

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

DECEMBER 22, 2015
8:30 a.m.
Morton Community Center
Multi-Purpose Room

Members present were Sana G. Booker, Bradley L. Cohen, Brooke E. Folkers, and Jonathan C. Speaker. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. December 15, 2015, Meeting

Ms. Folkers moved to accept the minutes of the December 15, 2015, Board of Works meeting. Ms. Booker seconded the motion

The motion was adopted.

2. NEW BUSINESS

a. Amendment: Contract for Employment of City Attorney/Corporation Counsel – Legal
City Attorney Burns stated that his memo lays out his request to request an increase in his hourly rate for his services. He stated that the amount started at \$175.00 about eight years ago, then went to \$185.00 per hour. He now asks for an increase to \$200.00, with respect.

Mr. Cohen moved that the amendment to the Contract of Employment of City Attorney be approved. Ms. Folkers seconded the motion.

Clerk-Treasurer Rhodes asked for clarification that this applies to services rendered as of January 1, 2016, and not billed as of January 1, 2016.

City Attorney Burns stated that is correct; it has to be a service rendered after January 1.

The motion was adopted.

b. 2016 Mileage Reimbursement Rate – Clerk-Treasurer

Clerk-Treasurer Rhodes stated that pursuant to the West Lafayette Personnel Manual, she is requesting that the Board set the mileage reimbursement rate for use of personal vehicles for official City business travel at the IRS rate of 54 cents per mile. She noted that this is a decrease. She stated that this affects mileage traveled as of January 1, 2016, and not 2015 mileage for which reimbursement is paid in 2016.

Ms. Folkers moved that 2016 Mileage Reimbursement Rate be approved. Mr. Cohen seconded the motion.

The motion was adopted.

c. Declare Item Surplus: Clean Burn Oil Heater – Facilities

Facilities Director Clark requested approval to declare a clean burn oil heater as surplus. He explained that the heater was used to heat the maintenance barn at the WWTU plant.

It has now outlived its life expectancy, and it goes against the emissions discharge the plant. The unit has no value.

WWTU Director Henderson clarified that it goes against us for the air permit.

Director Clark stated that we have also found an alternate way to dispose of oil at the Street Department.

Street Commissioner Payne explained that it is hauled away by Safety-Kleen.

Ms. Booker moved that the clean burn oil heater declared as surplus be approved. Mr. Cohen seconded the motion.

The motion was adopted.

d. Claims

- i. AP Docket \$391,775.32

Ms. Booker moved that the claims be approved. Mr. Cohen seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

e. Informational Items

- i. Park Board Dockets

There were no questions or comments about the listing.

f. Other Items

► Engineering Assistant Garrison reported that the traffic switch on Happy Hollow Road happened yesterday as planned, and there have been no issues. He stated that now if you go south of Hollowood, you are driving on the northbound side of the road, and Catherwood is now open at Happy Hollow.

Mayor Dennis asked how long it will be that way.

Mr. Garrison responded until the top half is switched. He stated that is too far out to predict, but estimates it to be by early summer.

Mayor Dennis confirmed with the Police Department that they have taken care of their part for the switch.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Speaker moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.