

City of West Lafayette, Indiana  
Board of Public Works and Safety  
MINUTES

SEPTEMBER 30, 2014  
8:30 a.m.  
Morton Community Center  
Multi-Purpose Room

Members present were Sana G. Booker, Bradley W. Marley, Tanuja R. Sheth, and Jonathan C. Speaker. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. September 23, 2014, Meeting

Mr. Marley moved to accept the minutes of the September 23, 2014, Board of Works meeting. Mr. Speaker seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Declare Items Surplus: Radios – Fire

Fire Chief Heath requested approval to declare five radios as surplus. He stated that there is a trade-in program to upgrade these obsolete radios. The radios are worth approximately \$475 each on the trade-in. He noted that the Department will also need to purchase additional portable radios with the addition of new firefighters.

Ms. Booker moved that the radios declared as surplus be approved. Mr. Speaker seconded the motion.

The motion was adopted.

b. Street Closure: Brown Street -- .1K of Greater Lafayette – Police

Police Sergeant Marion requested approval to close Brown Street on October 19, 2014, from 1:00 p.m. to 3:00 p.m. This closure is for the YWCA .1K of Greater Lafayette event. Sergeant Marion stated that officers will block the rest of the roads when the actual run is taking place.

Mr. Speaker moved that the closure of Brown Street be approved. Mr. Marley seconded the motion.

The motion was adopted.

c. Policy Approval: #6.17 E911 Response – Police

Deputy Police Chief Leroux requested approval of Police Policy #6.17. He explained that this is an update the E911 policy with guidelines for a new enhancement that will be available to the dispatch center in the near future. It will allow the dispatchers to receive text messages to the 911 system and then respond by text.

Mayor Dennis asked how validity is checked.

Deputy Chief Leroux responded that after base information is gained the person will be asked to call 911 to do some verification. The dispatcher can also reverse dial the number to try to contact the person. He confirmed for Mayor Dennis that it shows up on the dispatcher computer-aided dispatch (CAD) screen. It does not translate to the mobile data terminal (MDT) in the field.

Mayor Dennis asked if this would bog down the regular 911 lines if a big crowd is texting at the same time.

Deputy Chief Leroux responded that he does not expect it to affect the system any differently than a rash of 911 calls would.

Ms. Booker moved that Police Policy #6.17 be approved. Mr. Marley seconded the motion.

The motion was adopted.

d. Hire: Driver/Collector/Processor – Benjamin Kennedy – Street  
Street Superintendent Payne requested approval to hire Benjamin Kennedy as a Driver/Collector/Processor effective October 1, 2014, with a bi-weekly salary of \$1,266.36.

Mr. Marley moved that the radios declared as surplus be approved. Mr. Speaker seconded the motion.

The motion was adopted.

e. Claims

- i. AP Docket \$182,933.64
- ii. PR Docket \$112,509.40
- iii. RDC Docket \$370,329.64

Mr. Marley moved that the claims be approved. Mr. Speaker seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

f. Informational Items

- i. Project Payment List – WWTU  
There were no questions or comments about the listing.
- ii. Legal Budget & Expenses – Clerk-Treasurer  
There were no questions or comments about the listing.
- iii. Park Board Dockets  
There were no questions or comments about the listing.

g. Other Items

► Councilor Burch reported that there is a Pre-Council meeting on Thursday, October 2 at 4:30 p.m. with a work session for redistricting immediately following the meeting. The Council meeting is Monday, October 6 at 6:00 p.m.

► Public Works Director Buck stated that he has been working with WWTU Director Henderson. In April bids were opened for the Sheraton and Fairway Knolls Lift Station Improvements project which was to be funded by the State Revolving Fund (SRF) Loan Program. He explained that the bid received was higher than the engineer estimate so the project was put on hold to try again later. He stated that we have been notified by SRF that there are some remaining funds available and we can re-bid the project. Director Buck requested that the Board consider a different procurement method going forward. He provided a handout to the board about Guaranteed Savings Contracting (GSC) and stated that next week he will come back with an advertisement for the Board's approval and have a discussion about this procurement method. Director Buck explained that the handout is a slideshow put together by Greeley and Hansen for us and other communities. The GSC method is based on qualifications rather than just a low bid. Projects are required to result in energy savings or some other type of capital cost avoidance to be eligible for the program.

Mayor Dennis stated that we have had problems when using the low responsive bid.

Public Works Director Buck stated that the GSC method takes a lot of risk out of the equation.

Joe Teusch (P.E., Greeley and Hansen) explained that this process has been around for more than 20 years. To say that we have never had to use the process in West Lafayette is because things have generally gone well with traditional-design bids. However, we have had some recent experiences that have been less than pleasant. He stated that Greeley and Hansen has successfully used this method in other communities, and explained that this method fosters a teamwork and collaboration environment to where owner, engineer, and contractor are more in lockstep to identify the most efficient, effective way to deliver a project.

Mayor Dennis asked if the method empowers the City to have more operational control throughout the process.

Mr. Teusch responded that this process provides significantly more input than the traditional bid method. Under the traditional approach the contractor is not under any obligation to do things other than what is on the plans and specifications. With the GSC method there is more incentive to collaborate and identify money-saving strategies for the Utility.

Clerk-Treasurer Rhodes asked how this will change the timeline in which a project can be initiated, as that is a driving point in being eligible for SRF funding.

Mr. Teusch stated that generally speaking, it is a 37-day process before reviewing the reviewing the RFQs, select a provider, and then the provider would submit a guaranteed maximum price (GMP). Within that GMP there is a 5% contingency, and at that point there are no change orders. He explained that the idea is that the 5% and then some gets returned to the owner. That has happened with over 90% of the projects that Greeley and Hansen has been involved with.

► Director Buck stated that Duke Energy has been working on their main transmission line along Cumberland Avenue for several years. He reported that Duke is working on a phase that starts at the Yeager Road roundabout and goes west to replace the old wood

poles with new galvanized poles. There is a design in place and Duke is onsite. He described detours that would need to be set up so that Duke can set those poles up using the eastbound lane of Cumberland Avenue. He stated that the big wrinkle in this project is that eventually Duke will need to transfer wires over US 52/Sagamore Parkway. INDOT, who is providing the permit, is not comfortable with transferring live wires under live traffic so INDOT would like for Duke to close US 52 for 20-minute periods for the wire transfer. Director Buck stated that they are trying to coordinate when those temporary closures would happen, and stated that it would probably be on a Sunday. He confirmed for Mayor Dennis that the media would be notified.

Mr. Marley asked about access to the Friendship House and the athletic complex on Cumberland Avenue, and Mr. Buck stated that it would only affect those who are coming from this location during those times and there will be signs for the detour.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.