

BOARD OF PUBLIC WORKS AND SAFETY MINUTES
October 17, 2006

Approved at the October 24, 2006, Board of Works meeting.

The Board of Public Works and Safety of the City of West Lafayette, Indiana met in regular session in the Board of Works Room at City Hall on October 17, 2006, at 11:00 a.m. Present were Janet L. Broyles, Gilbert T. Satterly, and Mayor Mills, who presided.

Increase in Wages: Operator James E. Bjork - WWTU

Public Works Director Downey said I recommend the Board approve an increase in wages for James Bjork. It would be \$9.62 biweekly. He has successfully completed the Sacramento course in Advanced Wastewater Treatment. The certification is on the back, and it is within the parameters of the wage ordinance.

Ms. Broyles said I move that we approve the salary increase for James Bjork for passing the California State University, Sacramento course in Advanced Waste Treatment. It's an additional \$9.62 biweekly, that's \$250.00 annually, retroactive from October 1, 2006. Motion was seconded by Mr. Satterly, and the vote was AYE.

Request to Extend Late Payment Date: Friendship House – WWTU

Public Works Director Downey said I would ask the Board to okay a request by the Friendship House on Cumberland Avenue. They incur penalties of 10% each month because they are not receiving their HUD funds at the proper time, and they want to extend their late payment date to the end of the month. I don't see a problem with that, if the Board agrees.

Mr. Satterly said I move we approve the extension of the late date for paying their bills to the end of the month, that's for the Friendship House. Motion was seconded by Ms. Broyles, and the vote was AYE.

SRF Disbursement Request No. 78: Wessler & Associates, Inc. – Engineering Services for Digester Renovation – WWTU

Public Works Director Downey said I'd ask the Board to grant the Mayor to sign an SRF payment for a total of \$102,000 to Wessler & Associates. This is for engineering services on the Digester Renovation with Alternative Power. I would also remind the Board that we have a 60% design review on Thursday of this week, just to let you know how far we're coming along with that project.

Mr. Satterly said I move we approve the Request No. 78 on the SRF Loan Number CS1807501, and it's to Wessler & Associates for the engineering services for the Digester Renovation with Alternate Power Sources in the amount of \$102,000. Motion was seconded by Ms. Broyles, and the vote was AYE.

Bid Acceptance: Atlas Excavating – Western Interceptor, Division I Project – WWTU

Public Works Director Downey said last week, the Board received bids from three firms for the first phase of the Western Interceptor from ISI, Bowen, and Atlas Construction. Greeley and Hansen has reviewed the bids and etc., and I'll make you a copy of those and give you a copy of that after the meeting. I apologize for not making extra copies. Atlas is the low bid at \$2,572,000.00. They have not made a decision on the \$50,000.00 change in pipe for the Blackbird section, which would be that section there. I would recommend that we award the

BOARD OF WORKS MINUTES, OCTOBER 17, 2006, CONTINUED

contract to Atlas, seeing as how they were the lowest bid and they seem to be the most responsive. We will not give them a letter to proceed until we have completion of the easements from Northwestern and Windsor down through and for this phase. We're that close to getting those easements, and, of course, with SRF money, we cannot proceed with construction until we have all the easements signed and sealed. All those easements are with PRF or Purdue University, and we are very close. You can see the list right there. We're talking about 1 through 5 on that list we're getting approval for sure, and, of course, we're working on all 14 easements from Purdue and PRF. There are two parcels on there that do not belong to Purdue or PRF, one's with the church, which would be number 9, and number 6, there's a little piece on Blackbird right near the lift station. We don't need that yet, we're stopping short of that, one manhole short of that, and, of course, we're not going down to the church probably until '07-'08, so we have time to get those. So we're basically working on Purdue and PRF at this present time.

City Engineer Buck said I'd like to add, too, that we'd like to issue a Notice of Award of the contract to Atlas at this time, which would then give them the ability to get materials ordered and the lead time necessary for those materials would then not affect the start date. We would come back, then, and have a contract and a Notice to Proceed that we'd issue to Atlas when we have the easements in hand. At that point in time, probably the same meeting, we'll be definitely bringing the easements. But there is a long lead time for some of this pipe material and manholes that will let them get started on that process and will also then allow them to get started to meet our timeline, a very tight timeline through the golf course, through November to April.

Clerk-Treasurer Rhodes said so is the action you're proposing for the Board today for them to accept the base bid?

Public Works Director Downey said yes.

Clerk-Treasurer Rhodes said but not to accept the option at this point?

Public Works Director Downey said at this point, yes.

City Engineer Buck said we will add that by change order, if we decide to do that in the future.

Clerk-Treasurer Rhodes said you will be doing the option by change order, so we are ready to sign the bid form today?

City Engineer Buck said we can, if the Board wishes.

Clerk-Treasurer Rhodes said if you're going to accept—

City Engineer Buck said at least the Notice of Award, it's all we need to—

Clerk-Treasurer Rhodes said but you will be signing them for the base bid. That's why I want to clarify things.

BOARD OF WORKS MINUTES, OCTOBER 17, 2006, CONTINUED

City Engineer Buck said yes.

Public Works Director Downey said we have a very narrow scope, like Dave [City Engineer Buck] says, of getting through the golf course. We need the other at the north end of it and the south end of it of Phase 1, but we definitely have to get through the golf course this winter, not to interfere with their championship.

Mr. Satterly said and Atlas is comfortable with this timeline?

Public Works Director Downey said correct.

Mayor Mills said and the golf course is comfortable with Atlas as the contractor.

Public Works Director Downey said yes, and we've talked to Jim Scott [Purdue University Golf Course Maintenance Superintendent].

Clerk-Treasurer Rhodes said you are then accepting the base bid for the full amount indicated on the bid documents, correct?

Public Works Director Downey said that's correct.

Ms. Broyles said I move that we approve the Notice of Award for the base bid to Atlas Excavating in the amount of \$2,572,000.00. Motion was seconded by Mr. Satterly, and the vote was AYE.

Bid Announcement: Two Fire Trucks – Fire

Fire Chief Drew said I have specifications for two fire trucks. One is the annexation fire truck and the other one is a replacement for the main truck at Station #1, which is 20 years old. So I request approval of those specifications, pending one change, one addition that the City Attorney Bob Bauman and myself will work out the verbiage on that after this meeting. We need to add a section in there that will allow us to delete certain items if we have a cost overrun. We'd like to add that section in there.

Mayor Mills said we'd like to be able to accept a bid, but reduce items that we find are over the amount of money we can afford to pay for it, without rejecting the entire bid, so we'll write the verbiage that would—

City Attorney Bauman said it's what's called a delete alternate.

Fire Chief Drew said the price estimates on this truck, I'm getting a very wide range, so it's difficult to get an exact number to get a handle on the cost. Maybe what is more useful to us is the price of our last two trucks. The aerial truck was purchased five years ago, and was about \$650,000, and if that same truck was purchased today, the price increases would—that truck is going for \$850,000. Our other truck is at Station #2, which was purchased in 1999. We purchased that for about \$325,000. These two trucks are similar to that truck, so if you

BOARD OF WORKS MINUTES, OCTOBER 17, 2006, CONTINUED

extrapolate there, or somewhere in that \$400,000 range, and I'm getting feedback from the manufacturers that some of them are talking under that, some of them are talking considerably over, there's no solid figure to work with at this point.

Mr. Satterly said I move we approve the pumper fire apparatus specifications with the modification that was mentioned concerning deletions—

Fire Chief Drew said yes, because a deletion cause—

Mr. Satterly said a deletion clause. Motion was seconded by Ms. Broyles, and the vote was AYE.

Clerk-Treasurer Rhodes said for the record, I understand the wish to advertise this with the bid opening that's due to occur on November 8. That was the request of the Fire Chief. Therefore advertising would occur on [October] 20 and 27.

Mr. Satterly said we'll accept that.

Ms. Broyles said seconded.

Mayor Mills said thank you.

Information for Board: Dismantling Tower Crane on Armstrong Hall at Purdue University – Engineering

City Engineer Buck said I would just make mention that I did receive an email from Mr. Pusey at Purdue regarding tower crane removal. It did not happen last weekend. Apparently, the smaller crane that was to take down the bigger crane got hung up in Cincinnati due to weather complications, so they're now actually targeting the weekend of November 4 and 5, the next "away" opportunity for the football weekend.

Contracts: Annual Community Development Block Public Service Grants – Tippecanoe Community Health Clinic – Development

Assistant Director of Development Grady said I have one item. This is the last CDBG public service agreement I ask the Board to enter into. It's with the Tippecanoe Community Health Clinic for health referral service in the amount of \$3,000.

Ms. Broyles said I move that we approve the agreement with Tippecanoe Community Health Clinic for referral services in the amount of \$3,000. Motion was seconded by Mr. Satterly, and the vote was AYE.

BOARD OF WORKS MINUTES, OCTOBER 17, 2006, CONTINUED

Claims

Mayor Mills moved to approve the claims as submitted in five dockets in the following amounts:

Accounts Payable	\$329,808.21
Accounts Payable	\$2,090.81
Accounts Payable	\$85,848.69
Accounts Payable	\$392,195.65
Payroll	\$344,428.23

Motion was seconded by Mr. Satterly, and the vote was AYE.

Minutes

Mr. Satterly said I move approval of the minutes of the Board of Public Works and Safety meeting of October 10, 2006, as distributed. Motion was seconded by Ms. Broyles, and the vote was AYE.

Adjournment

There being no further business at this time, Ms. Broyles moved for adjournment. Motion was seconded by Mr. Satterly, and the vote was AYE.