

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

JULY 6, 2009
8:30 a.m.

City Hall Lower Level Conference Room

Members present were Sana G. Booker and Bradley W. Marley, who presided. Mayor John R. Dennis was absent.

1. APPROVAL OF MINUTES

June 29, 2009, Meeting

Ms. Booker moved to accept the minutes of the June 29, 2009, Board of Works meeting. Mr. Marley seconded the motion. The motion was adopted.

2. NEW BUSINESS

a. Elevations in Rank: Keith Burton, Shane Chapman, Ryan Linder to Firefighters, First Class – Fire

Fire Chief Drew requested Board approval to elevate Keith Burton, Shane Chapman, and Ryan Linder to Firefighters, First Class, effective July 11, the anniversary of their hires. He stated that these three individuals began with the Fire Department in 2007, and each has completed the initial fire certifications and medical training established by the State of Indiana for Firefighter, First Class.

Ms. Booker moved that the elevations in rank be approved. Mr. Marley seconded the motion. The motion was adopted.

b. Acceptance of Retirement Letter: School Crossing Guard Elizabeth Sparger – Police

Police Captain Leroux requested that the Board accept the retirement letter submitted by crossing guard Elizabeth Sparger, effective immediately. He added that Ms. Sparger has served as a crossing guard for 13 years, and the Department thanked her for her service.

Ms. Booker moved that the retirement letter from Elizabeth Sparger be approved. Mr. Marley seconded the motion.

Mr. Marley asked if Ms. Sparger was the crossing guard in University Farms. Captain Leroux said that she was the Benton Street crossing guard.

The motion was adopted.

c. Approval Request of Departmental Standard Operating Procedures Updates – Police

Police Captain Leroux presented the Board with a request to approve the Police Department Standard Operating Procedures, noting that the Department has been undergoing review of its policies. Policies that have been revised are revised due to changes in law, changes in philosophy of the Department, and current trends in law enforcement. The policies are distributed to committees of officers who specialize in those sections, who have certifications and training. The committees make suggestions to the administrative staff on policy

revisions. This has been a six- or seven-month process. Policies removed are those that are duplicated in the Police Merit Commission Rules & Regulations or that are duplicated in City Code.

Ms. Booker moved that the updates to the Police Department Standard Operating Procedures be approved. Mr. Marley seconded the motion.

Mr. Marley requested conformation of the Police Department's policy on pursuit of motorcycles, that the Department does not pursue motorcycles. Captain Leroux confirmed that. Mr. Marley asked if that was a safety issue. Captain Leroux said it was safety for the individual riding the motorcycle.

Mr. Marley asked whether Chief Dombkowski had been involved with this and whether the Mayor had seen all the changes. Captain Leroux confirmed that it is the Chief's final decision on bringing each of the policies forward and that the Mayor has seen it.

The motion was adopted.

d. Contract: Butler Fairman & Seufert – Perimeter Parkway, Phase 1A, Part 1, Supplemental No. 1 – Engineering

City Engineer Buck asked for Board approval for the first supplement to the design services contract with Butler Fairman & Seufert for Phase 1A of the Perimeter Parkway Project. Part 1 of Phase 1A is on the south side of campus and involves making Harrison Street a four-lane boulevard, and improvements to Grant Street, Chauncey Avenue, and Williams Street to South River Road. At the bottom of Williams Street at South River Road, the road will be improved at the signal. Part 1 involves Harrison Street and is primarily Purdue-owned right-of-way, making this part faster. This has been reviewed by INDOT and returned for the Board to accept. It is for geotechnical services not to exceed \$26,220. This was not included in the original contract because the scope of the geotechnical work was not known at that time.

Ms. Booker moved that Supplemental No. 1 of the contract with Butler Fairman & Seufert be approved. Mr. Marley seconded the motion.

City Attorney Burns asked that the prevailing party attorney fees be added to the document.

The motion with the addition of the prevailing party attorney fees language was adopted.

e. Contract: BFS – Perimeter Parkway, Phase 1A, Part 1, Supplemental No. 2 – Engineering

City Engineer Buck stated that Supplemental No. 2 adds the right-of-way engineering portion of the work for that segment of Harrison Street. From the new Jischke Drive, formerly Intramural Drive, to Marsteller, the only landowner is the Trustees of Purdue University. Farther to the east and down Williams Street, there are several different landowners, and that will require a different level of effort. The not-to-exceed cost is \$38,000 for the first part. Mr. Buck indicated that the prevailing party language would be added to the agreement.

Mr. Marley moved that Supplemental No. 2 of the contract with Butler Fairman & Seufert be approved. Ms. Booker seconded the motion. The motion was adopted.

f. Acceptance of Erosion Control, Storm Sewers, Sanitary Sewers, Streets, As-built Drawing, 5-year Maintenance Bond Storm Sewers, and 3-year Maintenance Bond Streets and Sanitary Sewers – Arbor Chase by the Lakes, Section 3, Ph VI – Engineering

City Engineer Buck noted that Lots 149-168, and 220-222 in Arbor Chase by the Lakes, Section 3, Phase VI, the back part of the development have been completed and the inspections have all been passed, and he requested the Board accept the items as listed. There is a five-year maintenance bond on the storm sewers, because some cracks were found in the storm pipe and, while they are not structural, they are leaching some calcium.

Ms. Booker moved that the Board accept the erosion control, storm sewers, sanitary sewers, streets, as-built drawing, 5-year maintenance bond for storm sewers, and 3-year maintenance bond for streets and sanitary sewers for Arbor Chase by the Lakes, Section 3, Ph VI, Lots 149-168 and 220-222. Mr. Marley seconded the motion. The motion was adopted.

g. Contract: Insituform Technologies USA, Inc. – Cherry Lane Emergency Sewer Repair – Engineering

City Engineer Buck reported that he has been working with Wastewater Utility Director Henderson and Street Commissioner Downey on the lining of the Cherry Lane sewer, addressing additional issues with the entire length of that pipe, now that the emergency repairs have been made. Mr. Downey requested quotes from Insituform Technologies USA, Inc. (\$312,225) and Reynolds Inliner, LLC (\$314,150). The adjustment of manholes to grade would be done as a separate contract on an as-needed basis.

Clerk-Treasurer Rhodes asked when the quotes were received, as emergency procedures permitted the City to expedite the quotes and not wait for the Board of Works meeting. Those present at the opening should have been noted or the date the quotes were received. City Attorney Burns stated that there is no requirement to open the quotes at a public meeting, but that the quote packet, which Mr. Downey presented at the meeting, contained the written documentation. The Insituform quote was dated May 29, and the Reynolds quote was dated June 17.

Mr. Marley moved that the contract with Insituform Technologies USA, Inc. for \$312,225 be approved. Ms. Booker seconded the motion.

Clerk-Treasurer Rhodes asked for clarification that the quote summary page appears to reflect that Reynolds was lower. City Engineer Buck responded that the three items quoted, 8-inch, 24-inch, and 36-inch lining, are the three items that he, Mr. Henderson, and Mr. Downey looked for an apples-to-apples comparison. Mr. Buck's notation shows the removal of the cost of adjusting the manholes to grade, as the decision was to manage those as a separate item, contracted separately. The summary page with Mr. Buck's notations is attached to the contract with Insituform and will also be filed with the quote packet.

The motion was adopted.

h. Request for Subdivision Variances: Purdue Research Park, Phase 3, Part 2 – Engineering

City Engineer Buck noted that representatives from Purdue Research Foundation and from The Schneider Corporation were present to answer any questions on the variances requested for the next phase of the Research Park, Phase 3, Part 2, north of Kalberer Road and west of Yeager Road. They are in the design stages of that project and have worked

with Area Plan Commission, and are requesting two variances on the Subdivision Ordinance.

Ross Nixon (The Schneider Corporation) stated that the variance regarding the street width [30 feet, instead of 34 feet] deals with the sustainable green effort that the Research Park design has used, reducing concrete and adding more green space. It also will help deter people from parking on the street. The other variance request is for a 10-foot wide multi-purpose asphalt trail instead of a sidewalk outside of a sidewalk right-of-way. This will continue the Park's theme of a sense of community and trails on both sides of the road, with the trails meandering.

Ms. Booker moved that the variances be approved. Mr. Marley seconded the motion.

City Attorney Burns asked how the balance between less asphalt and wide enough to be a good road is calculated. City Engineer Buck answered that the Subdivision Ordinance has, depending on the type of street—collector or arterial instead of a local or place, based on estimated traffic—rules for this. The streets in question are interior streets, similar to Kent Avenue and McClure. The request is to take two feet from each side, so that there is less pavement and less convenience for parking along the street. The development of the Research Park includes ample parking in parking lots, and the aesthetic of not painting yellow curbs everywhere supports the green impacts. There is less storm pipe, and collection of stormwater will be via drainage swales and vegetative areas. It is a sustainable design for this phase of the Research Park, and less pavement supports that idea. The additional width is not necessary to handle the volume of traffic. Mr. Buck indicated that he supports both variance requests. Mr. Marley noted this is a great continuation of what was started in earlier phases with the trails and greenspaces, that it is a great plan.

The motion was adopted.

i. Request to Quote: Fire Station No. 1 Exterior Painting – Development

Director of Development Poole reported that the exterior painting on Fire Station No. 1 would complete a CDBG project. Because this is a CDBG project, there are rules, regulations, and specifications that must be followed. The plan is to request quotes from four vendors and ask for quotes to be submitted by Friday, July 24, so that they can be opened on Monday, July 27.

City Attorney Burns asked if there would be a prevailing wage. Director of Development Poole confirmed that there would be.

Ms. Booker moved that the request for quotes for exterior painting on Fire Station No. 1 be approved. Mr. Marley seconded the motion. The motion was adopted.

j. Claims

i. AP Docket	\$ 10,393.29
ii. AP Docket	77.00
iii. AP Docket	85,386.01
iv. AP Docket	378,489.04
v. PR Docket	109,250.86
vi. PR Docket	318,058.73

Ms. Booker moved that the claims be approved. Mr. Marley seconded the motion.

► Ms. Booker asked about the payment of \$1,000.65 to Jack Doheny Supplies, Inc. for Wastewater. Street Commissioner Downey responded that it was likely two 8-inch rubber hoses, each 12 feet long, for the vacator.

► Ms. Booker requested information about the \$255.00 expense for Development to the International Council of Shopping Centers. Director of Development Poole said answered that this is for registration for the 2009 regional meeting in Chicago.

► Ms. Booker requested information about the \$3,100.00 payment to Simon Construction for excavation at the Lilly Nature Center. Parks Superintendent Payne responded that this was for a concrete pad for a water fountain along the trail at the Nature Center.

► Ms. Booker asked about the \$1,500.00 payment to John M. Sorensen for Parks legal services. Parks Superintendent Payne answered that Mr. Sorensen is the Park Board attorney, and this is his quarterly retainer.

► Mr. Marley requested information on the Parks payment for repair services to Twin City Dodge-Chrysler of \$1,630.50. Parks Superintendent Payne replied that this is for the Jeep that carries the basketballs, volleyballs, etc. Part of the repair was done by Parks staff, but some work could not be done by the staff. Mr. Marley asked about the mileage on the vehicle. Parks Superintendent Payne said that there were not a lot of miles, but it gets a lot of work, local driving. It was noted that the mileage was 37,540 miles on the repair bill.

The claims were approved.

k. Informational Items

i. Engineering Project Payments, 7-1-09

City Engineer Buck noted that the \$137,323.20 to INDOT for the Sycamore Lane Project represents the City's portion plus additional funds that should be reimbursed to help move the project forward. There will be additional federal funds for the Sycamore Lane Project and the Safe Routes to School Project. The paperwork and the approvals are working their way through the Area Plan Commission and will be sent to INDOT.

l. Other Items

► City Engineer Buck announced that the switch of traffic to the east side of Salisbury Street happened last week, and it has gone smoothly. Work is progressing on the west curb line. He asked people to be aware of that change and to follow the 20 mile per hour speed limit in this zone.

3. ADJOURNMENT

There being no further business to come before the Board, Ms. Booker moved that the meeting be adjourned, and Mr. Marley adjourned the meeting.