

BOARD OF PUBLIC WORKS AND SAFETY MINUTES
October 31, 2006

Approved at the November 8, 2006, Board of Works meeting.

The Board of Public Works and Safety of the City of West Lafayette, Indiana met in regular session in the Board of Works Room at City Hall on October 31, 2006, at 11:00 a.m. Present were Janet L. Broyles, Gilbert T. Satterly, and Mayor Mills, who presided.

Quote Opening: Wabash Landing Garage 2006 Capital Repairs Project – Development
Clerk-Treasurer Rhodes opened three bids for the Wabash Landing Garage 2006 Capital Repairs project.

Mayor Mills read the quotes aloud:

Quote from	Base Quote	Alternate #1	Alternate #2	Alternate #3
Building Services, Inc.	\$53,178.00	\$1,200.00	\$17,876.00	\$4,692.00
Mid-Continental Restoration Co, Inc.	\$24,760.00	\$ 450.00	\$ 7,507.20	
Carl E. Most & Son, Inc.	\$22,920.00	\$ 390.00	\$ 7,507.20	

Quote Opening: 2006 Sagamore West Banners Project – Development
Clerk-Treasurer Rhodes opened three bids for the 2006 Sagamore West Banners project.

Mayor Mills read the quotes aloud:

Quote from	# banners	Base Quote	Alternate
Williams Signs, Inc.	45	\$4,936.50	
Sign Experts	45	\$4,275.99	\$ 5,500.00
Lafayette Printing Co.	45	\$4,954.37	

Elevation in Rank: Donald S. Greenwood – First Class Patrolman – Police
Police Chief Marvin said I request Board approval to elevate 2nd Class Patrolman Donald S. Greenwood to the rank of 1st Class Patrolman, effective November 8, 2006. Officer Greenwood is a motivated officer who has maintained satisfactory evaluations during each evaluation period, he demonstrates positive rapport and interaction with all contacts. He's proved to be a good officer for the department. The biweekly salary for a Police Officer 1st Class is \$1,743.27.

Ms. Broyles said I move that we approve to elevate 2nd Class Patrolman Donald S. Greenwood to the rank of 1st Class Patrolman, effective November 8, 2006. His biweekly salary is \$1,743.27. Motion was seconded by Mr. Satterly, and the vote was AYE.

Street Closure Request for Christmas Parade – December 3, 2006 – Police
Assistant Police Chief Walker said I request Board of Works approval for a road closure for the annual Christmas Parade. Again, it will be detour traffic on State Street, State Road 26, and Tapawingo Drive to Brown Street, and Brown Street to Howard Street. The date we're looking at is December 3, from 2:00 p.m. to 5:00 p.m.

Mr. Satterly said I move we approve the street closure 2:00 p.m. to 5:00 p.m. December 3, 2006, for the Lafayette-West Lafayette Christmas Parade. That involves State Road 26 and Tapawingo Drive and Brown Street. Motion was seconded by Ms. Broyles, and the vote was AYE.

BOARD OF WORKS MINUTES, OCTOBER 31, 2006, CONTINUED

Information for Board and Public: West Lafayette Youth Council Charity Run – Police

Assistant Police Chief Walker said the next business I have, Mayor, is I received a letter for the Board of Works from the West Lafayette Youth Council, who has organized a charity run for the Habitat for Humanity of Lafayette, scheduled for November 12. The route is approximately 5K, and it's taking place mostly on the trails and occasionally on the sidewalks in the northern part of the City. It's just for information.

Information for Board and Public: Parks

Parks Superintendent Payne said the Margerum Fountain in Tapawingo Park has been shut down for the season. The ice rink opens in 24 days.

SRF Disbursement Request No. 79: Gambs Mucker & Bauman – Legal Services for 2006 Bond, Digester Renovation – WWTU

Public Works Director Downey said I would request the Board approve the Mayor signing an SRF Disbursement Request No. 79 for the amount of \$4,274. This was bond work that we prepaid prior to the loan, reimbursing the Wastewater account that was used.

Ms. Broyles said I move that we approve the SRF Disbursement Request No. 79 for legal services for the 2006 Bond Digester Renovation in the amount of \$4,274. Motion was seconded by Mr. Satterly, and the vote was AYE.

New Hire: Driver/Collector/Processor David Pitcock – Sanitation

Public Works Director Downey said and, as I brought to your attention last week, we were in the process of hiring Mr. David Pitcock for the Sanitation Department, and I withheld that until we found out if he'd passed his drug test for his CDL license, which he did, and I would ask the Board approve his hiring, effective October 25 of last week for \$1,163.38 biweekly from Sanitation.

Mr. Satterly said I move we approve the hiring of Mr. David Pitcock as a Driver/Collector/Processor with the West Lafayette Sanitation Department, effective October 25, 2006, hired at the biweekly salary of \$1,163.38 from the Sanitation/General Fund, 1-09-110 payroll account. Motion was seconded by Ms. Broyles, and the vote was AYE.

Information for Board: Street and Sanitation

Public Works Director Downey said the employees of West Lafayette Street and Sanitation Department are doing an excellent job of picking up leaves, but the weather's not cooperating. But they'll get them.

Mayor Mills said it's going to be like last year, and all the rest will come down in one day.

Public Works Director Downey said but we'll get them.

Correction to Change Order No. 2: H. Stewart Kline & Associates, Inc. – 2006 Salisbury Street Safety Improvements Project – Engineering [Approved at the 10/24/06 Board of Works meeting]

City Engineer Buck said the first couple items I have, I guess, since they deal with the Salisbury Street Safety Improvements Project, I believe it was last week we had a change

BOARD OF WORKS MINUTES, OCTOBER 31, 2006, CONTINUED

order for \$11,000 [\$11,200.08]. That was a typographical error. The items actually added up to \$13,000 [\$13,200.08]. It was exactly \$2,000 off, so I would like to draw that to the Board's attention and handle it however we should, as far as amending that change order. If I need to bring corrected documents back next week, I can do that, or cover it with a future change order, but I did want to point that out.

City Attorney Bauman said I would suggest correcting documents, so that we have a clear paper trail.

City Engineer Buck said okay, we will do that.

Clerk-Treasurer Rhodes said the corrected documents would involve simply writing in the number here, changing the 1 to a 3. We do have a copy of the original here, if you'd like to allow me to hand-write in the 3 and have the Board recognize it, we will write "Corrected as of this date." And if you would kindly round up the other original we have, if you don't have it with you, we'll make sure all the originals are so. Would that be acceptable?

City Engineer Buck said yes, thank you.

Information for Board: Certificate for Payment No. 5 – Fairfield Contractors – Salisbury Street Safety Improvements Phase I – Engineering

City Engineer Buck said the other item, there was a claim that was turned in for the next claim run for payment request or Payment Application No. 5 by the contractor. To keep it simple, I'm not going to ask the Board's approval on this item this week. I'll just let it be inserted in next week's claim run. By default, you'll approve it then, but I did want to draw your attention to it, that another \$139,000 worth of work has been completed and approved and turned in for payment.

Mayor Mills said it's looking great. Poured a lot more concrete yesterday, and poured some this morning when I came by. We're getting there.

Change Order #5: Crider & Crider, Inc. – Tapawingo South Extension – Engineering

City Engineer Buck said I have two change orders that I'd like to request the Board's approval on, for the Tapawingo South project. Both of these have been over to the Area Plan office, and the MPO Director has reviewed and signed off on both these change orders, signifying that we do have federal funds available to make these changes to the contract. Change Order #5 is dated October 4, and it involves changing the geogrid types. The geogrid that was priced in Change Order #3, was not a brand name geogrid, and the geotechnical engineering work that was done and approved by INDOT materials and tests specifically referred to a brand name geogrid of a specific manufacturer and type. And it was decided and recommended by INDOT Geotechnical and Materials Division that we use that exact product. It's a Tensar BX1200 versus a more generic or another brand name that met the requirements in the Geotech report, but was not the Cadillac, if you will, and Geotech was very pointed in saying we needed to go get the Cadillac. So the geogrid is the change that required \$60,032.25 to be added. I believe there was also a No. 2 stone that was included in that, which was just additional material, and it was just \$2,500. So I would request the Board approve and sign off on Change Order #5 for the Tapawingo South construction.

BOARD OF WORKS MINUTES, OCTOBER 31, 2006, CONTINUED

Ms. Broyles said I move that we approve Change Order #5 with the Indiana Department of Transportation for the Tapawingo South Extension in the amount of \$60,032.25. Motion was seconded by Mr. Satterly, and the vote was AYE.

City Engineer Buck said and that is an 80/20 item, so the federal dollars—

Mayor Mills said I was going to say, not all our dollars.

City Engineer Buck said it was a change that the geotechnical engineers used in their calculations, but INDOT specifies geogrid by Type 1 and Type 2, and in their report, they said we used Tensar BX1200, and the Type 1 would be what we would specify. Geotech at INDOT said, “No, since they said Tensar BX Type 1, it’s not just good enough for you to go with that.” So rather than argue a fine point, we agreed and said, “Let’s go.”

Change Order #6: Crider & Crider, Inc. – Tapawingo South Extension – Engineering

City Engineer Buck said Change Order #6 is simply just a change in the survey monumentation that we have been asked to install or that’d we’d normally install as a part of this type of construction project. The Crawfordsville District land surveyor asked that we change some of the monumentation, and it actually changed the price by lowering \$597.80, so it’s a deduct of \$597.80. I request the Board approve that change.

Mr. Satterly said I move we approve Change Order #6, reduce \$597.80. Motion was seconded by Ms. Broyles, and the vote was AYE.

Claims

Mayor Mills moved to approve the claims as submitted in six dockets in the following amounts:

Accounts Payable	\$78,512.24
Accounts Payable	\$1,748.64
Accounts Payable	\$100,918.04
Accounts Payable	\$180,000.00
Payroll	\$90,632.09
Payroll	\$288,892.68

Motion was seconded by Mr. Satterly, and the vote was AYE.

Minutes

Mr. Satterly said now what’s the status of the amendments?

Clerk-Treasurer Rhodes said if we’re ready now to take up the minutes, I’m going to request that the Board accept a revision of the [Human Resources Director Foster’s] October 24 memorandum, regarding renewal of insurance premiums for 2007. The 2007 renewal rates are expressed in a manner that makes them comparable to 2006. Likewise the remarks made in presenting the renewal have now been corrected to match the memo that is going to become part of our permanent contract files. So I’m simply going to ask for these revisions to be re-approved and for you to re-sign that memo.

BOARD OF WORKS MINUTES, OCTOBER 31, 2006, CONTINUED

Ms. Broyles said I move that we approve the revision to the renewal of insurance premiums for 2007, as listed. Motion was seconded by Mr. Satterly, and the vote was AYE.

Mr. Satterly said and then do we want to revise Change Order #2 [Stewart Kline & Associates, Inc. 2006 Salisbury Street Safety Improvements Project], where it said the net change is \$11,200.08 to \$13,200.08?

Clerk-Treasurer Rhodes said yes.

Mr. Satterly said so move. Motion was seconded by Ms. Broyles, and the vote was AYE.

The minutes of the October 24, 2006, Board of Works meeting were approved with the revisions noted.

Adjournment

There being no further business at this time, Ms. Broyles moved for adjournment. Motion was seconded by Mr. Satterly, and the vote was AYE.