison explained that last month the Board approved a way for the City to recover the cost for upgrading the stormwater infrastructure along State Street. A cost recovery fee had been set up for the stormwater upgrades along State Street, which will help cover some of those costs. Mr. Garrison stated that the developer discovered a slight discrepancy, which was brought to their attention after the cost recovery fee was approved. The City's Legal Counsel revised the information, which now allows any additional fees that come in beyond the original costs to go into a long-term account for maintenance, cleaning, repair, and operations of the affected area.

Ms. Folkers moved that the revised cost recovery be approved. Mr. Cohen seconded the motion.

The motion was adopted.

f. Utility Reimbursement Agreement: Rise at Chauncey & Hub Plus Alley Relocation – Duke Energy Indiana, LLC – Engineering

City Engineer Garrison requested approval of a Utility Reimbursement Agreement with Duke Energy Indiana, LLC. He stated that this is similar to what we have done with other developers in the area. As the buildings are being built higher, the necessity for the utilities to be installed underground is more significant. Duke will bury electrical lines underground in the alley south of State Street, where the Rise and Hub Plus will be built. This agreement states that if the City ever wants to do major reconstructions to the alley, then we will pay Duke to move their underground utilities at that time. If something needs done to meet the needs of a development, it would be paid by the developer.

Mr. Cohen moved that the Utility Reimbursement Agreement be approved. Mr. Kent seconded the motion.

The motion was adopted.

g. Street Closing: Crestview Place – Halloween Party – Police

Police Sergeant Jason Philhower requested approval to close a portion of Crestview Place for a Halloween Party on Tuesday, October 31, 2017, from 5:00 p.m. to 6:30 p.m. He noted that they have also contacted the Fire Department to see about having a fire truck stop by for the children to see at the time of the party.

Ms. Folkers moved that the street closure of Crestview Place be approved. Mr. Cohen seconded the motion.

The motion was adopted.

h. Memorandum of Understanding: Neighborhood Vitality Program Collaboration – Development

Bryce Patz, Neighborhood Vitality (Department of Development), stated that the City will be partnering with the faculty of the Applied Anthropology concentration for an on-going, researched, collaboration to better develop the City's Neighborhood Vitality Program. The collaboration will be for the next five years, using their graduate course for this fact-finding project.

Mr. Kent moved that the Memorandum of Understanding be approved. Ms. Folkers seconded the motion.

Mr. Kent asked how the program will be funded, to which Mr. Patz responded that currently there is not a set budget. A major component of this collaboration will be highlighting areas of improvement, which will aid in determining the budget for this program, as we want to make sure it is developed with the future in mind.

The motion was adopted.

i. Bid Request: 2017/2018 Tag Axle Hook Roll-Off Truck – Street

Street Commissioner Ben Anderson requested approval to seek bids for a new hook truck.

Mr. Cohen moved that the bid request for the hook truck be approved. Ms. Folkers seconded the motion.

The motion was adopted.

j. Claims

- i. AP Docket           \$181,215.10

Ms. Folkers moved that the claims be approved. Mr. Kent seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

k. Informational Items

i. Project Payment List – WWTU

There were no questions or comments about the listing.

ii. Park Board Dockets

There were no questions or comments about the listing.

l. Other Items

► City Engineer Garrison reported a project update for State Street. The area between Airport Road and US Highway 231 has been opened to one-lane traffic in the westbound direction. The new lanes on the south side of the road are almost completed, which will then allow the Contractor to open up the lanes for two-way traffic. Mr. Garrison stated that the lanes are projected to be opened next week, weather dependent.

► Mayor John Dennis stated that there will not be designated trick-or-treating times for the City. He explained that we leave those parameters for the parents to determine the guidelines for their children. He reminded everyone to continue to be safe, responsible, and courteous.

► WWTU Director Henderson informed the Board of an emergency cleaning for two anaerobic digesters at the plant. The plant has two anaerobic digesters that are mixed by two external mixers. Last week the mixers began to fill with debris. Clearing the debris from the mixing pumps is very time consuming. After clearing one clog, the mixing pumps were soon overheating, and in need of more cleaning. Without the mixing of the pumps, the temperature of the digesters was falling. Due to the circumstances, they have engaged Merrell Brothers to empty the contents of the digesters and clean them. The transferring of biosolids from the digester to the lagoon will be \$0.053 per gallon, and the mobilization cost will be \$6,945.00 per digester.

In response to a question asked by Mr. Kent, Director Henderson stated that the treated biosolids will be applied to farmland, which the City has a permit to do.

Clerk Booker asked if the money was in the Department's budget, to which Director Henderson responded the money was in their Improvement Fund.

► Project Engineer Dan Auckley reported on various projects. The Community Crossing Project has begun laying sod in the Wabash Shores area, and the striping will be completed by the end of the week. Indiana American Water Company will have completed a vast majority of their work by Friday, excluding a few punch list items. The Happy Hollow Road Lighting Project is continuing to move along smoothly. Mr. Auckley stated that the 4.5 feet tall boyer lights have been installed, and are now working on the underground utility work for the north side of the trail. All of creek relocation work has been completed

for the Happy Hollow Creek Relocation Project. They are projecting to have the sidewalk on the eastside completed by November 15, 2017.

Mr. Kent asked if the dirt that was removed from the new Happy Hollow creek channel will be placed in the old channel, to which Mr. Auckley responded yes.

▶ Director of Development Erik Carlson stated that due to weather, the City of the Dead Cemetery Walk at Grand View Cemetery had a last minute time change and was held on Saturday. He stated that the event was a huge success with over 200 people in attendance.

▶ Street Commissioner Anderson reminded everyone to put leaves at least one foot off of the curb, which will allow water to flow. Mr. Anderson expressed his appreciation towards the Police Department, Fire Department, and Duke Energy in working together to get everything back up and running correctly after an accident that occurred on Northwestern Avenue and Cherry Lane this morning.

▶ Mr. Kent ended the meeting with a quote. "It takes more time to see the good side of life than to see the bad." – Jimmy Buffet

### 3. ADJOURNMENT

There being no further business to come before the Board, Mr. Cohen moved that the meeting be adjourned, and Clerk Booker adjourned the meeting.