

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

OCTOBER 21, 2008
11:00 a.m.
City Hall Lower Level Conference Room

Members present were Susan K. Goldman, Bradley W. Marley, and Mayor John R. Dennis, who presided.

I. CAUCUS TO REVIEW AGENDA

Agenda items were discussed among Board members and Department Heads.

Clerk-Treasurer Rhodes asked to withdraw AP Docket \$55,583.46, which is the repayment of the 2007 overpayment of TIF increment for the Sagamore Parkway TIF District. The Redevelopment Commission will ratify this at their next meeting. Without objection, the item was withdrawn from the Board of Works agenda.

II. APPROVAL OF MINUTES

A. October 1, 2008, Meeting, as revised

B. October 7, 2008, Meeting

Ms. Goldman said that she appreciated the details which were added to the October 1 minutes.

Mr. Marley moved to accept the minutes of the October 1, 2008, as amended, and the October 7, 2008, Board of Works meetings. Ms. Goldman seconded the motion. The motion was adopted.

III. NEW BUSINESS

A. Bid Opening: Salisbury Street Phase 2 Safety Improvements Project – Engineering

City Engineer Buck said that these bids are for the second phase of the Salisbury Safety Improvements Project, new curbs, new sidewalks, ADA access ramps, driveway crossings in ADA compliance. There will be significant pavement patching with asphalt overlay, very similar in scope to Phase 1, which was from Robinson up to Riley. Phase 2 is from Riley to Rainbow.

Clerk-Treasurer Rhodes read the bids aloud:

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Bidder	Base Bid	Alt. 1 Road fabric/ unit price— Total	Alt. 2 Cantilever Signal Installation	Alt. 3 Burtsfield Building Slab Removal
McCullough & DiBenedetto Excavating, LLC	\$1,405,046.92	\$1.19-- \$15,568.29	\$108,211.00	\$98,510.00
Rieth-Riley Construction Company	\$1,513,655.54	\$3.48-- \$45,448.80	\$ 94,970.00	\$59,530.00
Fairfield Contractors, Inc.	\$1,134,209.08	\$3.35-- \$43,751.00	\$ 92,035.00	\$61,395.00
Jack Isom Construction Company, Inc.	\$1,309,604.55	\$3.75-- \$48,975.00	\$ 98,700.00	\$75,000.00
Milestone Contractors, L.P.	\$1,220,089.40	\$4.30-- \$56,158.00	\$ 95,000.00	\$64,000.00

Ms. Goldman moved that the bids be taken under advisement. Mr. Marley seconded the motion. The motion was adopted.

Mayor Dennis thanked those who submitted bids. City Engineer Buck added that they will begin reviewing the bids and also thanked the bidders.

B. HNTB Supplemental Agreement No. 1 to Task Order No. 2 – Happy Hollow Grounds Slide Repair – Engineering

City Engineer Buck indicated that this is a supplement to Task Order No. 2 with HNTB on the Happy Hollow slide repair. While there is some money left on the purchase order for Task Order No. 2 to continue the effort, the scope of the restoration work needs to be developed. Mr. Buck informed the Board that the connection of the storm pipe was made yesterday, so that any water coming off of Happy Hollow will go through the new pipe. Weather permitting, the project could be done late this week or early next week, with the restoration of the disturbed area will begin. Soil and Water Conservation, IDEM, and Army Corp of Engineers will all be involved in discussions of the restoration of the area where the mudslide occurred. A Supplemental No. 2 to Task Order No. 2 will be to prepare the construction drawings and inspection of that effort. This is a step-by-step process, so that the City doesn't get something larger than we need and it will be customized.

Ms. Goldman moved that the Supplemental Agreement No. 1 be approved. Mr. Marley seconded the motion.

Mr. Marley asked if a parking lot were being built on Happy Hollow Park property, south of the entrance. Mr. Buck responded that the construction is a cooperative effort between the Parks Department and the water company. The water company is reworking its plant at the corner of Happy Hollow and North River Road, and their contractors had asked to park in that part of the park. As part of the trail project, there is to be a parking lot there in the future, with the transportation enhancement project that is being designed by H. Stewart Kline & Associates. The contractor agreed to put the stone in at half the cost to the City, so the base material is a savings to the City and allows the contractor's workers to keep mud from tracking onto Happy Hollow Road. Mr. Marley noted that the area in question is in the flood plain. Mr. Buck confirmed this.

The motion was adopted.

C. SRF Payment Request and Related Listings – WWTU

1. Payment Request No. 24 – \$809,676 to Bowen Engineering Corp. for Construction Services – Digester Renovation Project
2. Listings [no action required]
 - a. Digester Renovation SRF Payments Listing
 - b. WWTU Project Payments

In Wastewater Utility Director Henderson's absence, WWTU Collections Systems/GIS Supervisor Victor Van Allen presented the SRF Payment Request for the Digester Renovation Project.

Ms. Goldman moved that SRF Payment Request be approved. Mr. Marley seconded the motion.

Mr. Marley noted that the listings tied out.

The motion was adopted.

D. Contract: Dillterra, LLC – Inspection and Stormwater Compliance Services for Erosion Control – WWTU

City Engineer Buck said that he and Wastewater Utility Director Henderson have been working together to develop this contract. Michelle Dillon is the owner of the company and is very involved in the local MS4 Partnership for Stormwater Quality. She has been working with the City of Lafayette to do plan reviews and inspection services for stormwater permits. West Lafayette's position to do these is currently vacant, and Mr. Buck and Mr. Henderson would like to hire Ms. Dillon as a consultant, primarily for inspection work for outstanding permits. The inspections are supposed to go on weekly, and the City has fallen behind on this requirement. City Attorney Burns has reviewed the contract and found it in acceptable legal form. The amount is not to exceed \$7,000 per month. Part of her responsibility will be to re-educate contractors and catch up the inspections.

Ms. Goldman asked if Ms. Dillon is a wetland scientist. Mr. Buck answered that she is a wetland scientist, but that her services in that area will likely not be used for this contract, but she could do so, if necessary.

Ms. Goldman moved that the contract with Dillterra, LLC be approved. Mr. Marley seconded the motion. The motion was adopted.

E. New Hire: Part-time Dispatcher Amanda Brooks – Police

Police Chief Dombkowski stated that the Police Department has a pool of 36 hours per pay period for part-time hours for dispatch, which is currently shared by two part-time dispatchers who are also employed full-time by other agencies. Ms. Brooks would be the third person to share that pool of hours, to alleviate some logistical challenges. She is currently a full-time County dispatcher.

Ms. Goldman moved that Amanda Brooks be hired as a part-time dispatcher. Mr. Marley seconded the motion.

Ms. Goldman asked if Ms. Brooks would receive benefits. Chief Dombkowski said she would not, as part-time dispatchers do not receive benefits.

The motion was adopted.

F. Claims

1.	AP Docket	158,615.33
2.	AP Docket	474,617.38
3.	AP Docket	511.62
4.	AP Docket	25,981.10
5.	AP Docket	245,417.55
6.	AP Docket	34,480.78
7.	PR Docket	307,502.44
8.	PR Docket	10,893.64

Ms. Goldman moved that the claims be approved. Mr. Marley seconded the motion.

► Mr. Marley asked about the remediation project on Wood Dale [Tippecanoe County Treasurer payment of \$12,284.50]. Clerk-Treasurer Rhodes said that payment, which is on the claims listing, will be deferred until next week and is not on the docket for approval today. City Engineer Buck will describe the situation to the Board later in this meeting.

► Ms. Goldman questioned the payment to NETECH Corporation for \$1,394.30. WWTU Collections Systems/GIS Supervisor Victor Van Allen said it was monitoring costs.

► Ms. Goldman asked Police Chief Dombkowski about the continuing costs for repairs, and she asked about the state of the budget in this category. Chief Dombkowski replied that he reviews the accounts every week and they are within budget at this time. Until the plan is fully implemented to replace high mileage vehicles in the fleet, this level of repair expense is likely to continue. He noted that some of the expenses are for body work.

► Mr. Marley questioned the payment for \$10,488.75 for the Data Ltd, Inc. Chief Dombkowski responded that the Department will be reimbursed for all of that. 75% is a grant from the State through the Indiana Criminal Justice Institute, and the other 25% match that is required is paid by the Prosecutor's Office. Prosecutor Harrington has paid the 25% for West Lafayette, Lafayette, and the County Sheriff. Mr. Marley asked if this electronically sends the citation. Chief Dombkowski said it will. It's being built around the Department's shared records management system. The State's Mobile Field Reporting module was not bought by the West Lafayette Police, due to the approximate \$25,000 cost. The Prosecutor will pay for the entire cost for West Lafayette to participate. With that addition, the WLPD will be current with other departments in the County. The hope is to be operational by the end of the year. Ms. Goldman asked if there would be a lot of training for the officers to use the system. The Chief said there would be some training, but the car reporting system will be the largest training load. The Department currently has one car with the

hardware in it. Mr. Marley asked if the driver's license could be scanned. Chief Dombkowski explained that there is a bar code on the driver's license which, when scanned, will input all the information, including the photo.

The motion was adopted.

G. Other Items

1. Mayor Dennis announced that, in April, PEFCU partnered with Klondike Elementary School and the West Lafayette Parks Department to celebrate the trees saved by PEFCU members who chose to receive electronic statements. The Mayor and Parks staff helped the students and PEFCU representatives plant trees. Brian Tunis of the Parks Department was the lead on this event and did an excellent job. Mayor Dennis showed a frame of photographs from PEFCU to commemorate the occasion.

2. In Street Commissioner Downey's absence Foreman/Equipment Operator Van Meter reminded those present that leaf pickup season begins on Monday. The schedule is done by the recycling schedule and is on the City's website. The *Journal and Courier* is planning to print it this week. There are two pickups in each area.

3. Police Chief Dombkowski noted that Purdue's Homecoming Weekend is this weekend.

4. City Engineer Buck described the situation with Wood Dale erosion. Wood Dale subdivision is outside the City limits in the County, at the end of Kalberer Road at Soldiers Home Road. The City sends stormwater to it. Somewhat because of the multi-jurisdictional component, it's taken more time to work out the issues, but the County took the lead and has done the design. Fairfield Contractors had been hired to do the work, and the City will pay its share, half of the construction costs. Original estimates were about \$30,000, and the final cost was about \$24,000. This claim will be paid next week. Mr. Buck noted that water outlets into a ravine with the same types of soil that Happy Hollow Park has, so it's a highly erodable soils area, and it has special significance for the City because of that, as flowing water will take those soil materials and particles and carry them away quickly. Ms. Goldman asked if the work was completed. Mr. Buck responded that it was finished this fall. Mr. Marley asked how they shored the soil. Mr. Buck said they actually connected to a pipe and put a new manhole in and then a new pipe and an outlet structure. The area is now protected with stone, so that it slows the water down and takes the energy out, so its velocity is a lot less and less likely to carry that soil with it when it rains. Mr. Marley questioned if the City has a lot more of this type of problem. Mr. Buck responded that we do, and the ravines and the highly erodable soils along the top of the hill. It's natural glacial till that was deposited there by the Ice Age that has to be dealt with. All of the City's stormwater either goes directly to the River or into a long, flat, circuitous route to Burnett's Creek, Battle Ground, the Tippecanoe River, and then to the Wabash River. So there are some unique challenges with some erosion issues. Developments in the 1950s and 1960s did not take into account erosive soils and best practices to minimize stormwater damage. Mr. Marley asked if the City had potential liability of future claims in these situations, any estimate. Mr. Buck said there are new requirements now that are EPA-mandated for things that existed and

were allowed and were legal when they were put in. So there may be some forgiving nature to those issues, because the rules changed. Ms. Goldman questioned if the issues always become the City's issues, or are they shared by the contractor that built back in the day or the homeowners. Mr. Buck said more and more, these become the City's responsibility because of the Phase II Stormwater Regulations. The City is charged with maintaining the storm system the same way it is charged with maintaining the sanitary system. With making the correction as equitable as possible, Mr. Buck speculated that, if there are contributing properties, the City may be able to ask for fair share to fix the problem that they contribute to. Eventually, perhaps there will be that organization. City Attorney Burns asked if a stormwater utility ordinance would address that, at least the fair reimbursement. Mr. Buck said yes, that would allow anything from individual issues to be resolved on a case-by-case basis or a master plan to be developed where anything over a certain size could be identified and prioritized, where there would be a road map of how and what to fix first. Mr. Marley said his concern is planning for the future, as there are a lot of homes on the ravines in West Lafayette. Mr. Buck said that a ½-inch rain will reveal new issues that were forgotten or undiscovered. He cited the situation of backyard swales with small drain tiles in a flat development such as University Farms. Tree roots grow into those tiles and clog them, and when we have two or three months without a significant rain, those roots grow and clog the pipe. Then something that flowed okay and went down in a day now creates a backyard pond that lasts for a week. Those are in private backyards, and they're only in drainage easements. The City, until now, has not had as much authority to fix these, but now we are charged with the responsibility to fix them, in conjunction with the property owners and, in subdivisions, homeowner associations, to help make those problems be allowed to be fixed. So it is not just ravines.

Mr. Buck reported that work in Happy Hollow Park should be completed by the end of the week or early next week. It went well, and he complimented Atlas on a job well done.

IV. ADJOURNMENT

There being no further business to come before the Board, Mayor Dennis adjourned the meeting.