

City of West Lafayette, Indiana  
Board of Public Works and Safety  
MINUTES

April 18, 2017  
8:30 a.m.  
Morton Community Center  
Multi-Purpose Room

Members present were Brooke E. Folkers, Jason D. Huber, and Thomas J. Kent. Bradley L. Cohen was absent. Clerk Sana G. Booker presided.

1. APPROVAL OF MINUTES

a. April 11, 2017, Meeting

Mr. Huber moved to accept the minutes of the April 11, 2017, Board of Works meeting. Ms. Folkers seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Bid Opening: 2017 Community Crossing Project – Engineering

City Engineer Ed Garrison stated that this is a 50/50 State funded project with INDOT.

Corporation Counsel Eric Burns stated that we received two bids on time, and he read them aloud:

<b>Company</b>	<b>Bid Amount</b>
Milestone Contractors, LP	\$1,350,736.98
Reith-Riley Construction Co., Inc.	\$1,373,501.21

Ms. Folkers moved that the 2017 Community Crossing Project bids be taken under advisement. Mr. Huber seconded the motion.

The motion was adopted.

b. Request to Accept Proposal: 2017 Trip Hazard Removal – Precision Concrete Cutting – Engineering

City Engineer Garrison stated that this is for sidewalk trip hazard removal around the Wabash Landing area. Mr. Garrison noted that Precision Concrete Cutting maintains Sole Source Status for the removal of sidewalk trip hazards in Indiana. The total contract amount for the project is an amount not-to-exceed of \$13,264.00.

Mr. Huber moved that the proposal with Precision Concrete be approved. Mr. Kent seconded the motion.

The motion was adopted.

c. Re-Hire: Intern – Jacob Boesch – Engineering

Assistant City Engineer Marcus Smith requested approval to re-hire Jacob Boesch as an intern in the Engineering Department at the rate of \$11.00 per hour, effective April 18,

2017. Mr. Smith explained that Mr. Boesch will assist the Department with traffic counts, collect GIS data, and help with other various projects.

Ms. Folkers moved that the re-hire of Jacob Boesch be approved. Mr. Huber seconded the motion.

The motion was adopted.

d. Agreement: Appraisal Services – McClain, Cottingham & Gilligan, LLC – Development Director of Development Erik Carlson requested approval to enter into an agreement with McClain, Cottingham & Gilligan, LLC for appraisal work to be done for the caretaker's house and land, which is adjacent to the Grandview Cemetery. Director Carlson explained that State law requires that the City has two appraisals done when looking into purchasing property. The agreement amount is not-to-exceed \$2,200.00.

Ms. Folkers moved that the agreement with McClain, Cottingham & Gilligan, LLC for Appraisal Services be approved. Mr. Huber seconded the motion.

Mr. Kent asked who the current owners of the property are, to which Director Carlson responded Steve and Darcy Weston.

The motion was adopted.

e. Quote Acceptance: 2017 Traffic Paint – Sherwin-Williams of Lafayette and Sherwin-Williams of Cleveland – Street

Street Commissioner Ben Anderson stated that the lowest quote for traffic paint was from Sherwin-Williams of Lafayette at \$41.25 per 5 gallon pail. The lowest quote for glass beads was from Sherwin-Williams of Cleveland at \$0.45 per pound. The Department will be purchasing approximately 400 gallons of white traffic paint, 1,100 gallons of yellow traffic paint, and 6,000 pounds of traffic beads. Mr. Anderson requested approval to accept these quotes.

Mr. Huber moved that the quote acceptance for the 2017 traffic paint be approved. Ms. Folkers seconded the motion.

In response to a question asked by Mr. Kent, Mr. Anderson stated that the City partners with the City of Lafayette to purchase traffic paint and glass beads to get a better price. He noted that we also do this when purchasing road salt.

The motion was adopted.

f. Agreement: Janitorial Services – Logistic Products – Facilities

Facilities Director Tim Clark requested approval to enter into agreement with Logistic Products. Director Clark explained that Logistic Products will supply the City with all of their janitorial supplies, paper products, and cleanings supplies. This will eliminate each department from having numerous vendors at various prices.

Mr. Huber moved that the Janitorial Services Agreement be approved. Mr. Kent seconded the motion.

The motion was adopted.

g. Claims

i. AP Docket	\$303,212.73
ii. AP Docket	\$87,891.42
iii. PR Docket	\$580,794.20

Ms. Folkers moved that the claims be approved. Mr. Kent seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

h. Informational Items

i. Park Board Dockets

There were no questions or comments about the listing.

ii. Purchasing Card Transactions

There were no questions or comments about the listing.

i. Other Items

▶ City Engineer Garrison provided the Board with pictures of the completed Happy Hollow Stabilization Project. He stated that the project was completed under budget.

▶ Street Commissioner Anderson stated that they will begin painting curbs and stopbars.

▶ Project Engineer Dan Auckley reported that State Street has moved both lanes of traffic to the south side. He explained that the Community Crossing Project will be a repaving project in the Salisbury Street and Grant Street areas. They will be updating the school zone in that area, which will include adding some additional features. The Happy Hollow Project is now complete. There is a final punch list that will be completed within the next couple weeks. He concluded by stating that the CSO Project has a few final touchup items to finish.

▶ Police Chief Dombkowski reported that Grand Prix is this weekend. They will be preparing for the busy weekend for the remainder of the week. There will be barricades in the Village as usual, but they might be altered due to the construction. Again, the main concern to keep everyone safe throughout the festivities during the weekend.

▶ Mayor John Dennis stated that Tom Brooks (Attorney for the Redevelopment Commission) lost his husband over the weekend. He asked that everyone keep him in their thoughts and prayers. Mayor John Dennis stated that he will be going with the Chamber of Commerce next week to Japan.

▶ Mr. Kent shared a quote. "Time abides long enough for those who make use of it." – Leonardo da Vinci

▶ Clerk Sana Booker announced that she is able to attend the Supplier Diversity meetings, at which she is able to meet a wide variety of individuals from across the State. She encouraged anyone to get in touch with her who may want some additional information that she has been able to gather from these meetings.

3. ADJOURNMENT

There being no further business to come before the Board, Ms. Folkers moved that the meeting be adjourned, and Clerk Booker adjourned the meeting.