

BOARD OF PUBLIC WORKS AND SAFETY MINUTES  
November 8, 2006

Approved at the November 14, 2006, Board of Works meeting.

The Board of Public Works and Safety of the City of West Lafayette, Indiana met in regular session in the Board of Works Room at City Hall on November 8, 2006, at 11:00 a.m. Present were Janet L. Broyles, Gilbert T. Satterly, and Mayor Mills, who presided.

Bid Opening: Two Custom Pumper Fire Trucks – Fire

Clerk-Treasurer Rhodes opened six bids for two custom pumper fire trucks.

Mayor Mills read the bids aloud:

<b>Bidder</b>	<b>Price Each</b>	<b>Total Bid</b>	<b>Prepayment Discounts</b>
Donley Safety, Inc./Emergency One, Inc.	\$489,290.00	\$978,508.00	100% payment due 30 days after contract signing, \$39,143.00 discount or 4% of the total project.
Seagrave Fire Apparatus, LLC /Hoosier Fire Equipment, Inc.		\$954,892.00	50% payment due 02/01/07, \$8,014.00 discount at time of final payment; 100% payment at time of contract signing, \$38,017.00 discount.
Fire Service, Inc. / American LaFrance, LLC		\$935,761.31	50% payment, \$469,986.11 due at contract signing, \$454,534.52 due at delivery (\$15,451.59 discount). 100% payment, \$909,069.04 due at contract signing (\$30,903.20 discount).
Wolverine Fire Apparatus/ Bradner Fire & Rescue		\$1,169,695.00	50% payment due at contract signing, \$1,150,695.00. 100% payment due at contract signing, \$1,120,695.00.
Pierce Manufacturing/Midwest Fire & Safety Equipment	\$450,450.00	\$900,900.00	100% due at contract signing, \$889,700.00 (\$11,200.00 discount).
Crimson Fire/Towers Fire Apparatus	\$494,590.00	\$989,180.00	100% payment due at contract signing, \$480,836.00 each (\$13,754.00 discount). 80% payment due at contract signing, \$395,672.00 each (\$11,003.00 discount). 50% payment due at contract signing, \$247,295.00 each (\$6,877.00 discount).  Schedule of chassis payments also provided.

Mayor Mills said thank you very much, everyone who made a bid. We appreciate it.

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Fire Chief Drew said we'll start reviewing those this afternoon. There's obviously a lot to review. We'll get a recommendation to the Board as soon as we can.

Notice to Media: West Lafayette Citizens' Police Academy – Police

Police Chief Marvin said I just want to take this opportunity to remind the media that we have a graduation ceremony tonight at our building at 6:30, for the Citizens' Academy. The media is welcome; we'd love to have you there to cover the event.

SRF Disbursement Request No. 30: Greeley and Hansen – Engineering Design Services for Western Interceptor – WWTU

Public Works Director Downey said I would request the Board approve the Mayor to sign an SRF Request No. 30 for \$40,123 to Greeley and Hansen for engineering on the Western Interceptor.

Ms. Broyles said I move that we approve SRF Disbursement Request No. 30 to Greeley and Hansen for engineering design services for the Western Interceptor, and the amount is \$40,123. Motion was seconded by Mr. Satterly, and the vote was AYE.

Bid Acceptance: Two 2007 Pickup Trucks – WWTU

Public Works Director Downey said the Board received bids for two pickup trucks, and after review, I would recommend the Board accept the Ford Ranger from Bartlett Sales in Brookston for \$14,989, and the Chevy from Matthews and Dellen of Greenfield for \$19,695.

Mr. Satterly said I move we approve the bids and accept those bids on the 2007 Ford Ranger from Bartlett Sales, \$14,989, the 2007 Chevrolet Silverado from Matthews Dellen of Greenfield, \$19,695. Motion was seconded by Ms. Broyles, and the vote was AYE.

Information for Board: Status of Leaf Pickup – Street

Public Works Director Downey said we are in the south end of town picking up leaves, and we will continue as long as weather permits and there's still some scheduled times left for pickup. Have a little patience with us, because we'll go around and get them all, especially in Bar Barry and the north end. We're just finishing up in Area E down around Chauncey and Stadium in that area. They should be moving to the golf course by noon, take care of the golf course area, they should be out of there by 3:30, and then tomorrow we should be out in the north end of town.

Ms. Broyles said we made it easy for you; we took our leaves and made little piles, stretched all the way down the street.

Public Works Director Downey said all right, the driver will appreciate that.

Contract: INTAC Management Group, Inc. – City Hall and Police Station Facilities Maintenance Programs – Engineering

City Engineer Buck said I have a couple items for the Board this morning. The first is an agreement for facilities maintenance with INTAC for the City Hall and Police Station buildings. It's basically an extension of the contract that we had earlier this year, 50 hours per month,

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not to exceed for November and December for City Hall, at 30 hours a month for the Police Station, and his rate's \$100 per hour. It's not in there, but that's the standard rate that he has for 2006. So I'd request the Board's approval on that.

Ms. Broyles said I move that we approve the City Hall maintenance and the Police Station facilities maintenance programs with INTAC, it's 50 hours per month for City Hall, and 30 hours per month for the Police Station, at \$100 per hour. Motion was seconded by Mr. Satterly, and the vote was AYE.

Supplemental Agreement No. 1: HNTB Corporation – Tapawingo Drive Extension Project – Engineering

City Engineer Buck said the second item I have is a Supplemental Agreement No. 1 with HNTB Corporation for the construction engineering and inspection services, as part of the Tapawingo South construction. As you know, we've had a lot of changes throughout that project, and this is a direct result of the undercut and fill method that was selected, versus cancelling the dynamic compaction effort. They've been on site quite a bit longer than was originally planned in the original agreement, and so, as per INDOT policy, they are allowed to ask for a supplement, I believe it's not to exceed like 12.5% of the change order. This is for that amount. It does not cover the amount of time and man hours they're going to, unfortunately, have involved in monitoring the work associated with the change order. The total is for \$139,226.96, and that is in addition to their original contract amount. I request the Board approve this supplement, and we'll send it to INDOT for their review and approval.

Ms. Broyles said I move that we approve the Supplemental Agreement No. 1 with HNTB Corporation for engineering services for the Tapawingo Drive Extension, and it's an increase of \$139,226.96. Mr. Satterly recused himself from voting on the matter. Motion was seconded by Mayor Mills, and the vote was AYE.

Information for Board: Tapawingo Drive Extension Project Update – Engineering

City Engineer Buck said we just had a meeting this morning, and we have had a little bit of settlement with the monitoring the settlement in the fill area. We did have settlements that exceeded the allowable rate, so we're restarting our four-week monitoring period. It's 0.04 of a foot, and it was on the third week out of four that we were monitoring. It couldn't have come at a worse time, because, had we not had that 0.01 of a foot reading, we'd be paving and putting in curbs yet this fall. Now, that's really questionable. So had a meeting this morning to discuss that, and hopefully we won't see any additional settlements that go beyond that 0.04 of a foot in a week's time period. We're on our second week now, we had 0.01 last week, so it's hopefully not going to move a real big amount. We'll keep you posted.

Information for Board: Salisbury Street Safety Improvements Project – Engineering

City Engineer Buck said Salisbury Street, hopefully, will be opening the turn lane at Grant Street, and they're working to get out of that area, so that we can have the turn lane come back into Grant Street and have two lanes southbound there, one for turning onto Grant and one for going straight on Salisbury Street. I know they poured some concrete in that area this morning, and they should be able to have it striped and opened back up by the end of the week, so the backups are done. We're making progress on sidewalks and driveways, and

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they're putting sod down this morning, so hopefully we'll be getting to a stopping point sometime soon.

Mayor Mills said it looked like they had a lot of sidewalk ready to pour this morning when I went by.

City Attorney Bauman said they're putting a lot of sod in; it looks very nice.

Mayor Mills said yes, very nice. And what they've put down is doing well. It's all green and—

City Engineer Buck said we've been very fortunate with the sod taking hold and not dying. We've watered a lot or replaced it, so—

Mayor Mills said yes, it looks great. Thank you.

Property Acquisition Offer: East State Street – Development

Director of Development Andrew said I'd like to ask the Board to approve an acquisition offer to Elva James in the amount of \$5,000. It's for property down on the Levee, across from Wabash Landing, 478 square feet. We've been talking about this for a number of years, and we finally reached a settlement.

Mr. Satterly said I move we approve the agreement between the City and Elva James for purchasing a 5-foot width by 95.6 feet property on the Levee [Key # 164-0300-0464] in West Lafayette for \$5,000. Motion was seconded by Ms. Broyles, and the vote was AYE.

Bid Notice: Wabash Landing Garage Capital Repairs Projects Phase II 2006 – Development

Director of Development Andrew said and I'd also like to announce that on November 10<sup>th</sup>, we'll have the scope and specifications for the Phase II of Wabash Landing Garage. This consists of replacing the double T control joints, deck to wall isolation joints, stairwell joint replacement, and surface coating, and related construction in the garage. Tom [Gall, T.J. Gall & Associates] is here, if anyone has any questions about the project. It will be available, as I said, on the 10<sup>th</sup>—advertising date.

Clerk-Treasurer Rhodes said one body has to approve the specifications, the advertising, and bid notice.

Mr. Gall said we did at the Redevelopment Commission

Director of Development Andrew said we did at the Redevelopment Commission.

Clerk-Treasurer Rhodes said did the Redevelopment Commission formally approve the specifications, bid notice, and advertising date at one of their meetings?

Mr. Gall said they have not. We've typically done this through the Board of Works.

Clerk-Treasurer Rhodes said actually, we need an authorizing body to approve the specifications and bid opening.

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Director of Development Andrew said they did.

Mr. Gall said I don't remember.

Director of Development Andrew said let's put it like this: They've appropriated the money, so--

Clerk-Treasurer Rhodes said I know, but that's different than having the Board approve the specifications, advertising, and bid opening date, so whether you—

Director of Development Andrew said we're meeting on the 13<sup>th</sup>, so these will be available.

Mr. Gall said okay, I think we've done that before.

Director of Development Andrew said I haven't either. It's new to me.

Clerk-Treasurer Rhodes said Mr. Bauman?

City Attorney Bauman said I've been enjoying myself, talking to Mr. Buck about something else.

Clerk-Treasurer Rhodes said were you present at the Redevelopment Commission?

City Attorney Bauman said yes.

Clerk-Treasurer Rhodes said isn't it the practice in the City that when there's a bid notice published, that the authorizing board has to approve the specifications, the bid advertising notice, prior to bid opening? The Board of Works does. The Redevelopment Commission in the past has.

Director of Development Andrew said that's why I brought it here.

Mr. Gall said they authorized taking this to them prior.

Mayor Mills said do we need a motion to do it then?

City Attorney Bauman said there you go.

Director of Development Andrew said do it.

Mayor Mills said well, now, wait a second, please. Do we need something?

Clerk-Treasurer Rhodes said I think an authorizing body in the City has to approve a bid notice, advertising, and bid opening.

Director of Development Andrew said that would normally be done at this point. Is that--?

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Clerk-Treasurer Rhodes said I understand the Redevelopment Commission has appropriated the money—

Director of Development Andrew said and delegated this body to do it.

Clerk-Treasurer Rhodes said well, then, this body needs to do it.

City Attorney Bauman said I was trying to make that motion.

Ms. Broyles said I move that we approve the specifications and the bid advertising and notice. It will be November 10 for the City of West Lafayette, Wabash Landing Garage Capital Repairs Project, Phase II.

Director of Development Andrew said due the 28<sup>th</sup> at 11 o'clock in the Clerk's Office.

Ms. Broyles said advertising the 10<sup>th</sup> and 17<sup>th</sup>, and due the 28<sup>th</sup>.

Director of Development Andrew said the 28<sup>th</sup>.

Motion was seconded by Mr. Satterly.

Clerk-Treasurer Rhodes said for bid opening on the 28<sup>th</sup>.

Mr. Satterly said right.

The vote was AYE.

Claims

Mayor Mills moved to approve the claims as submitted in two dockets in the following amounts:

Accounts Payable	\$793,185.85
Accounts Payable	\$ 9,810.02

Motion was seconded by Mr. Satterly, and the vote was AYE.

Minutes

Mr. Satterly said I move we approve the minutes of the October 31, 2006, Board of Works meeting. Motion was seconded by Ms. Broyles, and the vote was AYE.

Adjournment

There being no further business at this time, Ms. Broyles moved for adjournment. Motion was seconded by Mr. Satterly, and the vote was AYE.