

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

September 26, 2017
8:30 a.m.
Morton Community Center
Multi-Purpose Room

Members present were Bradley L. Cohen, Brooke E. Folkers, Jason D. Huber, and Thomas J. Kent. Clerk Sana G. Booker presided.

1. APPROVAL OF MINUTES

a. September 19, 2017, Meeting

Mr. Huber moved to accept the minutes of the September 19, 2017, Board of Works meeting. Ms. Folkers seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Transfer: Driver/Collector/Processor to Equipment/Operator/Laborer – Jesse Scroggins – Street

Street Commissioner Ben Anderson requested approval of the transfer for Jesse Scroggins from a Driver/Collector/Processor to an Equipment/Operator/Laborer, effective Tuesday, September 26, 2017.

Mr. Cohen moved that the transfer for Jesse Scroggins be approved. Ms. Folkers seconded the motion.

Mr. Kent asked if the bi-weekly salary for Mr. Scroggins would remain the same, to which Mr. Anderson responded yes.

In response to a question asked by Clerk Booker, Mr. Anderson explained that Mr. Scroggins is switching positions due to the recent retirement of Denny Steele.

The motion was adopted.

b. Salary Increase: Step-Increase Program – Ben Kennedy and Brook King – Street

Street Commissioner Anderson requested approval to increase the salary for Ben Kennedy and Brook King, as provided by the Step-Increase Program. The new bi-weekly salary for Mr. Kennedy will be \$1,669.50, effective October 1, 2017. The new bi-weekly salary for Ms. King will be \$1,575.00, effective October 11, 2017.

Mr. Huber moved that the salary increase for Ben Kennedy and Brook King be approved. Mr. Kent seconded the motion.

In response to a question asked by Mr. Cohen, Mr. Anderson stated that the Step-Increase Program was approved on July 30, 2013. Employees in the Street Department are eligible for a salary increase at their one, three, and five year anniversary dates.

The motion was adopted.

c. Street Closing: Decatur Street – Neighborhood Block Party – Police

Police Sergeant Jason Philhower requested approval to close a portion of Decatur Street for the University Farms Neighborhood Association Block Party on Sunday, October, 15, 2017, from 3:45 p.m. to 7:15 p.m. He noted that the Board approved this street closure for a previous date, but the Neighborhood Association realized that they did not have enough time to get everything organized for the event.

Ms. Folkers moved that the street closure for Decatur Street be approved. Mr. Kent seconded the motion.

The motion was adopted.

d. Alley Closing: University Street and Waldron Street – LGBTQ Annual Cookout – Police

Police Sergeant Philhower requested approval of an alley closing between Waldron Street and University Street, which is just south of 5th Street. The alley will be closed from 10:00 a.m. to 4:00 p.m. on Tuesday, October 10, 2017. He explained that this is for an annual cookout, which the Purdue LGBTQ Center will be hosting. He noted that this is a Purdue Police and Fire response area, and both Departments been made aware of the closure.

Mr. Kent moved that the alley closing for the LGBTQ Annual Cookout be approved. Mr. Huber seconded the motion.

The motion was adopted.

e. Alley Closing: University Street and Waldron Street – Purdue Family Weekend – Police

Police Sergeant Philhower requested approval of an alley closing between Waldron Street and University Street, which is just south of 5th Street. The alley will be closed from 10:30 a.m. to 5:00 p.m. on Saturday, November 4, 2017, for the Purdue Family Weekend, which will be hosted by the Purdue LGBTQ Center.

Mr. Huber moved that the alley closing for the Purdue Family Weekend be approved. Mr. Cohen seconded the motion.

The motion was adopted.

f. Alley Closing: University Street and Waldron Street – Art and Painting Workshop – Police

Police Sergeant Philhower requested approval of an alley closing between Waldron Street and University Street, which is just south of 5th Street. The alley will be closed from 10:00 a.m. to 5:00 p.m. on Friday, September 29, 2017. He explained that this is for an art and painting workshop, which the Latino Cultural Center will be hosting. He noted that this is a Purdue Police and Fire response area, and both Departments have been made aware of the closure.

Mr. Cohen moved that the alley closing for the Art and Painting Workshop be approved. Ms. Folkers seconded the motion.

The motion was adopted.

g. Elevation: Probationary Officer to Officer Second Class – Corey M. Frain – Police
Police Chief Jason Dombkowski requested approval to elevate Probationary Officer Corey M. Frain to Officer Second Class, effective October 3, 2017. His new bi-weekly salary will be \$2,169.46, which includes a \$0.50 shift differential.

Mr. Cohen moved that the elevation to Officer Second Class for Corey M. Frain be approved. Mr. Kent seconded the motion.

The motion was adopted.

h. Elevation: Probationary Officer to Officer 2nd Class – Drew J. Adams – Police
Police Chief Dombkowski requested approval to elevate Probationary Officer Drew J. Adams to Officer Second Class, effective October 3, 2017. His new bi-weekly salary will be \$2,129.46, which will include a \$0.50 shift differential.

Ms. Folkers moved that the elevation to Officer Second Class for Drew J. Adams be approved. Mr. Cohen seconded the motion.

The motion was adopted.

i. Salary Increase: Certification from Indiana Department of Environmental Management – Wastewater Operator Class IV – Peng Li – WWTU

WWTU Director Dave Henderson requested approval of a salary increase for Peng Li. He explained that Ms. Li passed her Wastewater Operator Class IV Certification from the Indiana Department of Environmental Management. Upon completion of her Class IV Certification she automatically received the Class II and Class III Certifications. Ms. Li's salary should be adjusted to reflect an additional \$38.46 bi-weekly for each additional certification. Ms. Li's new bi-weekly salary will be \$2,185.29, retroactive to August 31, 2017.

Mr. Kent moved that the salary increase for Peng Li be approved. Mr. Huber seconded the motion.

The motion was adopted.

j. Ordinance No. 25-17 (Amended): 2018 WWTU Salary Schedule – WWTU
WWTU Director Henderson requested approval of the amended 2018 WWTU Salary Ordinance. He explained that in order to keep the administration assistant's titles consistent throughout the City, there is a title change for Tonya Vanaman in the Street Department.

Mr. Huber moved that Ordinance No. 25-17 (Amended) be approved. Mr. Kent seconded the motion.

The motion was adopted.

k. Claims

i. AP Docket \$622,993.83

Ms. Folkers moved that the claims be approved. Mr. Huber seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

I. Informational Items

i. Project Payment List – WWTU

There were no questions or comments about the listing.

ii. Legal Budget & Expenses – Controller

There were no questions or comments about the listing.

iii. Park Board Dockets

There were no questions or comments about the listing.

m. Other Items

► Police Sergeant Philhower reminded everyone that the Starry Nights Arts and Music Festival is Saturday, September 30, 2017. Due to the festival, Northwestern Avenue from North Street to State Street will be closed, as well as the block of Columbia Street next to the library.

► Police Chief Dombkowski stated that the Purdue Homecoming brought the largest crowd to West Lafayette in a decade. There were only four arrests this past weekend, which is down significantly compared to the last time Purdue had a large crowd in West Lafayette. It was also proven to be a re-education process to get fans on the correct routes to get to the stadium with the new corridor of US Highway 231.

► Clerk Booker ended the meeting with a quote. “Stand up for what’s right, in small matters and large ones, and always do what you promised.” – Rueben Mark, Chairman and CEO Colgate-Palmolive

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Cohen moved that the meeting be adjourned, and Clerk Booker adjourned the meeting.