

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

January 24, 2017
8:30 a.m.
Morton Community Center
Multi-Purpose Room

Members present were Bradley L. Cohen, Brooke E. Folkers, Jason D. Huber, and Thomas J. Kent. Clerk Sana G. Booker presided.

1. APPROVAL OF MINUTES

a. January 17, 2017, Meeting

Mr. Huber moved to accept the minutes of the January 17, 2017, Board of Works meeting. Mr. Kent seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Hire: Driver/Collector/Processor – Zach Hart – Street

Street Commissioner Anderson requested approval to hire Zach Hart as Driver/Collector/Processor for the Street Department. The bi-weekly salary for Mr. Hart will be \$1,500.00, effective January 25, 2017.

Mr. Cohen moved that the hire of Zach Hart be approved. Mr. Huber seconded the motion.

The motion was adopted.

b. Transfers: Tom Foster, Justin Hitchcock, Henry Bell, John Hart, and Ben Kennedy – Street

Street Commissioner Anderson requested approval for the transfers of Tom Foster, Justin Hitchcock, Henry Bell, John Hart, and Ben Kennedy. The Street Department consists of four departments, which includes Street/MVH, Sanitation, Stormwater, and Wastewater Collection Systems. They are making some adjustments within the departments in order for the employees to be in a more appropriate payroll classification.

Mr. Kent moved that the transfer for various employees be approved. Mr. Huber seconded the motion.

The motion was adopted.

c. Bid Acceptance and Agreement: 2016 City Hall Demolition Project – Complete Demolition Services – Facilities

Facilities Director Clark requested approval of the agreement for the 2016 City Hall Demolition Project with Complete Demolition Services. Director Clark stated the funding for this project has been approved through the Redevelopment Commission, and they requested that the Board approve this agreement in order for demolition to begin. The amount of this agreement is \$135,831.00.

Ms. Folkers moved that the bid acceptance and agreement for the 2016 City Hall Demolition Project be approved. Mr. Kent seconded the motion.

In response to a question asked by Clerk Booker, Director Clark stated that the title of the agreement states the year 2016 because that is when the bids were turned into the City.

The motion was adopted.

d. Agreement: Copier Lease – Cardinal Copier Solutions – Facilities

Facilities Director Clark requested approval for a copier lease and maintenance agreement with Cardinal Copier Solutions. The lease is for five years at the rate of \$70.12 per month. Director Clark explained that this lease and agreement is for the new machine in the Human Resources Department.

Ms. Folkers moved that the agreement with Cardinal Copier Solutions be approved. Mr. Kent seconded the motion.

The motion was adopted.

e. Consent for Modification: AT&T Mobility – Crown Castle – Development

Director of Development Carlson requested approval for the consent for modification with Crown Castle. Director Carlson stated the City has an agreement with Crown Castle that allows us to lease out our two cellular phone towers. They have equipment that now needs to be upgraded, which in return will enhance the public's cellular phones.

Mr. Huber moved that the consent for modification with Crown Castle be approved. Mr. Kent seconded the motion.

Mr. Cohen asked who owns the towers, to which Director Carlson responded that the City owns the towers and Crown Castle leases them out. We have a revenue sharing deal with them.

The motion was adopted.

f. Variance Request: Stormwater Management Ordinance – The Hub – Engineering

Assistant City Engineer Smith explained that T-Bird Design Services Corporation is requesting approval of a stormwater variance request for The Hub. He stated that the stormwater requirements have an allotment for the CSO Flow that they can discharge into our stormwater system. Due to them being at the end of the stormwater line, this request will allow that flow to go above that standard. He stated that their 100 year flow would not cause any flooding in the system.

Ms. Folkers moved that the variance request be approved. Mr. Kent seconded the motion.

Mr. Cohen asked if it was normal to go above the normal standards, to which Mr. Smith responded yes. He stated that it will not require them to have detention or infiltration.

The motion was adopted.

g. Claims

- i. AP Docket \$433,664.16
- ii. AP Docket \$220,669.42
- iii. PR Docket \$574,597.81

Ms. Folkers moved that the claims be approved. Mr. Huber seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

h. Informational Items

i. Project Payment List – WWTU

There were no questions or comments about the listing.

ii. Park Board Dockets

There were no questions or comments about the listing.

i. Other Items

► Parks Superintendent Fawley stated that last week was the annual conference for the Indiana Parks and Recreation Association. The City received an award for Excellence in Landscape Design Award for the Heron, which is located at the Celery Bog. Superintendent Fawley stated that the Public Arts Team and Parks Department worked together on this project, and it was funded by the Redevelopment Commission.

► Street Commissioner Anderson stated that this Friday from 12:30 p.m. to 3:30 p.m. will be Denny Steele's retirement celebration at the Street Department. He invited everyone to come join.

► Mayor John Dennis stated the demolition of City Hall is scheduled to begin next week. He also extended his congratulations to all City employees. He stated the event this past Sunday to raise money in the name of Christian Burns for the Habitat of Humanity House was a huge success. We exceeded all of our goals.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Cohen moved that the meeting be adjourned, and Clerk Booker adjourned the meeting.