

City of West Lafayette, Indiana  
Board of Public Works and Safety  
MINUTES

October 17, 2017  
8:30 a.m.  
Morton Community Center  
Multi-Purpose Room

Members present were Bradley L. Cohen, Brooke E. Folkers, Jason D. Huber, and Thomas J. Kent. Clerk Sana G. Booker presided.

1. APPROVAL OF MINUTES

a. October 10, 2017, Meeting

Ms. Folkers moved to accept the minutes of the October 10, 2017, Board of Works meeting. Mr. Cohen seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Street Closing: State Street and Martin Jischke Drive – Engineering

Clerk Booker stated that this added agenda item, regarding a street closing, did not meet the submission deadline for agenda items. It was accepted late due to the time sensitive nature of the closing. This is an exception, rather than a rule, of how street closings are handled by the Board of Public Works and Safety.

Director of Development Erik Carlson, on behalf of Plenary Roads State Street (PRSS) and the Joint Management Team, requested approval for the closure of the intersection of State Street and Martin Jischke Drive. The intersection will be closed on Friday, October 20, 2017, from 7:00 p.m. to Sunday, October 22, 2017, at 12:00 a.m. Director Carlson explained that the closure will allow PRSS to construct the stormwater infrastructure through the intersection.

Mr. Cohen moved that the street closure for State Street and Martin Jischke Drive be approved. Mr. Huber seconded the motion.

In response to a question asked by Mr. Kent, Director Carlson stated that traffic will be rerouted from US Highway 231 to Airport Road during the closure process. He noted that Grant Street and River Road will remain available as alternative routes.

The motion was adopted.

b. City Payments for Wastewater Treatment – Finance

Controller Peter Gray requested approval for the Finance Department to change the practice of how the City pays for wastewater treatment. In the past, a physical check was cut from the City to the Utility. In the future, the utility bills will be paid by automatic ACH withdrawals. This is the same process as when a citizen pays the Utility by automatic ACH withdrawal. He stated that the claims will continue to come before the Board for approval, just in a slightly different format.

Ms. Folkers moved that the City payments for wastewater treatment be approved. Mr. Huber seconded the motion.

The motion was adopted.

c. 2018 Insurance Premiums – Human Resources

Human Resources Director Diane Foster requested approval of the 2018 insurance premiums. Director Foster stated that the only major change for 2018 is that the vision insurance will now be through VSP, rather than Cigna.

Mr. Huber moved that the 2018 Insurance Premiums be approved. Mr. Kent seconded the motion.

The motion was adopted.

d. Contract: Wellness Services Coaching – Henriott Group – Human Resources

Human Resources Director Foster requested approval of the Wellness Services Coaching Contract with Henriott Group. She stated that this is a new program to help invest and enhance what the City is currently doing with the health and wellness initiatives. She explained that this contract will allow a representative to be on-site, allowing them to interact with employees on a one on one basis. They will be able to help discuss and further develop their interest with wellness, which may include weight management, stress, tobacco sensation, chronic illness, and more.

Mr. Cohen moved that the Wellness Services Coaching Contract with Henriott Group be approved. Mr. Kent seconded the motion.

The motion was adopted.

e. Claims

i. AP Docket	\$333,546.45
ii. AP Docket	\$189,765.67
iii. PR Docket	\$682,607.84

Ms. Folkers moved that the claims be approved. Mr. Cohen seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

f. Informational Items

i. Legal Budget & Expenses – Controller

There were no questions or comments about the listing.

ii. Park Board Dockets

There were no questions or comments about the listing.

iii. Purchasing Card Transactions

There were no questions or comments about the listing.

iv. 2018 Board of Works Meeting Schedule

There were no questions or comments about the listing.

g. Other Items

► City Engineer Ed Garrison reported on various projects. The roundabout on State Street was opened last Friday. He explained that it is a temporary configuration, with just one lane open. Mr. Garrison informed the Board of a section of State Street that the Contractor would like to close, which would allow them to install deep stormwater crossings. He stated that there will be more information about this project at next week's Board meeting. The Community Crossings Project had a five year capital plan to replace a large amount of sidewalks through the Wabash Shores neighborhood, along with some resurfacing in certain areas. However, the entire project was lumped into one large project, and it is now wrapping up. University Farms will be working on the four day process of fog sealing, and they will continue to maintain traffic until the process is completed. Mr. Garrison explained that they have taken the pavement preservation technique with the scrub seal, and put a black finish coat on to help seal any voids.

► Bev Shaw, Quality of Life (Department of Development), stated that Spark will continue throughout the month of October every Thursday in front of Greyhouse Coffee. The final event will be on Halloween, which will be when Mayor John Dennis will be wearing his Batman costume and leading the costume parade across the bridge at 4:00 p.m. Ms. Shaw stated that Community Historic Project Support (CHiPS) will be hosting the City of the Dead Cemetery Walk on Sunday, October 22, 2017, from 1:00 p.m. to 3:00 p.m. at the Grand View Cemetery, with free admission. She explained that the title comes from a book that was written in 1897 by the owners about caring for the residents in this City of the Dead. She stated that there will be eight historical stories that will be told at this event. Ms. Shaw noted that parking will be available on Highland Drive, Grant Street, and Carrolton Boulevard, with limited handicap accessible parking.

► Bryce Patz, Neighborhood Vitality (Department of Development), informed everyone that the first annual Hidden Gems Home Tour was this past Saturday. He stated that the event was a huge success, with over 320 people in attendance.

► Police Chief Jason Dombkowski reported that Purdue's next home game will be on Saturday, October 28, 2017, at 7:30 p.m. He also stated that West Lafayette High School will host their first Sectional game against Benton Central on Friday, October 20, 2017, at 7:00 p.m. Chief Dombkowski reminded everyone that public safety personnel will be in attendance at both events.

► Purdue Police Chief Cox stated that due to weather, they had to evacuate the entire stadium at Purdue's last home football game. He explained that because of all of the preplanning that they do, they were able to evacuate the entire stadium in less than five minutes. Chief Cox expressed his appreciation to the employees of the City of West Lafayette for all their help. He stated that the construction on the west side of Grant Street is progressing along well. He concluded by stating that Captain Carol Baunach will be retiring from the Purdue Police Department after 27 years of service to this community.

► Mr. Kent ended the meeting with a quote. "Optimism is a self-fulfilling prophecy." – Jeannette Walls

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Cohen moved that the meeting be adjourned, and Clerk Booker adjourned the meeting.