

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

April 25, 2017
8:30 a.m.
Morton Community Center
Multi-Purpose Room

Members present were Bradley L. Cohen, Brooke E. Folkers, Jason D. Huber, and Thomas J. Kent. Clerk Sana G. Booker presided.

1. APPROVAL OF MINUTES

a. April 25, 2017, Meeting

Mr. Huber moved to accept the minutes of the April 25, 2017, Board of Works meeting.
Mr. Kent seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Proclamation: Appreciation of WBAA – Mayor

Clerk Sana Booker read the proclamation aloud on behalf of Mayor John Dennis:

PROCLAMATION

WHEREAS, WBAA, Public Radio from Purdue, provides essential public services to a significant portion of North and Central Indiana including Greater Lafayette; and

WHEREAS, WBAA is an invaluable component of Greater Lafayette's priority missions in public safety, emergency services, information dissemination, community education, cultural vitality, and entertainment; and

WHEREAS, WBAA contributes to the local economy by actively engaging in economic development, supporting local businesses, and directly providing employment and volunteer opportunities; and

WHEREAS, WBAA is operated by local professionals who are accountable to local leaders and listeners; and

WHEREAS, WBAA prioritizes its capability to provide emergency, crisis and disaster communication services which are crucial to public safety officials and the community in times of crisis; and

WHEREAS, WBAA delivers its support for non-profit, charitable, public service projects and events in the community throughout the year; and

WHEREAS, WBAA provides local citizens of all ages and from all walks of life significant benefit from the wide array of noncommercial programming and services that encourages lifelong learning; and

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WHEREAS, WBAA is deeply rooted in the local community and continuously strives to be an effective, positive and productive organization that citizens can count on at all times; and

WHEREAS, WBAA, was licensed to operate April 4, 1922 making it the oldest continuously operating radio station in Indiana.

THEREFORE, I, John R. Dennis, Mayor of the great city of West Lafayette, Indiana, hereby proclaim my support for WBAA, Public Radio from Purdue, in appreciation for 95 years of serving our community with outstanding programming and services and in recognition of the indispensable role and position, the station has in Indiana.

Mike Savage, General Manager of WBAA at Purdue University, expressed his appreciation towards the City for recognizing WBAA. He stated that WBAA recently celebrated their 95th anniversary on April 4, 2017, making them the oldest radio station in Indiana. He explained that the station started when Purdue Engineering students began doing ship to shore communications with the Navy and other Midwestern universities as an experiment. Over the years the station has come a long way.

b. Contract: Sweeping Services – INDOT – Finance

Controller Peter Gray requested approval to enter into a three year contract with INDOT for sweeping services. He explained that the City is agreeing to clean 12 miles of U.S. Highway 231 and 5.6 miles of U.S. Highway 52 twice a year. In return, INDOT will pay the City \$6,336.00 per year.

Ms. Folkers moved that the Sweeping Services Contract with INDOT be approved. Mr. Huber seconded the motion.

The motion was adopted.

c. Agreement: On-Call Services – Donohue & Associates, Inc. – WWTU

WWTU Director Dave Henderson requested approval to enter into agreement with Donohue & Associates, Inc. Director Henderson stated this is for support services for their Supervisory Control and Data Acquisition (SCADA) system in the associated programming and hardware service. He explained that the SCADA system is for the computer monitoring and control of the wastewater plant equipment, as well as the lift stations throughout the City. The amount of the agreement is not-to-exceed \$10,000.00.

Ms. Folkers moved that the agreement with Donohue & Associates, Inc. be approved. Mr. Kent seconded the motion.

Mr. Kent asked if the on-call service rates are the same as last year, to which Director Henderson responded there is typically a slight increase each year. He stated that he did not have the exact amount, but would get the information to Mr. Cohen later.

Clerk Booker noted that the Clerk's Office would be able to get that information to Mr. Cohen.

The motion was adopted.

d. Task Order No. 9: Stormwater Capital Planning Services – 2017 Stormwater Model Calibration – Wessler Engineering – Engineering

Assistant City Engineer Marcus Smith requested approval for Task Order No. 9 for Stormwater Capital Planning Services for the 2017 Stormwater Model Calibration with Wessler Engineering, Inc. He stated the project began at the beginning of 2016 to look at the boundaries between Purdue University and West Lafayette. Mr. Smith explained that they will be calibrating a model that was built in a previous task order, and delineating the drainage area of Todd's Creek. The amount of the task order is not-to-exceed \$18,000.00, which will be split with Purdue.

Mr. Huber moved that Task Order No. 9: Stormwater Capital Planning Services with Wessler Engineering be approved. Mr. Cohen seconded the motion.

The motion was adopted.

e. Request: Noise Ordinance Suspension – State Street & River Road Intersection Closures – Engineering

City Engineer Ed Garrison requested approval of a noise ordinance suspension and road closures for two streets. He explained that PRSS is requesting to install the stormwater infrastructure on State Street and River Road in two-night closures per road, which will have minimum impact to traffic. They will close River Road on the north side of the intersection of State Street and River Road beginning Sunday, May 7, 2017, at 7:00 p.m. to Monday, May 8, 2017, at 6:00 a.m., and again Monday, May 8, 2017, at 7:00 p.m. to Tuesday, May 9, 2017, at 6:00 a.m. Then they will close State Street on the west side of the intersection of State Street and River Road beginning Tuesday, May 9, 2017, at 7:00 p.m. to Wednesday, May 10, 2017, at 6:00 a.m., and again Wednesday, May 10, 2017, at 7:00 p.m. to Thursday, May 11, 2017, at 6:00 a.m. Mr. Garrison noted that they have received support from the Police, Fire, and Purdue Police Departments.

Mr. Huber moved that the request for noise ordinance suspension for State Street and River Road Intersection be approved. Mr. Kent seconded the motion.

Corporation Counsel Eric Burns stated that he wanted to clarify that this is a request for a street closure and noise suspension for the same timeframe.

Mr. Garrison responded that the contract does not allow the contractor to close both streets at the same time. They must leave one-lane of traffic in each direction.

Counsel Burns asked if by doing these closures if it would speed the process up, and cause fewer delays, to which Mr. Garrison responded yes.

The motion was adopted.

f. Request: Various Noise Ordinance Suspensions – State Street Design Project – Engineering

City Engineer Garrison requested approval of noise ordinance suspensions throughout the State Street Project. He stated that they are expecting there to be other times during the course of the year where night closures would benefit the process and have a minimum impact to traffic. Mr. Garrison explained that there were concerns that parts of the project may be delayed, due to the timing of future noise ordinance suspension when placing them on the agenda. They will continue to consult with Police, Fire, and Purdue Police Departments throughout this process.

Mr. Cohen moved that the request for various noise ordinance suspensions for the State Street Design Project be approved. Ms. Folkers seconded the motion.

Mr. Cohen asked if the request should have a timeline on it.

Clerk Booker asked the Board if they would like Mr. Garrison to give an update at the end of the summer, and continue to give weekly updates with the project.

Purdue Police Chief John Cox stated that the Purdue Police support the noise ordinance suspensions.

After discussion, it was decided that Mr. Garrison will provide an update on August 8, 2017. The request for the various noise ordinance suspensions will be in effect until this date.

The motion was adopted.

g. Bid Acceptance and Agreement: 2017 Community Crossings Project – Milestone Contractors, LP – Engineering

City Engineer Garrison stated that they opened bids for the 2017 Community Crossings Project on April 18, 2017. The lowest bidder was Milestone Contractors, LP at \$1,350,736.98. He stated that this is a 50/50 State funded project with INDOT.

Mr. Kent moved that the bid acceptance and agreement for the 2017 Community Crossings Project with Milestone Contractors, LP be approved. Mr. Huber seconded the motion.

The motion was adopted.

h. Agreement: 2016 Happy Hollow Creek Emergency Sanitary Sewer Crossing Support – Atlas Excavating, Inc. Engineering

City Engineer Garrison stated that this agreement is to cover the final invoice from Atlas Excavating, Inc. Mr. Garrison reported last week that the project had been completed. There was a bank stabilization contract set up with Atlas originally. During the course of the work they were able to finalize the plans for the sanitary sewer crossing support. Parson Brinkerhoff was then able to work out an agreement with Atlas to continue the work from one side to the other. They were unaware a separate agreement was needed. The amount of the agreement is not-to-exceed \$60,000.00.

Mr. Huber moved that the 2016 Happy Hollow Emergency Sanitary Sewer Crossing Support Agreement with Atlas Excavating, Inc. be approved. Ms. Folkers seconded the motion.

The motion was adopted.

i. Agreement: State Street Space Activation – Big Car Collaborative – Development

Bev Shaw, Quality of Life, (Department of Development), requested approval of an agreement with Big Car Collaborative for State Street Space Activation. She explained that with the State Street Project, they closed South Street, outside of Greyhouse, and Brown Street, near Rubia Flower and Campus Inn. However, the goal is for people to continue to visit the businesses in these areas. Ms. Shaw stated that there will be events that will alternate between the two locations every week. These events will be driven by

different members in the community, which can include artists, dance instructors, chess club, and others. The amount of the agreement is not-to-exceed \$55,000.00. The City of West Lafayette is partnering up with the City of Lafayette, so we will only be responsible for \$27,500.00. She stated that \$8,000.00 of the project will go towards the local artist and instructors.

Mr. Huber moved that the agreement with Big Car Collaborative be approved. Mr. Kent seconded the motion.

In response to a question asked by Mr. Kent, Ms. Shaw stated that the \$27,500.00 is paid from their Department budget.

The motion was adopted.

j. Hire: Urban Forestry Intern – Chandler Sonafrank – Development

Bryce Patz, Neighborhood Vitality (Department of Development), requested approval to hire Chandler Sonafrank as the Urban Forestry Intern, effective Thursday, April 27, 2017, at the rate \$11.00 per hour.

Mr. Huber moved that the hire of Chandler Sonafrank as the Urban Forestry Intern be approved. Ms. Folkers seconded the motion.

Ms. Folkers asked how many hours Mr. Sonafrank would work, to which Mr. Patz responded 15 hours per week.

In response to a question asked by Mr. Cohen, Mr. Patz stated that Mr. Sonafrank will be assisting him out in the field. They will be working on tree pruning, flag staking, and assisting with a couple upcoming tree projects.

Mr. Kent asked if he was a Purdue graduate, to which Mr. Patz stated yes.

The motion was adopted.

k. Purchase of Property: Caretaker's House at Grand View Cemetery – Development

Bev Shaw, Quality of Life (Department of Development), explained that the Redevelopment Commission (RDC) is purchasing the caretaker's house at Grand View Cemetery. The house is an iconic bit of West Lafayette architecture from 1903, and the future home of the West Lafayette History Research Center Archives. Ms. Shaw explained that since the closing is scheduled for next month, the RDC has asked the Board to approve the payment for an amount not-to-exceed \$77,166.00, which includes the closing costs.

Ms. Folkers moved that the purchase of property for the caretaker's house at Grand View Cemetery be approved. Mr. Huber seconded the motion.

The motion was adopted.

l. Agreement: Avigilon Conversion – Presidio – IT

IT Director Alexander requested that this item be tabled until next week, in order to get some further information.

Ms. Folkers moved that the agreement with Presidio be tabled. Mr. Huber seconded the motion.

The motion was adopted.

m. Claims

- i. AP Docket \$233,059.25

Mr. Cohen moved that the claims be approved. Mr. Kent seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

n. Informational Items

- i. Legal Budget & Expenses – Controller

There were no questions or comments about the listing.

- ii. Park Board Dockets

There were no questions or comments about the listing.

o. Other Items

► Parks Superintendent Jan Fawley encouraged everyone to visit rooms 106 and 108 to view the paintings that some of the artists have recently done. She stated the paintings are beautiful and amazing. On another note, the annual Mor'Danc'n Recital is this Saturday at 4:00 p.m. at Loeb Playhouse. Lastly, De-trash the Wabash is on Saturday beginning at 8:00 a.m. and will start at the Riverside Skating Center.

► Purdue Police Chief Cox reminded everyone that Purdue Graduation is May 12, 13, and 14. This is one of the biggest graduation classes that Purdue has ever had over the years. He stated they will begin parking lot closures at noon on that Friday for graduation. They will continue working on getting the information out to help parents get around campus with the current construction. Chief Cox stated that Grand Prix was a success with a low arrests record this past weekend. He expressed his appreciation towards the Reith-Riley, as well West Lafayette Police, Fire, and Engineering Departments for all of their hard work during the construction projects.

► Mr. Kent ended the meeting with a quote. "An error doesn't become a mistake until you refuse to correct it." – Orlando A. Battista

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Cohen moved that the meeting be adjourned, and Clerk Booker adjourned the meeting.