

BOARD OF PUBLIC WORKS AND SAFETY MINUTES
November 21, 2006

Approved at the November 28, 2006, Board of Works meeting.

The Board of Public Works and Safety of the City of West Lafayette, Indiana met in regular session in the Board of Works Room at City Hall on November 21, 2006, at 11:00 a.m. Present were Janet L. Broyles and Gilbert T. Satterly, who presided. Mayor Mills was absent.

Resignation of Officer – Detective Gary Truax – Police

Police Department Office Manager Holder said I have a couple of items. One, we have a letter of resignation from Gary Truax. He's leaving to go to another department, so we're asking to accept his letter of resignation.

Ms. Broyles said I move that we accept the letter of resignation submitted by Detective Gary Truax, effective December 1, 2006. Motion was seconded by Mr. Satterly, and the vote was AYE.

Maintenance Agreement: Motorola – Radio Equipment – Police Department

Police Department Office Manager Holder said and the other item is the Motorola service agreement. It's up 9%, \$486.36. They're our sole provider, and we'd like to request your approval on the maintenance agreement for the year 2007.

Ms. Broyles said so this is for your radios?

Police Department Office Manager Holder said yes.

Ms. Broyles said I move that we approve the Motorola service agreement for the year 2007. The monthly amount is \$469.91, for an annual of \$5,638.92. Motion was seconded by Mr. Satterly, and the vote was AYE.

Agreement: H. Stewart Kline & Associates, Inc. – Design Services for Wabash Heritage Trail Extension – Parks

Parks Superintendent Payne said yes, I'd like the Board to approve a proposal for design services with H. Stewart Kline for the Wabash Heritage Trail Extension, North River Road and Happy Hollow Park, for an amount not to exceed \$40,000 from CCD Consulting.

Ms. Broyles said I move that we approve the proposal for design services with H. Stewart Kline & Associates, Inc. for the Wabash Heritage Trail design, and this is not to exceed an amount of \$40,000. Motion was seconded by Mr. Satterly, and the vote was AYE.

Purchase Orders: Bennett's Greenhouses, Inc. - Parks

Parks Superintendent Payne said thank you. I'd also like three purchase orders approved with Bennett's Greenhouses. One is for \$10,751.00 from CCD Park Improvements for Cumberland Park berms construction; the other two are from KCB TIF Surplus – Park Improvements, Northwest Greenway Trail, Cumberland Park area planting project for \$8,313.60, and Celery Bog Nature Area tree planting project, \$4,598.56. These were all low quotes opened at Park Board last night, as you know. And you don't really have to sign these; if you enter them into approval, we'll turn them in to the Clerk-Treasurer.

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Ms. Broyles said I move that we approve the purchase orders with Bennett's Greenhouses, Inc. the first one in the amount of \$10,751.00; the second, \$8,313.60; and the third, \$4,598.56. Motion was seconded by Mr. Satterly, and the vote was AYE.

Information for Board: Opening of Riverside Skating Center – Parks

Parks Superintendent Payne said thank you. No other business, except to mention that the skating rink will be opening the day after Thanksgiving. It will be a nice warm day to skate, but we'll have cold ice. Everyone is welcome.

Bid Announcement: 2007 Fuel Bid – Street

Public Works Director Downey said I would like the Board approve the specifications for fuel for West Lafayette, and ask the Clerk-Treasurer to set publishing dates and the bid opening date for the fuel for 2007. It does include the 10/80 fuel, and the other items. We have advertised those specifications for that type of fuel in the past, and it's always been higher, but we keep trying to get that environmentally-friendly fuel.

Mr. Satterly said and you receive bids, but then the price can go up or down, irrespective of the bid.

Public Works Director Downey said yes.

Ms. Broyles said I move that we approve the 2007 fuel bid and the specifications as attached. Do we have to set those dates now?

Clerk Treasurer Administrative Assistant Thayer-Copeland said we can. December 1 and 8, with opening December 19.

Ms. Broyles said for publishing dates of December 1 and December 8, and bid opening date of December 19. Motion was seconded by Mr. Satterly, and the vote was AYE.

Bid Specifications: Sanitation Truck - Street

Public Works Director Downey said I was asked to prepare specifications for a sanitation truck. They will not be put out for bid until the Clerk-Treasurer is ready to advertise for—

Clerk Treasurer Administrative Assistant Thayer-Copeland said lease financing.

Public Works Director Downey said lease financing arrangements when the Police cars are to be purchased later on, probably April or March, I'm not sure. But I'm supplying you with a copy of the specifications, so that you have them in hand. It will be plenty of time to look them over.

SRF Disbursement Request No. 31: Gambs Mucker & Bauman – Legal Services for 2004 Bond, Western Interceptor – WWTU

Public Works Director Downey said I would ask the Board grant permission to submit an SRF disbursement request. It's for \$4,100, and this is on the Western Interceptor, on bond work, legal bond work, and grant Gil [Mr. Satterly] permission to sign that.

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Ms. Broyles said I move that we approve the SRF—

Clerk Treasurer Administrative Assistant Thayer-Copeland said wait.

Ms. Broyles said I'm sorry.

City Attorney Bauman said I think the Mayor's going to have to sign that.

Mr. Satterly said yes, the Mayor signs it.

Public Works Director Downey said grant the Mayor permission to sign it.

City Attorney Bauman said actually, what technically they do is recommend.

Public Works Director Downey said okay.

Mr. Satterly said move recommendation.

Ms. Broyles said I recommend—

Mr. Satterly said move recommendation is more—

Ms. Broyles said we approve the SRF Disbursement Request No. 31 for the legal design services for the Western Interceptor bond in the amount of \$4,100 for the Mayor's signature. Motion was seconded by Mr. Satterly, and the vote was AYE.

Bid Acceptance: Holt Equipment Co. – 2007 Four-Wheel Drive Backhoe/Loader – Street

Public Works Director Downey said Gail [Clerk Treasurer Administrative Assistant Thayer-Copeland], do we have the bids that the Board received for the loader/backhoe last week?

Clerk Treasurer Administrative Assistant Thayer-Copeland said we do.

Public Works Director Downey said I would recommend to the Board that we accept the low bid from John Deere/Holt Equipment here in Lafayette, Indiana, and accept also the two trades for a bottom price of \$38,000 and change. After the trade of the two used Case backhoes, it would be \$38,700.

Ms. Broyles said I move that we accept the contract with John Deere for the backhoe, including two trade-ins. The sale price is \$79,700, but with the trade-ins, the difference is \$38,700.

Mr. Satterly said and that's with Holt.

Ms. Broyles said with Holt Equipment Company.

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Mr. Satterly said I'll second that. The vote was AYE.

Public Works Director Downey said and those funds are out of MVH.

Notice to Proceed: Atlas Excavating, Inc. – Western Interceptor Project – WWTU

Public Works Director Downey said and I would ask the Board to grant Mr. Satterly permission to sign the notice to proceed and date that agreement notice to proceed tomorrow. We're expecting IDEM to come back with an okay to go ahead and proceed on this contract. We should hear this afternoon that they've approved this from SRF, and we need to date the top and sign the back, if you would. For the Western Interceptor. I've received the contract from Atlas, and you approved that three weeks ago, I believe.

Ms. Broyles said I move that we approve the agreement between the City and Atlas Excavating, Inc. for work on the Western Interceptor. Is there a dollar amount here anywhere?

Mr. Satterly said this is just to proceed.

Public Works Director Downey said notice to proceed on the contract you already approved.

Mr. Satterly said I'll second that. The vote was AYE.

Bid Rejection: Barberry Heights Lift Station and Force Main Replacement – WWTU

Public Works Director Downey said we received bids on the Barberry Lift Station last week. We received one bid, and it was considered by Wessler & Associates, our engineering firm, to be high. We would like to reject those bids and we will do those bids, go through there and see where we can modify some of the work, and then re-advertise the.

Mr. Satterly said so you don't need any action from us?

City Attorney Bauman said well, I think—

Mr. Satterly said or should we move to reject—?

City Attorney Bauman said you need to reject the bids, really.

Ms. Broyles said so I move that we reject the bids from last week for the Barberry Heights Lift Station. Motion was seconded by Mr. Satterly, and the vote was AYE.

Information for Board: Status of Salisbury Street Safety Improvements Project – Engineering

City Engineer Buck said I have no business, but I would like to just give an update on the Salisbury Street Project. Tom [Gall of T.J. Gall & Associates], you're going to have to help me out a little bit with this, but they are finishing up all the curb work along the west side and will be getting out of the Grant Street intersection. We do have to do the signal yet there, replace the signal. They are going to start working on the islands in different locations, but

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they're going to go somewhat slowly with those, because we don't want to open up a hole that we can't get completed on, given the time of year, obviously. More to add to that?

Mr. Gall [T.J. Gall & Associates] said drivers have been flipped. They've started soft-cutting islands, starting at the north end of the project, they'll be proceeding south, and probably start excavating tomorrow. You should see, by tonight or tomorrow, some new pavement markings indicating a straight lane and a turn lane, there at Grant Street as you proceed south down that way.

City Attorney Bauman said it looks very nice.

City Engineer Buck said there'll be some more changes on traffic, so be advised.

Change Order No. 1: Electricom, Inc. – Sagamore West Street Light Project - Development
Director of Development Andrew said I'd like to ask the Board to approve Change Order No. 1 for the Sagamore West Street Light Project. This change order is with Electricom, and it's for additional work in the amount of \$5,900. If you have any questions, Tom Gall [T.J. Gall & Associates, Inc.] is here to add detail, if it's needed.

Ms. Broyles said I move that we approve the Change Order No. 1 for the Sagamore West Street Light Project, the underground pathway with Electricom, Inc. in the amount of \$5,900. Motion was seconded by Mr. Satterly, and the vote was AYE.

Claims

Mr. Satterly moved to approve the claims as submitted in two dockets in the following amounts:

Accounts Payable	\$232,600.52
Accounts Payable	\$ 31,575.69

Motion was seconded by Ms. Broyles, and the vote was AYE.

Minutes

Ms. Broyles said I move we approve the minutes from the Board of Public Works and Safety meeting of November 14, 2006, as distributed. Motion was seconded by Mr. Satterly, and the vote was AYE.

Adjournment

There being no further business at this time, Ms. Broyles moved for adjournment. Motion was seconded by Mr. Satterly, and the vote was AYE.