

BOARD OF PUBLIC WORKS AND SAFETY MINUTES
October 23, 2007

Approved at the October 30, 2007, Board of Works meeting.

The Board of Public Works and Safety of the City of West Lafayette, Indiana met in regular session in the Board of Works Room at City Hall on October 23, 2007, at 11:00 a.m. Present were Janet L. Broyles, Gilbert T. Satterly, and Mayor Mills, who presided.

Take-Home Vehicle List Addition: Helen Lillich – Clerk-Treasurer

Clerk-Treasurer Rhodes said I do have a request for the Board to add a take-home vehicle, a 1987 Chevrolet S-10 [VIN #1GTBS14E8H2536239] for the Street Department, assigned to Helen Lillich.

Mr. Satterly said I move we approve it. Motion was seconded by Ms. Broyles, and the vote was AYE.

Mr. Satterly said that's the vehicle that belonged to Helen [Lillich]. She donated it to the City.

Mayor Mills said right.

Parks Superintendent Payne and City Attorney Bauman said yes.

Public Works Director Downey said it's driven a sum total—right out there on Lindberg Road. It's not very far.

Street Closure Request: State Street, Tapawingo Drive, Brown Street – Police

Deputy Police Chief Walker said I request Board of Works approval for a road closure for the annual Lafayette-West Lafayette Christmas Parade for December 2, requesting it from 10:00 a.m. to 5:00 p.m. And I'll have you look at the attachments, because it involves a couple streets.

Ms. Broyles said I move that we approve the street closure for the Lafayette-West Lafayette Christmas Parade 2007 from 10:00 a.m. to 5:00 p.m. on December 2, 2007. It's State Street from the bridge to Roebuck Drive, Tapawingo Drive to Brown Street, and Brown Street to Howard Street. Motion was seconded by Mr. Satterly, and the vote was AYE.

Information for Board and Public: Riverside Skating Center – Parks

Parks Superintendent Payne said no business. I'll mention there will be ice skating that day [December 2].

Salary Increase: Operator Timothy Overman – WWTU

Public Works Director Downey said I would ask the Board to increase the wages of Timothy Overman in the Wastewater Department. He successfully passed a California Sacramento Operations Treatment Examination I. And the increase will be \$9.62 biweekly.

Ms. Broyles said I move that we approve the salary increase for Timothy Overman for passing the California State University, Sacramento Course in Operation of Wastewater Treatment Plants I. It will be an additional \$9.62 biweekly, which is an annual of \$250 retroactive to August 1, 2007. Motion was seconded by Mr. Satterly, and the vote was AYE.

Information for Board: Potential Staff Salary Increases – WWTU

Public Works Director Downey said we should be receiving more of those within the next two weeks. Eight employees took the IDEM examinations two weeks ago, and so those will probably be coming up shortly.

Indiana-American Water Traffic Maintenance Plan: Water Main Replacements – Engineering

City Engineer Buck said the water company, Indiana-American Water, is planning to do several main replacements throughout the City, and they've turned in these traffic maintenance plans for the first few locations, I think there's four locations that they would like to get started on. Bexley Road is the one that they're going to replace the water main on. There's going to need to be a hole in US 231, Northwestern Avenue, which they're submitting that plan to the State. They're also going to have to cross Bexley, up where it has the loop with Ravinia at two places. They'd do it one at a time, it's one at each location that they would actually close one side of Bexley with barricades, and create a work zone. And they've got some "Road Closed Ahead" signs. This would be one day. And they'd go up here and cross it again, and this would be back open by then, and they'd have barricades there and they'd close it for another day. They're going to do a lot of work outside the curb lines in the right-of-way, underneath the sidewalk with boring machines and things. One of the other locations is on Meridian Street, which isn't too far from Bexley, between Grant and Allen, really, but Garfield. They need to cross both Hayes and Garfield and a similar type of setup here, where they'd have some advance warning signs that the road would be closed. This one they would actually have some detour signs for the various different directions for people to know if they came to Hayes and saw that it was closed where they needed to go to get around the block, basically. They would close that and cross it for a day. Then down at Garfield, very similar. They said they would close it there for a day and have the corresponding signs. The one that's, I guess, of most concern or interest is when they have to get into Grant Street and cross Grant Street. They would need to cross Grant Street and they'd do it half at a time, one day apiece, and they'd only do it during daylight hours. They would have a flagger on both sides of the construction zone. It's literally right across the crosswalk from Meridian, across Grant Street on the south side of the intersection there. This would just be a mere traffic maintenance plan for the other half of the road when they're doing the east side. They would have a flagger right here, stopping traffic that's headed southbound, to go around the work zone, and then have a flagger down here to stop northbound traffic. For this first phase, northbound traffic would just drive straight; southbound traffic would have to veer around the work zone. And the opposite of that would happen when they're on the east side.

Deputy Police Chief Walker said they have three flaggers then?

City Engineer Buck said two. This one's going to control Meridian and Grant.

Deputy Police Chief Walker said okay.

City Attorney Bauman said when are they going to start this?

City Engineer Buck said good question for them.

Mr. David Lancet [American Structurepoint, Inc., contractor with Indiana-American Water] said if you guys grant us the permits today, the intention is to start Monday. We would like to fit in between this home [Purdue football] game Saturday and the following home game, which is the 10th of November, I believe, and try to get gone before basketball season really gets into full swing. And the contractor has materials, and they're ready to get started.

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City Attorney Bauman said if the day they did this thing, they started right after rush hour—

City Engineer Buck said this would only be during daylight. They would plate everything, everything would be open on all these at night. Most of them are just a one-day operation, I believe.

Mr. Chris Johnsen [Operations Superintendent, Indiana-American Water] said barring any problems, the contractor feels that he could actually be done probably before school lets out in both situations.

City Engineer Buck said what time would he start, to be able to do that?

Mr. Johnsen said after morning rush has kind of died down. Absolutely.

City Engineer Buck said that's very helpful. And the other thing I wanted to bring up was just the notification to the press, do a little press release to say the day of—especially for the neighborhoods, but for the parents dropping off at the school, the ones on Grant Street especially. I think the important thing is to try to get a notification in the media.

Mr. Johnsen said okay.

City Engineer Buck said so we'd like to recommend this traffic maintenance plan for the Board's approval, so that they can get started.

Mr. Satterly said move approval for the traffic maintenance plan for Indiana-American Water. Motion was seconded by Ms. Broyles, and the vote was AYE.

Surplus Equipment: Computers – Development

Director of Development Andrew said I'd like to Board to approve five computers and monitors as surplus, and give them to Dave Swan, computer specialist, for the West Lafayette Boy Scout Troop 338 to use in computer merit badge classes. The hard drives are bad.

Ms. Broyles said I move that we declare surplus five Dell computers and monitors. They'll be given to David Swan, computer specialist, for the use of the West Lafayette Boy Scout Troop 338 as materials for computer badge classes. Motion was seconded by Mr. Satterly, and the vote was AYE.

Claims

Mayor Mills moved to approve the claims as submitted in three dockets in the following amounts:

Accounts Payable	\$510,697.53
Accounts Payable	\$ 31,127.27
Accounts Payable	\$ 30,000.00

Motion was seconded by Mr. Satterly, and the vote was AYE.

Minutes

Mr. Satterly said I move we approve the minutes of the Board of Public Works and Safety meeting of October 16, 2007, as distributed. Motion was seconded by Ms. Broyles, and the vote was AYE.

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Adjournment

There being no further business at this time, Ms. Broyles moved for adjournment. Motion was seconded by Mr. Satterly, and the vote was AYE.