

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

MAY 3, 2010
8:30 a.m.
City Hall Council Chambers

Members present were Sana G. Booker, Bradley W. Marley, Jonathan C. Speaker, Elizabeth M. Stull, and Mayor John R. Dennis, who presided.

1. APPROVAL OF MINUTES

a. April 26, 2010, Meeting

Mr. Marley moved to accept the minutes of the April 26, 2010, Board of Works meeting. Mr. Speaker seconded the motion. The motion was adopted.

2. NEW BUSINESS

a. Proclamation: Bike Month and Bike to Work Day – Mayor

Mayor Dennis read a proclamation, declaring May 2010 as Bike to Work Month and May 21, 2010, as Bike to Work Day in West Lafayette:

PROCLAMATION OF BIKE MONTH AND BIKE TO WORK DAY

WHEREAS, for more than a century, the bicycle has been an important part of the lives of most Americans; and

WHEREAS, today, millions of Americans engage in bicycling as an environmentally sound form of transportation, and excellent form of fitness, and provides quality family recreation; and

WHEREAS, the education of cyclists and motorists as to the proper and safe operation of bicycles is important to ensure the safety and comfort of all users; and

WHEREAS, bicycle groups throughout or nation and state are promoting greater public awareness of bicycle operation and safety education in an effort to reduce accidents, injuries and fatalities; and

WHEREAS, Greater Lafayette is a growing, thriving community with transportation and recreation demands:

NOW, THEREFORE, WE, Mayor Tony Roswarski and Mayor John Dennis, do hereby proclaim, the month of May 2010 as

LAFAYETTE and WEST LAFAYETTE, INDIANA, BIKE MONTH,

and the day of May 21st, 2010 as

LAFAYETTE and WEST LAFAYETTE, INDIANA, BIKE TO WORK DAY

in Lafayette and West Lafayette, and command their observance to all citizens.

b. Street Closing Request: Cumberland Avenue from Salisbury Street to Soldiers Home Road – May 14, 2010 – Taulman Mile Run – Police

Sergeant John Watson requested that Cumberland Avenue from Salisbury Street to Soldiers Home Road be closed on May 14, 2010, for the Taulman Mile Run from 1:00

BOARD OF WORKS MINUTES, MAY 3, 2010, CONTINUED

p.m. to 3:00 p.m. The rain date is May 21. Event staff will monitor intersections at the side streets. This is a long-time event in West Lafayette, and there have never been problems or issues with it. The organizers will notify the residents in the immediate neighborhoods. Mayor Dennis added that the neighbors support the event, along with parents and grandparents.

Mr. Marley moved that the request for street closure be approved as presented. Ms. Stull seconded the motion. The motion was adopted.

c. New Hire: Richard Closser – Part-Time Laboratory Technician – WWTU

Wastewater Utility Director Henderson asked for Board approval to hire Mr. Richard Closser to fill the vacancy left when Ashley Hunt left at the end of March. Mr. Closser received an Associate in Applied Science Degree in chemical technology from Ivy Tech *summa cum laude*, and is pursuing a B.S. in chemistry from Purdue.

Ms. Booker moved that Richard Closser be hired as a part-time laboratory technician in the Wastewater Utility beginning May 10, 2010, at the rate of \$11.00 per hour. Mr. Speaker seconded the motion. The motion was adopted.

d. INDOT Contract: Wabash Heritage Trail, Phase 1 – Engineering

City Engineer Buck reported that this is a Parks Department project, and is a standard contract between INDOT and the City. Since federal funds will be used, INDOT requires a contract for the administration of the funds, and the review of the project plans and design. The project, Wabash Heritage Trail-Phase 1, is to connect the trail from Robinson at River Road, along the west side of River Road, to Happy Hollow Road, and into the Park. The letting date will likely be in August.

Mayor Dennis asked if there were any bus stops along the trail route. Mr. Buck answered that there are two bus stops, and that the shelters will be moved out of the trail with appropriate signage. Parks Superintendent Payne and Mr. Buck have discussed this project with Mr. Marty Sennett of CityBus.

Ms. Stull moved that the request be approved. Mr. Marley seconded the motion.

Clerk-Treasurer Rhodes asked the source of the local matching funds. Mr. Buck responded that the plan is to ask for an appropriation from the Levee/Village TIF Fund.

The motion was adopted.

e. Claims

- i. AP Docket \$12,189.51
- ii. AP Docket 1,302.00
- iii. AP Docket 262,148.64
- iv. PR Docket 110,721.07

Mr. Speaker moved that the claims be approved. Mr. Marley seconded the motion.

Questions raised about individual claims by the Board were answered by department heads and Mayor Dennis.

The motion was adopted.

f. Informational Items

i. Summer Sewage Rate - WWTU

Wastewater Utility Director Henderson announced that, to accommodate additional lawn and garden watering in the City, the Utility recognizes that the water does not go through the Plant, so a summer rate applies. Clerk-Treasurer Rhodes added that this year the start date will be June 1 and the last day will be August 31, with the entire City on the same schedule, because of the billings are now close to the meter readings, and Indiana-American Water changed its reading schedule.

Mr. Henderson said that flow meters are available for loan to those filling pools, etc., which will permit the Billing Office to deduct the cost of water not going to the Treatment Plant. Clerk-Treasurer Rhodes reported that the loan is free with a deposit, but the meters cost less than \$50 each. Individuals with extensive landscaping but not separate sprinkling/irrigation pits are encouraged to use the meters, since the outdoor water usage can be accounted for.

ii. Request for Quote: Indian Trail & Huron Sewer Repair – to be opened May 10, 2010 – Engineering

City Engineer Buck informed the Board that the two sanitary sewer lines at the intersection of Indian Trail and Huron come together in a blind tap, and there are some issues with the condition of the sewer. The plan is to install a new manhole where there is none now for that connection. The project will be somewhat involved, with traffic control and routing of traffic through the area. The footprint of the work will be nearly the entire intersection because of water and gas main connections in the area. Contractors will submit quotes on May 7, with opening on May 10 at the regular Board of Works meeting.

g. Other Items

i. City Engineer Buck introduced Ms. Michelle Debord, the new Office Manager in the Engineering Department, whose first day is today. Ms. Debord stated that she is from Decatur, Illinois, and has lived in West Lafayette for two and a half years.

ii. Director of Development Poole announced that Wednesday, May 5, from 3:00 p.m. to 6:30 p.m. is the first day of the Sagamore West Farmers Market.

iii. Councilor Hunt announced the Council meeting at 6:30 p.m. today in Council Chambers.

iv. Mayor Dennis announced that tomorrow, Tuesday, May 4, is Primary Election Day, and City Hall is closed, but noted that trash and recycling would still be collected.

v. Mayor Dennis reported that he would be on vacation next week and not at Board of Works meeting.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.