

BOARD OF PUBLIC WORKS AND SAFETY MINUTES
November 19, 2007

Approved at the November 27, 2007, Board of Works meeting.

The Board of Public Works and Safety of the City of West Lafayette, Indiana met in regular session in the Board of Works Room at City Hall on November 19, 2007, at 11:00 a.m. Present were Janet L. Broyles, Gilbert T. Satterly, and Mayor Mills, who presided.

Quote Opening: West Lafayette Pool Safety Improvements Project – Parks

Clerk-Treasurer Rhodes opened three quotes for the West Lafayette Pool Safety Improvements Project.

Mayor Mills read the quotes aloud:

Quote from	Amount
Fairfield Contractors, Inc.	\$19,698.00
WINCO Construction Co., Inc.	\$20,600.00
Milestone Contractors, L.P.	\$22,440.00

Elevation in Rank: Probationary Patrol Officer James M. Spray to Second Class – Police

Police Chief Marvin said I have several items. First, I would request Board approval to elevate Probationary Officer James Spray to Second Class, effective November 20, 2007. That is the anniversary of his first year on the Department. He has completed all the requirements set forth by the Department for completion of his probationary period. The base pay for a Second Class Officer is \$1,737.75. He is assigned to the third shift, so with the shift differential his biweekly pay is \$1,777.75.

Ms. Broyles said I move that we approve to elevate Probationary Patrol Officer James M. Spray to Second Class, effective November 20, 2007. The base biweekly is \$1,737.75, but with shift differential, his new biweekly will be \$1,777.75. Motion was seconded by Mr. Satterly, and the vote was AYE.

Elevation in Rank: Probationary Patrol Officer Troy M. Greene to Second Class – Police

Police Chief Marvin said I would also request Board approval to elevate Probationary Officer Troy Greene to Second Class, effective November 20, 2007. That's also his first year anniversary, and he has also completed all the requirements set forth by the department in completion of the probationary period. Again, pay for him—he's assigned the day shift, so his pay will be \$1,737.75.

Ms. Broyles said I move that we approve to elevate Probationary Patrol Officer Troy M. Greene to Second Class, effective November 20, 2007, with a base biweekly salary of \$1,737.75. Motion was seconded by Mr. Satterly, and the vote was AYE.

Agreement: Indiana State Department of Toxicology Evidentiary Breath Test Instrument Maintenance Program – Police

Police Chief Marvin said I also request Board approval for me to sign and enter into our annual agreement maintenance program for the evidentiary breath test machines for our Department. This is with the Indiana State Department of Toxicology. It is for the same fee that it was for 2007, \$650.

Mr. Satterly said I move we approve the City entering into an agreement with the Indiana State Department of Toxicology, and this is a maintenance agreement for the evidentiary breath test instrument, and it's for \$650 for the year. Motion was seconded by Ms. Broyles, and the vote was AYE.

BOARD OF WORKS MINUTES, NOVEMBER 19, 2007, CONTINUED

Surplus Equipment: Cell Telephones – Police

Deputy Police Chief Walker said I would request the Board of Works approval to declare five cell phones that we have at the Department that we haven't been using as surplus, and I'd like to also have approval to donate those to the Women's Shelter. They will reprogram those phones for outgoing 911 call use only.

Ms. Broyles said I move that we declare as surplus five cell phones that are not being used any longer. They will be donated to Lafayette Women's Shelter to be reprogrammed for 911 usage only. Motion was seconded by Mr. Satterly, and the vote was AYE.

Mayor Mills said great use. Thank you for doing that, John [Deputy Police Chief Walker].

Information for Board and Public: Next Park Board Meeting – Parks

Parks Superintendent Payne said no business. I'll announce that the Park Board will meet here at 4:30 today.

Information for Board and Public: Riverside Ice Skating Rink Opening – Parks

Parks Superintendent Payne said and the skating rink will open Friday.

Notice to Bidders: 2008 City Fuel – Street

Public Works Director Downey said I would ask the Board to approve specifications for fuel for 2008 and for Judy [Clerk-Treasurer Rhodes] to select the advertising dates and bid opening dates. This is the same as we've done in the past.

Clerk-Treasurer Rhodes said I recommend advertising November 30 and December 7, with bid opening on the 18th of December.

Mr. Satterly said I move we advertise for fuel for 2008 for the West Lafayette vehicles, advertising November 30 and December 7, with bid opening on December 18. Motion was seconded by Ms. Broyles, and the vote was AYE.

2008 Holiday Schedule – Street and Sanitation

Public Works Director Downey said I would ask the Board to consider changing the 2008 Holiday Schedule that was approved last week. There's three days, one in May and two in November, that I'd like to change from a Tuesday to a Monday, to ease garbage pickup on those days. It'd be Primary Election Day—well, both Election Days and Veterans' Day. We would observe those on Monday rather than on Tuesday.

Ms. Broyles said I move that we approve the revised 2008 Holiday Schedule as presented, changing dates from Tuesdays to Mondays on May 5, November 3, and November 10.

Mr. Satterly said this is for the Sanitation Department only?

Public Works Director Downey said Sanitation and Street Departments.

Mr. Satterly said Sanitation and Street Department. Second. The vote was AYE.

Information for Board and Public: Thanksgiving Week Pickup Schedule – Street and Sanitation

Public Works Director Downey said speaking of holidays, since Thursday is a holiday and we will not be working on Thursday, garbage for that day and recycling for that day and any other pickups

BOARD OF WORKS MINUTES, NOVEMBER 19, 2007, CONTINUED

will all be done on Wednesday. If the news media would print that, we'd much appreciate that. I have no other business.

Information for Board and Public: Cancelled Traffic Commission Meetings for November and December – Engineering

City Engineer Buck said I would just announce the Traffic Commission, which was going to be this Wednesday evening, has been cancelled, due to the holiday and lack of a quorum.

Mr. Satterly said and there's no meeting in December.

City Engineer Buck said and we had previously already cancelled the December meeting— again, for the holiday schedule. Unless some new business comes up, then we can always call a special meeting.

Information for Board and Public: Redevelopment Commission Meeting – Development

Director of Development Andrew said Redevelopment Commission at noon here in the Board of Works [Room].

Claims

Mayor Mills moved to approve the claims as submitted in one docket in the following amount:

Accounts Payable	\$188,858.50
------------------	--------------

Motion was seconded by Mr. Satterly, and the vote was AYE.

Minutes

Mr. Satterly said I move we approve the minutes of the Board of Public Works and Safety meeting of November 13, 2007, as distributed. Motion was seconded by Ms. Broyles, and the vote was AYE.

Adjournment

There being no further business at this time, Ms. Broyles moved for adjournment. Motion was seconded by Mr. Satterly, and the vote was AYE.