

BOARD OF PUBLIC WORKS AND SAFETY MINUTES
December 11, 2007

Approved at the December 18, 2007, Board of Works meeting.

The Board of Public Works and Safety of the City of West Lafayette, Indiana met in regular session in the Board of Works Room at City Hall on December 11, 2007, at 11:00 a.m. Present were Janet L. Broyles and Gilbert T. Satterly who presided. Mayor Mills was absent.

Bid Opening: Wabash Landing Garage Capital Repairs-Phase III, 2007 Project – Redevelopment Commission

Clerk-Treasurer Rhodes opened four bids for the Wabash Landing Garage Capital Repairs-Phase III, 2007 Project.

Mr. Satterly read the bids aloud:

Bidder	Item # 12 unit price/ total	Item # 14 unit price/ total	Item #15 unit price/ total	Item #16 Surfacing unit price/ total	Item #16 Restriping unit price/ total	Total Base Bid	Alternate #1 Cracks/ Cold Joints/ Caulking/ Floor Sealing [Unit Price/Total]
Advanced Restoration Contractors, Inc.	\$6.85/ \$4,932.00	\$2.60/ \$7,670.00	\$3.10/ \$10,939.90	\$4.25/ \$38,097.00	\$0.82/ \$1,298.88	\$62,937.78	\$5.00/ \$300. \$5.00/ \$225. \$2.50/ \$945. \$5.25/\$8,820.
Western Waterproofing Company, Inc. [Indianapolis]	\$4.25/ \$3,060.00	\$20.50/ \$60,475.00	\$17.50/ \$61,757.50	\$5.50/ \$49,302.00	\$0.50/ \$792.00	\$175,386.50	\$9.75/\$1,023.75 [no bid] \$10.00/\$3,780.00 \$8.25/\$13,860.00
Carl E. Most & Son, Inc.	\$6.17/ \$4,442.40	\$7.84/ \$23,128.00	\$9.93/ \$35,042.97	\$3.00/ \$26,892.00	\$0.70/ \$1,108.80	\$90,614.17	\$8.56/ \$513.60 \$8.56/ \$382.50 \$8.56/ \$3,235.68 \$7.42/\$12,465.60
Western Waterproofing Co. [Livonia MI]	\$8.00/ \$5,760.00	\$7.50/ \$22,125.00	\$7.25/ \$25,585.25	\$4.25/ \$38,097.00	\$2.15/ \$3,405.60	\$94,972.85	\$8.00/ \$840.00 [no bid] \$6.00/ \$2,268.00 \$5.00/ \$8,400.00

Mr. Satterly said we'll accept the bids under advisement, and the City Engineer will look at them in detail.

Quote Opening: Overhead Exhaust Fumes Removal System – Street

Clerk-Treasurer Rhodes opened two quotes for Overhead Exhaust Fumes Removal System for the Street Department.

Mr. Satterly read the quotes aloud:

Quote from	Quote Amount
Golleher Automotive Equipment Company, Inc.	\$5,873.00
Lafayette Auto Supply	\$5,676.00

Councilor Satterly noted that the quotes do not include installation costs.

New Hire: Patrol Dispatcher Kristin Toulouse – Police

Assistant Police Chief Walker requested Board approval to hire Kristin Toulouse as a Patrol Dispatcher with the West Lafayette Police Department, effective January 1, 2008. Ms. Toulouse currently provides dispatch services for the Police Department, but is paid by the Tippecanoe

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County Sheriff's Department until December 31, 2007. The minimum biweekly salary for a Patrol Dispatcher in 2008 is \$1,187.74. Her position is a 911-funded position, and funding will no longer be available after the first of the year.

Ms. Broyles made the motion to approve the hiring of Kristin Toulouse as a Patrol Dispatcher, effective January 1, 2008. The motion was seconded by Mr. Satterly, and the vote was AYE.

Administrative Services Agreement: 2008 Dental Plan – Human Resources

Human Resources Director Foster requested that the Board of Works authorize the Mayor to sign an Administrative Services Agreement between the City and Guardian for dental insurance. This agreement would change our current fully-insured dental plan to an administrative services only plan for calendar year 2008.

Ms. Broyles made the motion to approve the recommendation, and the motion was seconded by Mr. Satterly. The vote was AYE.

SRF Disbursement Request No. 92: Bowen Engineering Corporation – Construction Services for Digester Renovation Project – WWTU

Public Works Director Downey requested Board approval of SRF Disbursement Request No. 92 to Bowen Engineering Corporation for construction services for the Digester Renovation Project in the amount of \$149,725.

Ms. Broyles made the motion to approve the recommendation, and the motion was seconded by Mr. Satterly. The vote was AYE.

Increase in Wages: Operator Bob Busch - WWTU

Public Works Director Downey requested an increase in wages for WWTU Operator Bob Busch for his successful completion of the California State University Sacramento Course in Operations of Wastewater Treatment Plants, Volume I. The increase will be an annual amount of \$250, \$9.62 biweekly, effective November 1, 2007.

Ms. Broyles made the motion to approve the recommendation, and the motion was seconded by Mr. Satterly. The vote was AYE.

SRF Disbursement Request No. 4: Bowen Engineering Corporation – Construction Services for Digester Renovation Project – WWTU

Public Works Director Downey requested Board approval of SRF Disbursement Request No. 4 to Bowen Engineering Corporation for construction services for the Digester Renovation Project. It's in the amount of \$218,600.

Ms. Broyles made the motion to approve the recommendation, and the motion was seconded by Mr. Satterly. The vote was AYE.

Bid Announcement: Green Meadows Lift Station and Force Main Improvement Project – WWTU

Public Works Director Downey requested approval of the previously-submitted plans and specifications for the Green Meadows Lift Station and Force Main Improvement Project and the advertising dates of December 21 and December 28, 2007, and a bid opening date of January 15, 2008.

Ms. Broyles made the motion to approve the recommendations, and the motion was seconded by Mr. Satterly. The vote was AYE.

2008 WWTU Budget – WWTU

Public Works Director Downey submitted the 2008 Wastewater Treatment Utility Budget. He noted that the budget requests an increase of 9%. Those increases are in Consulting, due to the need to update GIS; in Laboratory, due to testing of ponds for *e coli*, etc. within the City limits, part of Stormwater Phase II requirements; Collection System, due to repair and replacement of manhole and catchbasin structures; Plant Operations, due to moving Engineering staff and others from the General Fund into Wastewater; Land Application, for extra sludge hauling due to the digester renovation, as well as draining and cleaning both digesters; Capital Improvements, for Green Meadows Lift Station, separation projects for CSO reduction at Dehart Street and Quincy Street; NPDES Permit modification due to monitoring and setting a baseline for mercury, as well as *e coli* testing at all CSO points. So the increase in the budget is due to regulations, changes in the NPDES Permit, and trying to take off the CSOs, and staffing.

Ms. Broyles made the motion to approve the recommendation, and the motion was seconded by Mr. Satterly. The vote was AYE.

Clerk-Treasurer Rhodes said asked Mr. Downey to file a copy of the budget worksheets for 2007 with the Clerk's Office.

Change Order #1: Infrastructure Systems, Inc. – Barbary Lift Station Renovation – WWTU

Public Works Director Downey requested approval of Change Order #1 for the Barbary Lift Station Renovation, in the amount of \$55,061.38. The largest increase was \$27,584.00 for lining of the wet well and landscaping of \$6,842.60. The final contract price is \$937,526.38.

Ms. Broyles made the motion to approve the recommendation, and the motion was seconded by Mr. Satterly. The vote was AYE.

Information for Board and Public: Progress on Western Sanitary Sewer – WWTU

Public Works Director Downey reported to the Board that the Western Sanitary Sewer Interceptor Phase II work has started, one manhole is in, about 230 feet of pipe is installed, and, with cooperation from Purdue University, at the northern end near the soccer field, the City will cut through the pond, saving the City approximately \$110,000. Trees will have to be replaced, per the contract with the University, so it's not clear that the \$110,000 will be final savings.

Information for Board and Public: Leaf Removal – Street

Public Works Director Downey noted that leaf removal is going well. Except for the south end, leaves should be cleaned up by the 15th.

Revision to Master Contract: INDOT/American Structurepoint, Inc. [f/k/a ACE] – Yeager Road Reconstruction – Engineering

City Engineer Buck requested Board approval for a professional services agreement with American Structurepoint, for the PE for Yeager Road Phase I, from Northwestern to US 52. Original approval by the Board was in June for \$242,780, but, after a pre-review by INDOT, they have since had some changes of the approved fees and the amounts in Appendix D. INDOT revised the amount down, so the total amount is now \$213,680, reducing the cost of survey, road design, and signal modification engineering effort that is eligible for INDOT funding. INDOT is also now requiring all projects to enter into LPAs, Local Public Agencies, for master contracts on this kind of federal aid project with INDOT. The hope is to get started on the surveying this fall and winter.

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Ms. Broyles made the motion to approve the recommendation, and the motion was seconded by Mr. Satterly. The vote was AYE.

Quote Acceptance: EMI Electrical – City Hall Electrical Projects – Engineering

The low quote that was received November 27 for the City Hall Electrical Projects was from EMI Electrical for \$48,400. City Engineer Buck recommended approval of this quote. The UPS [uninterrupted power system] will not go forward at this time; it may be funded later through a Homeland Security grant.

Ms. Broyles made the motion to approve the recommendation, and the motion was seconded by Mr. Satterly. The vote was AYE.

Agreement: “Putting Trees to Work” Grant – Development

Director of Development Andrew presented a grant agreement with the Department of Natural Resources Forestry Division, Urban and Community Forestry Program, for a tree establishment workshop. This is a \$2,000 grant which will be matched by the West Lafayette and Lafayette Tree Funds, in effect through June 30, 2009.

Ms. Broyles made the motion to approve the recommendation, and the motion was seconded by Mr. Satterly. The vote was AYE.

Claims

Mr. Satterly moved to approve the claims as submitted in six dockets in the following amounts:

Payroll	\$11,185.24
Accounts Payable	\$2,294.18
Payroll	\$313,952.34
Accounts Payable	\$88,644.51
Accounts Payable	\$416,421.46
Accounts Payable	\$2,784.02

Motion was seconded by Ms. Broyles, and the vote was AYE.

Minutes

Ms. Broyles moved to approve the minutes of the Board of Public Works and Safety meeting of December 4, 2007, as distributed, which had a change in a name from Craig to Greg. Motion was seconded by Mr. Satterly, and the vote was AYE.

Information for Board: Meeting of Tippecanoe County Solid Waste Advisory Commission – WWTU

Public Works Director Downey requested permission to attend the meeting of the Tippecanoe County Solid Waste Advisory Commission on Friday, December 14, 2007, at 9:00 a.m. in the absence of Mayor Mills. He will request 2008 funding for the City drop-off recycling site.

Mr. Satterly asked Public Works Director Downey to attend the meeting.

Adjournment

There being no further business at this time, Ms. Broyles moved for adjournment. Motion was seconded by Mr. Satterly, and the vote was AYE.