

**WEST LAFAYETTE/PURDUE JOINT BOARD MEETING**  
**WEST LAFAYETTE PUBLIC LIBRARY**  
**WEST LAFAYETTE, INDIANA**

**TIME:** 4:00 pm, Thursday, July 23, 2015

**PLACE:** West Lafayette Public Library  
208 West Columbia St., West Lafayette, Indiana

**PRESENT:** Dave Buck                      Ken Sandel                      Julie Griffith  
Chandler Poole                      Tim Clark                      Abby Daniels

Mr. Buck brought the meeting to order at 4:03 pm and determined there was a quorum.

Ms. Daniels then read the roll and determined that all members were present.

Mr. Buck asked if anyone had questions about the minutes from the May meeting. Mr. Sandel moved for approval and Ms. Griffith seconded the motion and the minutes were approved as written.

**NEW BUSINESS**

A second resolution is on the agenda, Resolution 2015-2 ("Resolution"). Mr. Buck asked if there was a motion to put the Resolution on the floor.

Ms. Griffith moved to put the Resolution on the floor. Mr. Clark seconded.

Mr. Buck invited Mr. Rich Starkey, Barnes & Thornburg, to come forward and discuss the SOQs, the three offerors, and the next steps in the process. Mr. Starkey discussed that the RFP will be issued to the offerors on July 31, 2015. A final deadline for the formal offers will be in December 2015.

Mr. Buck mentioned that two officers on the Joint Board are going to be authorized to sign the PPA. Mr. Buck offered that those two people should be Mr. Buck and Mr. Sandel. Mr. Poole moved and Ms. Griffith seconded. Mr. Steve Schultz, Legal Counsel for Purdue, added that this authorization does not serve as a replacement of the final form of the PPA coming back to the Joint Board for final approval. A voice vote was taken. The motion to authorize Mr. Buck and Mr. Sandel to sign the PPA passed unanimously.

Mr. Starkey added that the PPA is subject to change until the final PPA is done in December.

The Resolution also discusses the three firms. Mr. Adrian Allen, Associate Counsel for Purdue, discussed the SOQ review process. The three firms that responded to the SOQ are Plenary Roads State Street, State Street Mobility Alliance, and Walsh Gateway Partners, LLC. Mr. Allen expressed his excitement for the teams, which all represent a mix of national and Indiana firms. A thorough evaluation was conducted. There was a pass/fail checklist, complete with eight criteria. All three offerors passed. Additionally, a reference check was conducted on the firms.

The Resolution was unanimously adopted.

Mr. Steve Schultz discussed the affordability cap. The affordability cap will be the mechanism by which the proposing teams will define their scope of work. Mr. Schultz stated that, rather than trying to get the absolute lowest price possible, the goal here is to get the best cost proposal but also as much of the anticipated project as the offerors can build within the affordability cap. We will not know what the availability payments are until the responses come in at the end of the process. We will not be able to define the cap until the coming months. The inaugural availability payment will be analogous to a mortgage payment.

Mr. Sandel mentioned that the Joint Board members should not be discussing this directly with any of the offerors.

**Public Comment**

None.

**Future Meetings:**

September 24, 2015 at 4:00 pm.

**ADJOURN**

Mr. Poole moved to adjourn and Ms. Griffith seconded. Vote passed and the meeting was adjourned at approximately 4:28 pm.

Respectfully Submitted,

//signed//

Abby K. Daniels,  
Secretary/Treasurer