

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

May 23, 2017
8:30 a.m.
Morton Community Center
Multi-Purpose Room

Members present were Bradley L. Cohen, Brooke E. Folkers, and Thomas J. Kent. Jason D. Huber was absent. Clerk Sana G. Booker presided.

1. APPROVAL OF MINUTES

a. May 16, 2017, Meeting

Mr. Cohen moved to accept the minutes of the May 16, 2017, Board of Works meeting. Mr. Kent seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Hire: Human Resources Manager – Merrissa Budreau – Human Resources

Human Resources Director Diane Foster requested approval to hire Merrissa Budreau as the Human Resources Manager, effective May 30, 2017, with a bi-weekly salary of \$2,250.00.

Ms. Folkers moved that the hire of Merrissa Budreau as the Human Resources Manager be approved. Mr. Cohen seconded the motion.

Mr. Cohen asked how long Ms. Budreau has worked in in the industry, to which Director Foster responded for over three years. She noted that Ms. Budreau has an impressive background, which includes getting her bachelor's degree in three years, as well as working throughout the process.

The motion was adopted.

b. Bid Notice: Happy Hollow Road Street Lighting Project – Engineering

City Engineer Ed Garrison requested approval to seek bids for the Happy Hollow Road Street Lighting Project, which is a Redevelopment Commission (RDC) funded project. The bids will be opened on Tuesday, June 13, 2017, at the Board of Works meeting.

Mr. Kent moved that the bid notice be approved. Ms. Folkers seconded the motion.

In response to a question asked by Mr. Kent, Mr. Garrison stated the lighting will be slightly different than normal, due to the nature of the roadway. There will be ballard lighting along the trail up to Knox Drive, where it will change to street lighting only. Mr. Garrison stated that the intersections will also include street lighting.

The motion was adopted.

c. 2012 SRF Loan Disbursement Request No. 57: Northside Regional Lift Station – Bowen Engineering – WWTU

WWTU Director Dave Henderson requested approval 2012 SRF Loan Disbursement Request No. 57 with Bowen Engineering. He explained that this SRF request is not actually for the Northside Regional Lift Station, but it is using the remaining funds from that project for the Auburn Meadows Lift Station instead. The remaining funds have been approved for the Auburn Meadows Lift Stations, in the amount of \$148,035.00. Director Henderson stated that this amount will close the remaining part of the loan.

Mr. Kent moved that the 2012 SRF Loan Disbursement Request No. 56 with Bowen Engineering be approved. Mr. Cohen seconded the motion.

The motion was adopted.

d. Claims

- i. AP Docket \$783,716.23

Ms. Folkers moved that the claims be approved. Mr. Cohen seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

e. Informational Items

- i. Project Payment List – WWTU

There were no questions or comments about the listing.

- ii. Park Board Dockets

There were no questions or comments about the listing.

f. Other Items

► Director of Development Erik Carlson stated that State Street construction workers discovered an old trolley system, which has been covered for more than a century. The system included original bricks and rails from the street car. Director Carlson expressed his appreciation to Bryce Patz, Jacob Boesch, Ed Garrison, Cody Glover, and Jason Hardebeck for helping to relocate the railings to store at the Morton Community Center. He stated that the City plans to use them in the future to show the community a part of our history.

► Project Engineer Dan Auckley reported that the State Street Project is moving along smoothly, despite the weather delays with the recent rain. Contractors are working on utility work throughout the project. He stated that traffic has adjusted last week well to the closure from Salisbury Street to University Street. Mr. Auckley reported that the CDBG Sidewalk Replacement Program is currently working on Vine Street. Both the Community Crossings Repaving Project and Kingston Trail Projects are projected to begin on June 5, 2017.

► WWTU Director Henderson reported that the CSO interceptor pipe has captured an estimated total of 4.2 million gallons of overflow from going into the Wabash River.

► Street Commissioner Ben Anderson stated that the Dumpster Move Out Program has concluded. The Department successfully collected 131 thousand pounds of unwanted material. On another note, Indiana American Water Company will resume working on the

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Indian Trail Project to do the water main replacements. Mr. Anderson stated they will begin working on Knox Drive, continuing to Pawnee Drive, and conclude on Tecumseh Park Lane.

▶ Mayor John Dennis stated that he will be unavailable next week.

▶ Bev Shaw, Quality of Life (Department of Development), introduced the Development Department's new intern, Colleen Sheehy. Ms. Shaw stated that Ms. Sheehy is recently back from Spain.

▶ Parks Superintendent Jan Fawley stated that the Parks Department received the drinking fountain estimates from Lester Recreation Design, in the amount of \$11,494.00. She stated the fountains are being purchased through Community Development Block Grant funds. Ms. Fawley reported that the West Lafayette Municipal Pool Opening will be on Thursday, May 25, 2017, at 1:00 p.m., weather permitting. New vinyl walkways have recently been installed around the pool.

▶ Ms. Folkers ended the meeting with a quote. "The really great man is the man who makes every man feel great." – G.K. Chesterton

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Cohen moved that the meeting be adjourned, and Clerk Booker adjourned the meeting.