

The **Parks and Recreation Board** met Monday, February 28, 2005 at 4:30pm in the Board of Works Room at City Hall.

Present at said meeting were Paula Woods, Mike Dana, Leon Trachtman, Garnet Peck, Nancy Offutt and Attorney John Sorensen. Joe Payne, Pennie Ainsworth, Chris Foley, Brenda Lorenz, Brian Tunis, Lee Booth, and Cheryl Kolb represented the Department. Council members Gil Satterly and Ann Hunt were present. Absent was Council member Gerry Keen.

Paula convened the Board at 4:30 pm.

The first item on the agenda was the approval of the minutes of the January 24 meeting. Mike motioned the minutes be approved as presented. Leon seconded the motion, and the motion carried.

Superintendent – Joe reported on the following:

- Noted the Council Report was included in the mailing.
- Noted 35 spaces are currently reserved for the upcoming West Lafayette Farmers Market.

Assistant Superintendent – Pennie reported on the following:

- Reported she and Tom James will be attending the Playground Safety Institute for certification renewal.
- Reported Global Fest will be a one-day event this year, scheduled for Saturday, September 3.

Parks – Lee reported on the following:

- Noted the trail and playground inspections were available.
- Replaced slide in Happy Hollow Park.
- Currently preparing equipment for spring.
- Currently cutting and mulching new trails in Celery Bog Nature Area.
- Recently completed painting of City Hall offices.
- Snow removal as needed.

Recreation – Chris reported on the following:

- The second annual Dare to Bear was held at the Riverside Skating Center February 4. Approximately 100 skaters (wearing bathing suits, hats, and other costumes) participated. Papa Johns provided pizzas for all participants.
- The Crisis Center's Penguin Fling was a success. Approximately 120 people attended the event. There were four flings with approximately 100 penguins per batch. The event was well organized.
- If you want to ice skate this season – you will need to skate this week. Ice skating season is ending. The final day for ice skating will be Sunday, March 6. The warm and rainy weather makes ice difficult to maintain.
- The grade school basketball programs have been completed. Fifty-four Fourth graders participated in the basketball program. Fifteen parents volunteered as coaches. Terry Ness is the grade school coordinator of the program. Fifth & Sixth grade basketball concluded. Thirty-seven girls and sixty-three boys participated in the nine-week program. Members of Sigma Chi Fraternity were volunteer coaches for the eight boys' teams. Parents volunteered for the five girls' teams.
- Information was passed along to the Board members that we are currently installing and upgrading our software for our recreation programs. Because of the upgrade, we

have had some changes with our credit card processing. Those changes include additional credit card fees. There is a \$0.05 transaction fee, which we are currently paying. In addition to the transaction fee, we will now pay a \$0.10 per internet authorization fee. These fees are in addition to the 2.2% negotiated fees that we already pay. Therefore, we will be looking at some of the challenges regarding the budget for these additional fees. We will also be looking at how to make some adjustments to compensate for these extra fees.

Morton Center – Brenda reported on the following:

- Our registration total for winter/spring is very close to the number registered at this time last year. There have been 1,537 registrations compared to 1,532 registrations last year at this time.
- Bette Goodrich and the pottery instructors had an art show for student work during February. An opening reception was held Feb. 3 and was fairly well attended.
- Jeannette Rehmel will have an art show for her students in April. The opening reception will be Thursday, April 14.
- I will be attending the Linwood School Summer Fun Information Fair Thursday evening to help promote our summer programs.
- New benches and a trash container have arrived at Morton. They will be placed on the sidewalk entry area in the front of Morton and at the corner of Chauncey and Columbia next to the new lamp pole on that corner.

Beautification & Stewardship – Brian reported on the following:

- The Wandering Wednesday's event is scheduled for this Wednesday, 3/2 from 1-3pm at Happy Hollow.
- Master Naturalist Training for Nature Center volunteers continues on Thursday nights at Lilly Nature Center.
- A volunteer workday is scheduled for April 9 in conjunction with the Boiler Volunteer Network Boiler Blast event.
- An Eco-Convergence is scheduled for April 22 on the Myers Pedestrian Bridge to celebrate Earth Day.
- Our annual Earth Day/Great Garlic Mustard Pull event will be on Sunday, April 24 from 1-3pm.

Arbor Day scheduling continues.

- The Banks of the Wabash annual Detrash the Wabash is scheduled for Saturday, May 21 to coincide with National Clean Rivers Week. Rain date is set for Saturday, May 28.

Old Business

Board Meeting Dates

Park Board meeting dates were re-visited so that Board members could re-check their calendars. Enough members for a quorum will be able to attend those dates in question. It was determined previous scheduled dates were okay.

Soccer Lease Agreement

Pennie presented a request received from the Greater Lafayette Recreational Soccer Alliance for use of the Cumberland Park soccer fields from 3/15/05-5/22/05. The request is for use of the fields during the week for practices from 3:30pm-Dusk and Saturdays for games from 8:00am-4:00pm. We do have their Certificate of Insurance, listing the names of the representatives for them, on file. John Sorenson has changed some of the wording on the contract to clarify some of the items. This agreement does take in to consideration the other group's use of the fields. This group will be using the

northern area of the fields and the other group will be using the southern section of the fields. We have also addressed the fact that they are responsible for the goals and removing them when the season is over. The goals have to be permanently anchored; therefore they are also responsible for mowing around them. Mike motioned to approve the request from the Greater Lafayette Recreational Soccer Alliance as presented. Leon seconded the motion, and the motion carried.

New Business

Proposed Pool Fees

Chris presented proposed pool fees for the 2005 season. Mike motioned to approve the pool fee schedule for the 2005 season as presented. Garnet seconded the motion, and the motion carried.

Morton Room Rental Proposal

Brenda presented a proposal she received from Susan Morrison, an individual that teaches piano lessons, voice lessons, and a program called Music Together, which is music and movement classes for children ages Birth – 4 years of age. She is currently holding classes at Trinity United Methodist, but is interested in renting one of the smaller rooms, room 100, previously rented by the Library for \$600.00/month to house the music program that she offers. Ms. Morrison is also very interested in using the facility for piano lessons that she teaches before school; she would be willing to meet the student at the door so that the doors could remain locked until our normal operating hours. She has provided a signed lease agreement today if the Board decides to approve the agreement. Leon motioned to approve the requests as presented. Mike seconded the motion, and the motion carried.

Learn to Row Program

Joe distributed a brief description of the program to the Board members, noting that he has met once with Tom Fries, a member of the Purdue Crew coaching staff. They are working on putting together a rowing program for the community. The program would operate on a County Parks property, with Purdue owned facilities, and programmed through West Lafayette Parks & Recreation, due to us having the capability to handle that. The consensus of the Board was anything that we can do to help promote their cause is favorable, even in a joint venture with others. The Board members addressed liability concerns involving our department, or the City's involvement. Joe noted that the development of this program is in the early stages, noting there is a time constraint for the details to all come together and make it in our next brochure.

Talent Show at Morton

Ann Hunt noted she received an email from Patti O'Callaghan last Thursday that Brenda and Joe also received. It pertained to a possible Talent Show by the West Lafayette Youth Council, taking place at Morton this spring. Brenda responded that they have given her a tentative date of April 23. Joe responded that at this point, the proposal is just a rental; with Brenda agreeing, but noting, unless we participate, then it would be up for discussion.

West Lafayette School Board

Nancy distributed a picture of the proposed new Band room. The information also provided a floor plan and a statement of cost. She also provided an updated version of the schedule information dated February 22. She distributed information pertaining to the current financial situation the corporation is facing, noting discussion will take place at the upcoming meeting on Wednesday.

Wabash River

Mike reported Joe, Paula and himself all attended the last Wabash River Enhancement Corporation meeting. He reported the grant from the Greater Lafayette Health Services was redeemed. The money is in hand, and they are proceeding as quickly as possible to hire a new executive director. Once the director is in place, they can move forward towards planning, environmental impact assessment, river corridor assessment, federal legislation, etc. in place. Advertisement of the position is currently in place, with closing of the advertisement being March 14.

Paula reported the Wabash River Parkway is working on changing their meeting times so that perhaps it will be more convenient for people to attend. They are currently looking at the second Thursday of the month, in the late afternoon. It is not official at this point; they are still working on it.

Other

Taste of Tippecanoe

Joe noted he received a call from the Tippecanoe Arts Federation (TAF) regarding the Taste of Tippecanoe. TAF will be providing us with written details of this year's event. Their intention is to generally follow the lead of the Dancing in the Streets proposal for moving into Tapawingo Park and the surrounding area.

Purchase Orders

N/A

Pay Claims

Garnet motioned that claims be paid. Mike seconded the motion, and the motion carried.

Adjourn

The meeting adjourned at 5:15pm.

Presiding Officer

Secretary