

BOARD OF PUBLIC WORKS AND SAFETY MINUTES
December 5, 2006

Approved at the December 12, 2006, Board of Works meeting.

The Board of Public Works and Safety of the City of West Lafayette, Indiana met in regular session in the Board of Works Room at City Hall on December 5, 2006, at 11:00 a.m. Present were Janet L. Broyles, Gilbert T. Satterly, and Mayor Mills, who presided.

Approval: 2007 City Business Mileage Reimbursement Rate – Clerk-Treasurer

Clerk-Treasurer Rhodes said I would like to request that the Board of Works set the mileage reimbursement rate for business use of personal vehicles for 2007. The IRS mileage reimbursement rate is set for 48.5 cents per mile for 2007.

Ms. Broyles said I move that we approve the 2007 IRS mileage reimbursement rate at 48.5 cents per mile. Motion was seconded by Mr. Satterly, and the vote was AYE.

Information for Board: Swearing-in of New Police Officers – Police

Police Chief Marvin said I would just like to remind everybody that we have a swearing-in ceremony immediately following this meeting over in the Courtroom, and other than that, I don't have anything today.

Contract: Wastewater Solutions, Inc. – Employee Training – WWTU

Public Works Director Downey said I would request the Board approve the contract with Wastewater Solutions, Inc. out of Oregon to do our annual training in March 12, 13, 14, 15, for a total lump sum of \$20,320. I would ask the Board to approve Wastewater to sign that contract. This is needed to keep our certifications in all levels, I, II, III, and IV, because IDEM does require continuing education.

Mr. Satterly said I move we approve the letter of agreement with Wastewater Solutions, Inc. for annual training for the personnel in the Wastewater Treatment Plant, in the amount of \$20,320. Motion was seconded by Ms. Broyles, and the vote was AYE.

Escrow Agreement: Atlas Excavating – Western Interceptor - WWTU

Public Works Director Downey said I would request the Board approve and sign escrow agreements, so that Judy [Clerk-Treasurer Rhodes] can set up an escrow account for Atlas for the Western Interceptor, which we received our second load of pipe today, and hopefully we'll start laying it soon.

Mr. Satterly said I move we approve the escrow agreement for the Western Sanitary Sewer Interceptor Division I, and this is between the City of West Lafayette and Atlas Excavating, Inc. and Lafayette Community Bank as the escrow agent. Motion was seconded by Ms. Broyles, and the vote was AYE.

SRF Disbursement Request No. 81: M. D. Wessler & Associates, Inc. – Engineering Design Services for Digester Renovation With Alternate Power Sources – WWTU

Public Works Director Downey said I would ask the Board to approve the Mayor signing an SRF Disbursement No. 81 for a total of \$34,000. This is to reimburse the Wastewater Plant for the bond money, the money that we laid out earlier.

BOARD OF WORKS MINUTES, DECEMBER 5, 2006, CONTINUED

Ms. Broyles said I move that we approve the SRF Disbursement Request No. 81 in the amount of \$34,000 for engineering services for the digester renovation. Motion was seconded by Mr. Satterly, and the vote was AYE.

2007 Holiday Schedule – Street & Sanitation

Public Works Director Downey said I would ask the Board if they would approve the change in the 2007 holiday schedule, changing the Election Day holiday from a Tuesday to a Monday on two occasions, on May 7 and November 5. This would aid us in not disturbing sanitation pickup in the year 2007.

Ms. Broyles said I move that we approve the revised 2007 holiday schedule, to move the Election Days from the 8th and the 6th—

Mayor Mills said this is just for the Street and Sanitation.

Public Works Director Downey said Street and Sanitation's special.

Mayor Mills said yes.

Public Works Director Downey said this is just our department.

Mayor Mills said is there a second?

Mr. Satterly said I'll second that.

The vote was AYE.

Encroachment Easement: Duke Energy – Bar Barry Lift Station – WWTU

Public Works Director Downey said I would request the Board approve an agreement with Duke Energy for an encroachment easement. You need to sign it on the back here. This is to allow us to put part of the equipment underneath the power line on Cumberland Avenue, for the renovation of the Barberrry Heights Lift Station. We need to encroach on Duke's easement there, and we finally did get Duke to allow us to do that, and this is the agreement for that.

Mr. Satterly said I move we approve the encroachment agreement between the City of West Lafayette Board of Public Works and Duke Energy, and this is for the lift station on Cumberland Avenue. Motion was seconded by Ms. Broyles, and the vote was AYE.

Public Works Director Downey said and Bob [City Attorney Bauman] did review that, by the way.

Salary Corrections: Operators Steve Nelson and Tim Overman – WWTU

Public Works Director Downey said last week, the Board approved raises for several employees who passed certification, and there was an error on two of them, Steve Nelson and Timothy Overman. I would request the Board approve the change in that increase that you approved last week.

BOARD OF WORKS MINUTES, DECEMBER 5, 2006, CONTINUED

Ms. Broyles said I move that we approve the salary corrections for the following two employees: Steve Nelson, it was approved at \$1,352.82, and it should be \$1,312.82; and Timothy Overman, it was approved as \$1,245.11, and it should be \$1,225.11. Motion was seconded by Mr. Satterly, and the vote was AYE.

Bid Announcement: Sanitation Packer – Sanitation

Public Works Director Downey said several weeks ago, I gave the Board specifications for a new sanitation packer. I'm sure it was interesting to read. I request the Board approve those specifications and ask Judy [Clerk-Treasurer Rhodes] to advertise those specifications for a new 25 cubic yard sanitation packer with dual steering, and give us the bid opening date for that.

Clerk-Treasurer Rhodes said we can advertise December 15th and 22nd, with bid opening on January 9, to avoid the New Year's holiday.

Ms. Broyles said I move that we approve the sanitation packer bid specifications as presented, with advertising on December 15th and 22nd, with the bid opening date of January 9, 2007. Motion was seconded by Mr. Satterly, and the vote was AYE.

Information for Board: Informational Meeting on Cumberland Avenue Reconstruction Project – Engineering

City Engineer Buck said I have no business today, but I would like to mention that we did release a press release this morning in regard to the Cumberland Reconstruction Project. We have scheduled our first public informational meeting for next Wednesday, December 13, at 7:00 p.m. at the Cumberland School gymnasium. We'll have more information on that next week. I just wanted everybody to be aware of that date and get it on their calendars.

Claims

Mayor Mills moved to approve the claims as submitted in three dockets in the following amounts:

Payroll	\$ 90,632.09
Accounts Payable	\$349,500.69
Accounts Payable	\$310,651.47

Motion was seconded by Mr. Satterly, and the vote was AYE.

Minutes

Mr. Satterly said I move we approve the minutes of the Board of Public Works and Safety meeting of November 28, 2006, as distributed. Motion was seconded by Ms. Broyles, and the vote was AYE.

Adjournment

There being no further business at this time, Ms. Broyles moved for adjournment. Motion was seconded by Mr. Satterly, and the vote was AYE.