

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

July 5, 2017
8:30 a.m.

Morton Community Center
Multi-Purpose Room

Members present were Brooke E. Folkers, Jason D. Huber. Bradley L. Cohen and Thomas J. Kent were absent. Clerk Sana G. Booker presided.

1. APPROVAL OF MINUTES

a. June 27, 2017, Meeting

Mr. Huber moved to accept the minutes of the June 27, 2017, Board of Works meeting. Ms. Folkers seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Quote Opening: Pick-up Trucks – Street

Corporation Counsel Eric Burns opened the two quote responses, which he noted were delivered on time, and read them aloud:

Company	Truck Model	Base Amount	Trade-In Value	Total Amount
Andy Mohr Ford	F-350	N/A	N/A	\$28,710.00
Andy Mohr Ford	F-250	N/A	N/A	\$33,878.00
Mike Raisor Ford	F-350	\$28,441.00	\$9,500.00	\$18,941.00
Mike Raisor Ford	F-250	\$34,215.00	\$7,000.00	\$27,215.00

Ms. Folkers moved that the quotes for the pick-up trucks be taken under advisement. Mr. Huber seconded the motion.

The motion was adopted.

b. Quote Opening: Service Body – Street

Corporation Counsel Burns stated that the sole quote was from Clark Truck Equipment Company Inc., in the amount of \$25,332.00. He noted that the quote was delivered on time.

Ms. Folkers moved that the sole quote for the service body be taken under advisement. Mr. Huber seconded the motion.

The motion was adopted.

c. Salary Increase: Step-Increase Program – Tom Foster – Street

Street Commissioner Ben Anderson requested approval to increase the salary for Tom Foster, as provided by the Step-Increase Program. The new bi-weekly salary for Mr. Foster will be \$1,769.67, effective July 5, 2017.

Mr. Huber moved that the salary increase for Tom Foster be approved. Ms. Folkers seconded the motion.

The motion was adopted.

d. Agreement: Tree Limb Removal – T-N-T Tree Service LLC – Development
Bryce Patz, Neighborhood Vitality (Department of Development), requested approval of an agreement with T-N-T Tree Service LLC, in the amount of \$700.00. Mr. Patz explained that this agreement is for the removal of a tree limb on Littleton Street, as well as two additional hazardous trees that are located on Lutz Avenue. The work is scheduled to be completed by July 10, 2017.

Mr. Huber moved that the agreement with T-N-T Tree Service LLC be approved. Ms. Folkers seconded the motion.

Clerk Booker asked why this work is not able to be taken care of by the Street Department, to which Mr. Patz responded that due to the height, the work requires a certified arborist.

The motion was adopted.

e. Hire: Records Division Clerk – Larissa Richardson-Jones – Police
Police Deputy Chief Troy Harris requested approval to hire Larissa Richardson-Jones as the Records Division Clerk, effective July 12, 2017, with a bi-weekly salary of \$ 1,411.72.

Mr. Huber moved that the hire of Larissa Richardson-Jones as the Records Division Clerk be approved. Ms. Folkers seconded the motion.

The motion was adopted.

f. Revised Change Order No. 1: 2016 CDBG Sidewalk Replacement Project – Dixon Construction Company – Engineering
Project Engineer Dan Auckley requested approval of the Revised Change Order No. 1: 2016 CDBG Sidewalk Replacement Project with Dixon Construction Company. Mr. Auckley explained that a correction was made to the original contract amount, so a revised change order then needed to be made. The new change order amount is \$22,922.00.

Mr. Huber moved that Revised Change Order No. 1 with Dixon Construction Company be approved. Ms. Folkers seconded the motion.

The motion was adopted.

- g. Claims
- | | |
|----------------|--------------|
| i. AP Docket | \$988,654.00 |
| ii. AP Docket | \$479,442.33 |
| iii. AP Docket | \$248,190.83 |
| iv. PR Docket | \$127,285.55 |
| v. RDC Docket | \$279,572.90 |
| vi. RDC Docket | \$74,084.69 |

Mr. Huber moved that the claims be approved. Ms. Folkers seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

h. Informational Items

i. Project Payment List – WWTU

There were no questions or comments about the listing.

ii. Legal Budget & Expenses – Controller

There were no questions or comments about the listing.

iii. Park Board Dockets

There were no questions or comments about the listing.

i. Other Items

► Street Commissioner Anderson reminded everyone that the Street Department has a Facebook page. He noted that the page is another way for the Department to provide the latest information to citizens.

► Parks Superintendent Jan Fawley stated that Wabash Riverfest is Saturday, July 8, 2017, from 9:00 a.m. to 4:00 p.m. at Tapawingo Park.

► Project Engineer Auckley stated that the State Street Project is moving along smoothly. Traffic will be flipped for the breezeway in the landing today. He noted that traffic will be switched to the north side of State Street between Tapawingo Road and River Road by July 17, 2017. A substantial amount of utility work is continuing throughout the project. The Community Crossing Project has completed paving the Grant Street and Salisbury Street areas. They will continue with concrete, curb, and gutter work next week, before they begin milling the final streets. Mr. Auckley concluded by reporting updates on the Kingston Trail Project. He stated that they are currently installing the storm sewers and will begin paving next week. The project is projected to be completed in August.

► Clerk Booker ended the meeting with a quote. “You can’t talk yourself out of a problem you’ve behaved yourself into.” – Stephen R. Covey

3. ADJOURNMENT

There being no further business to come before the Board, Ms. Folkers moved that the meeting be adjourned, and Clerk Booker adjourned the meeting.