

BOARD OF PUBLIC WORKS AND SAFETY MINUTES
October 30, 2007

Approved at the November 7, 2007, Board of Works meeting.

The Board of Public Works and Safety of the City of West Lafayette, Indiana met in regular session in the Board of Works Room at City Hall on October 30, 2007, at 11:00 a.m. Present were Janet L. Broyles, Gilbert T. Satterly, and Mayor Mills, who presided.

Information for Board: Swearing-in of New Officer – Police

Deputy Police Chief Walker said we just have a swearing in of a new officer [Matthew Thompson] after Board of Works.

SRF Disbursement Request No. 60: Greeley and Hansen – Construction Services for Western Interceptor-Division I – WWTU

Public Works Director Downey said I would ask the Board to approve the Mayor to sign an SRF Disbursement for \$8,488 to Greeley and Hansen. It's on the Western Interceptor.

Ms. Broyles said I move that we approve the SRF Request No. 60 to Greeley and Hansen in the amount of \$8,488 for the Western Sanitary Sewer Interceptor construction services. Motion was seconded by Mr. Satterly, and the vote was AYE.

Easement Agreement: Kankakee, Beaverville & Southern Railroad – WWTU

Public Works Director Downey said I have license agreements to bore underneath the Kankakee, Beaverville & Southern Railroad. It's an easement. I would ask the Board to okay that easement agreement, so that we can bore underneath the Kankakee, Beaverville & Southern Railroad for the improvements to the Green Meadows Lift Station. We have an easement under there now for an 8-inch force main, and we'll be putting in a 12-inch force main.

Mr. Satterly said I move we approve the license agreement for underground pipelines and conduits between the City and the Kankakee, Beaverville & Southern Railroad. "The licensee shall pay the sum of \$250 as a one-time document processing fee and the further sum of \$500 annually on January 1," and a proration of \$667.12 for the prorated period of September 1, 2007, through December 31, 2008. Motion was seconded by Ms. Broyles, and the vote was AYE.

Easements – Purdue and PRF – Western Interceptor-Division II – WWTU

Public Works Director Downey said I have with me this morning, and Mr. Knapp [Senior Civil Engineer, Physical Facilities] from Purdue University is here to answer any questions, the easements and the letters of agreement for this next section of the Western Interceptor. As you know, we had completed the Western Interceptor from Northwestern and Windsor all the way down to McCormick and Cherry. Mr. [City Engineer] Buck is going to help me with this. And the next section that we have put out for bid goes from McCormick and Cherry by the soccer fields down to just short of the Airport Road. We have letters of agreement for that, and I'd like to point out that in this letter of agreement, which needs to be signed yet by Purdue University Morgan Olsen and Joe Hornett [PRF]. There's some items in here that the City has agreed to with Purdue University considering compensation. It's on page 3, David [City Engineer Buck]. "The City, at its sole expense"—starting about there—"will maintain the surface of the roads," etc. to gain access to that area, because it's kind of tough to get to. There's really no roads to it. There's the road that goes to the weather station that's semi-permanent pavement, and the last time we went through there, we kept that up-to-date for them and fixed it as we came out. But there will be two other accesses. One—and correct me if I'm wrong, Jim [Mr. Knapp]—down south of the soccer fields, and then one cutting across from Airport Road over to an area— We're going to be cutting across here—there's a semi-access right through here—and then Airport Road will be coming across about right in here,

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and the pipe will be finishing right in there. So we have agreed to maintain and improve that to existing or better conditions than they are right now.

Mr. Knapp said we're talking about this road down here.

Public Works Director Downey said yes, this road down here.

Mr. Knapp said and then you're going to cut one here?

Public Works Director Downey said no, you said we could come across right through here, underneath the utility easement.

Mr. Knapp said yes, north of Sugar Hill. Just north of Sugar Hill.

Public Works Director Downey said yes.

Councilor Satterly said and that's for your construction equipment?

City Engineer Buck said yes.

Public Works Director Downey said so that the trucks can get in and out of there, to get to that section.

Mayor Mills said okay, makes sense.

Public Works Director Downey said and, of course, there are some other agreements in here, and I guess the next one that really comes to light is the fact that we will maintain screening of the high-ropes challenge course, of course, but the biggest one is number 7, concerning trees. That anything of 4 inches or better in diameter in this little section here that we may have to take out—and we'll do everything possible not to take some of those out, we will replace inch for inch in diameter, so if it's a 6-inch tree, we'll provide six trees of one-inch diameter to replace that tree. So if it's a 30-inch tree, then we would replace 30 1-inch trees. And at Purdue's direction, we would be planting those trees on Purdue property, mainly in that area or somewhere else on Purdue property. And then we also will place drop-manholes, four of them, as described in the bottom there, so that we don't have to dig 30-feet deep later to put in a drop-manhole. We're going to go ahead and install them now, so that Purdue would have access to tap into that line in the future. The one that they will tap into right away will be up by the soccer fields. And this is in lieu of charging us any easement costs. So I wanted to point those out to you, so that you were clear about that. So I have the easements and the two letters of agreement for the Board to sign, if they so desire.

Mayor Mills said let's get going on this phase.

Mr. Satterly said I move we approve the City entering into an agreement for the easements for the Western Interceptor-Division II Sanitary Sewer Line, entering into the Grant of Easements with Purdue University. Motion was seconded by Ms. Broyles, and the vote was AYE.

Mr. Satterly said subject to meeting all of these responsibilities, 1 through 8 concerning the project.

Public Works Director Downey said and I believe, Jim [Mr. Knapp], you mentioned that there's no problem with the agreement as I presented it.

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Mr. Knapp said no. We mutually came up with the letter of agreement. Right now, it's just between the attorneys, and the last version got approved, so we're all ready to sign it. We just got ahold of it, so it's just a technicality here to get signatures. We're ready to go.

Mayor Mills said thank you. We appreciate the hard work to let us keep on a time schedule here.

Mr. Knapp said we work well together.

Mayor Mills said yes, we do.

Mr. Satterly said so we're going ahead it, without the INDOT working on 231 then?

City Engineer Buck said we're going right up to the point where we would go into that proposed right-of-way for the 231 project. So we're going literally as far as we can, and leaving that issue in the air of the timing of the highway.

Public Works Director Downey said the next section will come from the plant and come up to right where the INDOT road is supposed to be, and so it gives INDOT a little more time to come through that area. And then the last phase will be going right with the road through that area.

Contract: Atlas Excavating – Western Sanitary Sewer Interceptor-Division II – WWTU

Public Works Director Downey said having said that, I have the contract, the bonds, the certificate of insurance for the Board to approve and sign with Atlas. The Board has already accepted their bid on that project, and so all I ask is that the Board sign that contract and approve it.

Ms. Broyles said I move that we approve the formal agreement between the City and Atlas Excavating on the Western Sanitary Sewer Interceptor-Division II. Motion was seconded by Mr. Satterly, and the vote was AYE.

Salary Increase: Operator Josh Philyaw – WWTU

Public Works Director Downey said the other thing I would ask the Board to approve. Josh Philyaw of the Wastewater Treatment Plant successfully passed his Class I with IDEM. It would be \$1,000 in his base pay, or \$38.46 biweekly, retroactive to October 4, 2007.

Ms. Broyles said I move that we approve the salary increase for Josh Philyaw, to reflect an additional \$1,000 for the Indiana Department of Environmental Management Wastewater Treatment Plant Operation Class I certification. It's \$38.46 biweekly, retroactive to October 4, 2007. Motion was seconded by Mr. Satterly, and the vote was AYE.

Mayor Mills said please give him our congratulations.

Acceptance of Maintenance Bond: The Villas at Stonebridge – Engineering

City Engineer Buck said I just have one item for the Board's consideration this morning. We have completed all testing and inspection on the sanitary sewers that have been constructed as part of The Villas at Stonebridge planned development, at least Phase I of that development. We'd recommend the Board accept the sanitary sewers for public use, as well as the as-built drawings. And we do have a three-year maintenance bond from the contractor as well.

Mr. Satterly said I move we accept the sanitary sewers, as-built drawings, and three-year maintenance bond for The Villas at Stonebridge for Phase I. Motion was seconded by Ms. Broyles, and the vote was AYE.

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Claims

Mayor Mills moved to approve the claims as submitted in five dockets in the following amounts:

Accounts Payable	\$83,301.54
Accounts Payable	\$1,508.05
Accounts Payable	\$120,038.20
Payroll	\$11,871.64
Payroll	\$299,762.48

Motion was seconded by Mr. Satterly, and the vote was AYE.

Minutes

Mr. Satterly said I move we approve the minutes of the Board of Public Works and Safety meeting of October 23, 2007, as distributed. Motion was seconded by Ms. Broyles, and the vote was AYE.

Information for Board and Public: Installation of New Water Mains – Engineering

City Engineer Buck said I forgot one thing. I would like to make mention. Last week, the Board approved traffic maintenance plans for the Indiana-American Water Company to begin doing some work on reinstalling some new water mains. Their contractor is on site today, and he's starting down at the Meridian Street water main location, and they do expect to close Hayes Street on Thursday at this point in time. So I just wanted to remind everybody of that. They should be contacting the media to put something in the paper and have a blurb on TV, so it should just be a one-day closure of Hayes. But there will be contractors doing work down there on Meridian starting this week.

Mayor Mills said good. Thanks for that reminder.

Adjournment

There being no further business at this time, Ms. Broyles moved for adjournment. Motion was seconded by Mr. Satterly, and the vote was AYE.