

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

SEPTEMBER 28, 2009

8:30 a.m.

City Hall Lower Level Conference Room

Members present were Sana G. Booker and Bradley W. Marley, who presided. Mayor John R. Dennis was absent.

1. APPROVAL OF MINUTES

a. September 21, 2009, Meeting

Mr. Marley moved to accept the minutes of the September 21, 2009, Board of Works meeting. Ms. Booker seconded the motion. The motion was approved.

2. NEW BUSINESS

a. RFP Opening: Reconstruction of Happy Hollow Road – Engineering

Clerk-Treasurer Rhodes noted that all the RFPs were in sealed envelopes, with the exception of one delivered. She read the names of the RFP responders aloud:

H. Stewart Kline & Associates, Inc.
DLZ
American Structurepoint, Inc.
Crossroad Engineers, PC
United Consulting
HNTB
R. W. Armstrong
BF & S
The Schneider Corporation
Wessler & Associates [not in an envelope]
Beam Longest & Neff
Strand Associates, Inc., Engineers

Mr. Marley moved that the RFPs be taken under advisement. Ms. Booker seconded the motion.

Mr. Marley asked if Happy Hollow Road was the same as 443; City Engineer Buck answered that it was. Mr. Marley asked if this was a State road; Mr. Buck answered that there is a relinquishment agreement in place, and when the 231 corridor is completed to US52, the State will give the City Happy Hollow Road. INDOT is putting about \$750,000 into the Happy Hollow Road Reconstruction Project. The City is using federal and local funds to complete the reconstruction, rather than to repave.

The motion was adopted.

b. Contract: Greeley and Hansen – Engineering Services for North Side Regional Lift Station and Force Mains – WWTU

Wastewater Utility Director Henderson requested Board approval for the contract for design services for the North Side Regional Lift Station, which will tie into the development of Purdue

Research Park Phases 3 and 4, eventually linking to the Western Interceptor. In the interim, the Kalberer Road sewer will be used as the link. While this had been on the WWTU Capital Plan for 2011, the schedule was moved up because of the timeline of the Research Park.

Ms. Booker moved that the contract with Greeley and Hansen be approved. Mr. Marley seconded the motion. The motion was adopted.

c. SRF Payment Requests and Related Listings – WWTU

i. Payment Request No. 98 - \$215,170 to Atlas Excavating for Construction Services – Western Sanitary Sewer Interceptor-Division III

Wastewater Utility Director Henderson asked the Board to approve SRF Payment No. 98 for \$215,170 to Atlas Excavating for construction services for Phase III of the Western Sanitary Sewer. The one outstanding item in this phase is Verizon has to permanently fix a 100-pair copper line that was damaged before the area can be covered up.

Ms. Booker moved that the SRF Payment be approved. Mr. Marley seconded the motion. The motion was adopted.

ii. Listings

(1) Western Interceptor SRF Payments Listing

Mr. Marley requested a review of the Western Interceptor SRF Payments Listing, as it appears to be \$100,368 off. Clerk-Treasurer Rhodes reported that the discrepancy has been noted, but has not yet been investigated.

(2) WWTU Project Payments

d. Notice to Bidders: Phase I of Cumberland Avenue Reconstruction Project – Engineering

City Engineer Buck asked for Board approval to advertise the bidding schedule for Phase 1 of the Cumberland Avenue Reconstruction Project. The ad would be published September 30 and October 7, with bids due on October 23, and opened October 26 at the Board of Works meeting.

Ms. Booker moved that the request be approved. Mr. Marley seconded the motion.

City Attorney Burns asked about the common wage schedule. City Engineer Buck answered that the City generated a common wage schedule in early 2009, which is good for the whole year.

The motion was adopted.

e. Change Order No. 1: Milestone Contractors LP – \$10,516.78 – 2009 CDBG Sidewalk Project – Engineering

City Engineer Buck requested that the Board table this for another week, as there is no signed document from the contractor.

Mr. Marley moved that Change Order No. 1 with Milestone Contractors LP for the 2009 CDBG Sidewalk Project be tabled. Ms. Booker seconded the motion. The motion was adopted.

f. Change Orders No. 1 and No. 2: INDOT/James H. Drew – Safe Routes to School Project – Engineering

- i. Change Order No. 1: Net Change \$288.76
- ii. Change Order No. 2: \$4,127.55

City Engineer Buck explained that Change Order No. 1 is to use a different type of sign sheeting to a diamond grade sheeting for higher reflectivity requirements, and that Change Order No. 2 is to use preformed plastic pavement markings rather than painted markings.

Ms. Booker moved that Change Orders No. 1 and No. 2 be approved. Mr. Marley seconded the motion.

Mr. Buck explained that the overages would be paid locally at first, but that additional federal funding has been secured from HSIP, Highway Safety Improvements Project funds. The City will be reimbursed 90%-10%.

The motion was adopted.

g. Change Orders No. 2 and No. 3: INDOT/Milestone Contractors – Sycamore Lane Reconstruction – Engineering

- i. Change Order No. 2: \$882.00
- ii. Change Order No. 3: \$2,750.00

City Engineer Buck remarked that Change Order No. 2 is to add two construction penalty signs as required by State law, at each end of the project.

Change Order No. 3 is to remove a tree on the east side between Carmel and Hall. The tree is in the right-of-way; the homeowner has okayed the removal.

Ms. Booker moved that Change Orders No. 2 and No. 3 be approved. Mr. Marley seconded the motion. The motion was adopted.

h. Claims

- i. AP Docket - \$ 165.00
- ii. AP Docket - \$621,705.56
- iii. AP Docket - \$ 84,534.42
- iv. PR Docket - \$333,231.52

Ms. Booker moved that the claims be approved. Mr. Marley seconded the motion.

Questions raised about individual claims by the Board were answered by department heads and Clerk-Treasurer Rhodes.

The motion to approve claims was adopted.

i. Other Items

- i. Fire Chief Drew mentioned that on Saturday, October 10, from 9:00 a.m. to 12:00 p.m., the Fire Stations are having open houses. All are welcome to attend these events, which end Fire Protection Week, October 4 through October 10.

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ii. City Engineer Buck reported that Milestone has closed Sycamore Lane at US52 in both directions for a maximum of 10 calendar days during the workday; southbound was authorized through the contract. The street should be open at night. City Attorney Burns suggested that Board action is required, and Mr. Buck asked the Board to ratify this closure. Mr. Marley motioned that the Board ratify the closure, subject to written evidence that the businesses and property owners have been notified of the northbound closure. Ms. Booker seconded the motion. The motion was approved.

Mr. Buck mentioned that next week is Safe Routes to School Week, and the City will have a Walk to School event on the International Walk to School Day, October 7.

Mr. Buck distributed Engineering Projects Payments Listings to the Board.

3. ADJOURNMENT

There being no further business to come before the Board, Ms. Booker moved that the meeting be adjourned, and Mr. Marley adjourned the meeting.