

City of West Lafayette, Indiana  
Board of Public Works and Safety  
MINUTES

MARCH 29, 2010  
8:30 a.m.  
City Hall Council Chambers

Members present were Sana G. Booker, Bradley W. Marley, Jonathan C. Speaker, Elizabeth M. Stull, and Mayor John R. Dennis, who presided.

1. APPROVAL OF MINUTES

a. March 22, 2010, Meeting

Mr. Marley moved to accept the minutes of the March 22, 2010, Board of Works meeting. Mr. Speaker seconded the motion. The motion was adopted.

2. OLD BUSINESS

a. Street Paint: Two Quotes Received After Cutoff

Mayor Dennis reported that two quotes were received by mail after the cutoff time of 8:30 a.m. on March 22, 2010. Clerk-Treasurer Rhodes added that the mail typically is not delivered to City Hall until well after 8:30 a.m.; these envelopes, which were postmarked March 19, were received in the Clerk-Treasurer's Office at 10:42 a.m. on March 22. City Attorney Burns asked the Clerk-Treasurer if she could represent to the Board that those were in process, that there is no way that they were delivered other than by U.S. Mail. Clerk-Treasurer Rhodes answered that they were delivered to the mail distribution area in City Hall, the Mayor's office sometime after the meeting started, but most likely about 9:30 a.m. or so. Mr. Burns said that it would be up to the Board to waive irregularities and direct that the envelopes be opened. They would then be taken under advisement with the one that was opened at the March 22 meeting.

Mr. Speaker moved to waive the irregularities in the late receipt and directed that the envelopes be opened. Ms. Booker seconded the motion. The motion was approved.

Clerk-Treasurer Rhodes read the quotes:

<u>Quoter</u>	<u>Price/gal</u>			
	<u>White</u> (400 gallons)		<u>Yellow</u> (1200 gallons)	
	<u>per gal</u>	<u>total</u>	<u>per gal</u>	<u>total</u>
Kleem Inc.	\$8.84	\$3,536.00	\$8.99	\$10,788.00
MGI Traffic Control Products, Inc.	9.00	3,600.00	9.20	11,040.00

The previous quote opened on March 22 was

JD Kem's	\$7.23	\$2,892.00	\$7.46	\$8,952.00
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Ms. Stull moved that all the quotes be taken under advisement. Mr. Marley seconded the motion. The motion was adopted.

3. NEW BUSINESS

a. Contract: Wastewater Solutions, Inc – Optimization Audit – WWTU

Wastewater Utility Director Henderson requested that the Board approve a contract for a wastewater optimization audit with Wastewater Solutions, Inc. (WSI). Mr. Brad Musick of WSI will do an optimization and energy audit for the Wastewater Utility. The City would pay \$23,000 only if there are certain levels of results: total annual savings of \$60,000 or more, recommendations which result in optimizations equal to more than \$250,000, or WWTU agrees that the combination of the two merits the compensation. Mr. Musick has performed these audits in many plants and found significant savings. In Lafayette a couple of years ago, substantial savings were found.

Ms. Booker moved that the contract with Wastewater Solutions, Inc. be approved. Ms. Stull seconded the motion.

Mr. Marley said that this is a great idea, a no-lose proposal.

City Attorney Burns asked that Wastewater Utility Director Henderson consider that “the Utility” referred to in the third criteria of the contract be considered the Board of Works. Mr. Henderson agreed to that, that the results would be brought to the Board for approval to compensate Mr. Musick.

The motion was adopted.

b. Contract Amendment No. 1: Greeley and Hansen LLC – Preliminary Engineering Report – North Side Regional Lift Station and Force Mains – WWTU

Wastewater Utility Director Henderson reported that planning for a new lift station project in an undeveloped area of the Research Park is underway. He presented a conceptual design for the Board to review. The amendment to the agreement with Greeley and Hansen would cost \$17,000 and provide a preliminary engineering report which will be used for application to SRF for a loan to finance the project. The early estimates for the lift station and accompanying force mains are \$2.7 million.

Ms. Stull moved that the amended contract with Greeley and Hansen be approved. Mr. Marley seconded the motion. The motion was adopted.

c. SRF Payment Requests and Related Listing – WWTU

i. Requests

- (1) Payment No. 104 – \$3,614 to Greeley and Hansen – Engineering Services – Western Sanitary Sewer Interceptor-Division III Project
- (2) Payment No. 105 – \$4,530 to Greeley and Hansen – Design Services – Western Sanitary Sewer Interceptor-Divisions IV Project

Mr. Speaker moved that the SRF Payments be approved. Ms. Stull seconded the motion.

Wastewater Utility Director Henderson indicated that Payment Request No. 104 (\$3,614) is one of the final payments for engineering services for Division III of the Western Sanitary Sewer Interceptor Project. Payment Request No. 105 (\$4,530) is for design services for Division IV, which, if INDOT keeps to its schedule, will be constructed at the same time that US231 is relocated next year.

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Ms. Booker asked why the cents were dropped from calculations. Mr. Henderson explained that dealing with whole numbers is an SRF practice.

The motion was adopted.

ii. Listings

There were no questions about the listings.

d. Claims

- i. AP Docket \$ 85,631.79
- ii. AP Docket 102,495.09
- iii. PR Docket 318,330.61

Mr. Speaker moved that the claims be approved. Mr. Marley seconded the motion.

Questions raised about individual claims by the Board were answered by department heads and Clerk-Treasurer Rhodes.

The motion was adopted.

e. Informational Items

i. Mayor Dennis mentioned that at next week's Board meeting, quotes for 2010 Operation Releaf Tree Project will be opened.

ii. Mayor Dennis called attention to the remodeling of Council Chambers, which is very nearly completed. Most of the work was done in-house, which made the project reasonably priced.

iii. City Engineer Buck announced that Engineering Office Assistant Wendy Field's last day will be April 1, as she is taking a position at Purdue University. The search for her replacement has started.

iv. Wastewater Utility Director Henderson stated that Mr. Brad Musick of WSI will be providing annual training of the Wastewater staff next week. He also reported that there would be announcements later about a De-Trash the Wabash event to be held in April.

v. Marketing and Grants Administrator and Greenspace Administrator Beverly Shaw reminded people to complete and return their 2010 Census forms.

vi. Fire Chief Drew reported that Phil Wright, a Chief in the West Lafayette Fire Department in the 1970s, died this morning.

4. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.