

City of West Lafayette, Indiana  
Board of Public Works and Safety  
MINUTES

OCTOBER 7, 2008

11:00 a.m.

City Hall Lower Level Conference Room

Members present were Susan K. Goldman, Bradley W. Marley, and Mayor John R. Dennis, who presided.

I. PRE-MEETING CAUCUS

Agenda items were discussed among Board members and Department Heads.

Mr. Marley requested that the Q and A from the Crowe Horwath presentation be included, so that the Council might read them and prepare themselves with different or additional questions. City Attorney Burns agreed that the answers are expert advice and opinion, and provide useful information for future reference.

II. APPROVAL OF MINUTES

A. October 1, 2008, Meeting

Ms. Goldman moved to defer approval of the minutes of the October 1, 2008, Board of Works meeting until the Q and A from the Crowe Horwath presentation is added and resubmitted to the Board for approval. Mr. Marley seconded the motion. The motion was adopted.

III. NEW BUSINESS

A. SRF Payment Requests and Related Listings – WWTU

1. Payment Request No. 23 – \$32,680 to Wessler & Associates for Digester Renovation with Alternate Power Sources – Engineering Services  
and

2. Payment Request No. 83 – \$6,967 to Greeley and Hansen for Western Sanitary Sewer Interceptor Project-Division III – Design Services

Wastewater Utility Director Henderson reported that the Digester Renovation is progressing. Forms on the building should be removed late this week or early next week, so that the finished concrete is exposed. Then bricking will begin. He added that the Western Sanitary Sewer Interceptor Project-Division III bid process will be voted on at the October 28 Board meeting.

Ms. Goldman moved that the item be approved. Mr. Marley seconded the motion. The motion was adopted.

3. Listings
  - a. Digester Renovation SRF Payments Listing
  - b. Western Interceptor SRF Payments Listing
  - c. WWTU Project Payments

There were no questions on the listings provided

B. Change Order No. 2 – Milestone Contractors, LP – Add of \$3,470.00 – 2008 Street Resurfacing Project – Engineering

City Engineer Buck requested Board approval for the final change order for trash receptacle concrete bases in the Village area paid with the Levee/Village TIF funds. The final contract amount is \$473,874.16.

Mr. Marley asked how many bases were included. City Engineer Buck responded that there were eight on Salisbury, Columbia, and around the Chauncey Square development.

Ms. Goldman moved that the change order be approved. Mr. Marley seconded the motion.

Mr. Marley asked what the pads do. Mr. Buck answered that they are the bases that hold the trash receptacles with anchor bolts, so that the receptacles stay in place and are not easily vandalized. Ms. Goldman questioned whether this was to keep the receptacles off the street. Mr. Buck responded that they are placed between the curb and sidewalk, next to businesses. He added that these match several others that are already in place in the Village area. They had consulted with the Street Department on the best locations for the receptacles, to simplify the efforts to empty these, as well as to avoid parked cars obstructing them or being hit by open car doors, in addition to avoiding vision blocks.

The motion was adopted.

C. Supplemental Agreement No. 2 – H. Stewart Kline & Associates, Inc. – Design Services for Salisbury Street Safety Improvements Phase 2 – Engineering

City Engineer Buck explained that this is for continuing efforts for wrapping up necessary design work and rights-of-way, to prepare Salisbury for construction. Some additional revisions to the storm sewer lines were required for additional field pickup, primarily on the north end of the project, on the east side of Salisbury. Changes to the warranty deeds were also necessary, so that they could be recorded as the rights-of-way are acquired. Field staking and flags have been placed to show the existing property lines to utilities and property owners, and where property will be acquired. The buying services are with RWS [Right-of-Way Services], an appraisal and land acquisition company which is a sub-consultant to Stewart Kline & Associates. Their fee is \$1,500 per parcel to be the City's agent for purchasing right-of-way. The total supplement is not to exceed \$43,750.

Ms. Goldman moved that the supplemental agreement be approved. Mr. Marley seconded the motion.

Ms. Goldman asked if City Attorney Burns had been involved. He responded that he has been involved since January, and he approved the supplement.

Mr. Marley asked how the services were bid to Stewart Kline & Associates. City Engineer Buck answered that the agreement with Kline is an ongoing process that is supplemented as the number of parcels and the scope of the work is better defined, to keep a tab on the effort and the cost. Nineteen parcels are involved.

Ms. Goldman questioned whether the City has an agreement with H. Stewart Kline & Associates. City Engineer Buck responded that he does not think so, but that the company sends the City annual updates on his annual rates, which is an indication that there may be an agreement, but he is not aware of it.

The motion was adopted.

D. Request to Approve 2009 Insurance Premiums – Human Resources

Human Resources Director Foster said healthcare costs are less affordable every day. The 2009 coverage includes some plan changes. The City will offer a traditional low deductible plan, as well as a health savings account that replaces the premier plan. There is a 6% increase in vision plan costs, and dental under Guardian will be an administrative services only plan. Lafayette Life has decreased fee coverage for life and for AD&D. Her October 7, 2008, memorandum to the Board of Public Works and Safety [attached as corrected] enumerates the premiums.

Mayor Dennis said the costs of healthcare are dependent on market conditions.

Mr. Marley moved that the 2009 insurance premiums be approved. Ms. Goldman seconded the motion.

Mr. Marley asked if the City paid all the premiums. Ms. Foster said there is an employee contribution, except for vision and dental where the City pays the total cost for employee only coverage.

Mr. Marley asked about the City-employee split. Ms. Foster said for 2009 it is approximately 75-25, with the health savings account higher than that for employees. Ms. Goldman said that is a generous plan.

The motion was adopted.

E. Change Order No. 1: Bennett's Greenhouses, Inc. – 2008 Operation Releaf and Tree Fund Planting Project of 1.5-inch Trees – Development

Director of Development Poole reported that the 1.5-inch tree quotes were at a good price and did not require the entire amount budgeted, so 14 more trees can be purchased. He requested approval for the purchase of additional trees.

Ms. Goldman moved that the request be approved. Mr. Marley seconded the motion. The motion was adopted.

F. Claims

1. AP Docket \$260,493.02

Mr. Marley moved that the claims be approved. Ms. Goldman seconded the motion.

► Mr. Marley asked about the high vehicle repair expenses in the Police Department. Police Chief Dombkowski responded that the costs are lower in this area, compared to previous years. Five vehicles that have in excess of 130,000 miles will be released this year. In the next two years, costs should be lower, but the costs are not out of line with the budget this year. Mr. Marley questioned whether the cars come with standard factory warranties. Chief Dombkowski answered that they come with a standard factory warranty. New cars go to the front lines, so 36,000-mile warranty is used up within two years or less. Mr. Marley asked if the Police Department had done a cost-benefit analysis, to keep vehicles under warranty, trading them while they are still inside warranty. Chief Dombkowski did a cost-benefit analysis on the rotation of the vehicles, trying to get them traded while there is some value to them. That point is 80,000 miles or less. While the Police Department is not currently doing that, the Chief does have a plan to achieve that within two or three years.

► Ms. Goldman questioned the payment to Defense Technology Corporation of \$895.00. Police Chief Dombkowski responded that the expense is to keep officers certified in munitions for civil disturbances or other Special Response Team devices.

The motion was adopted.

G. Other Items

1. Fire Chief Drew reported that open houses would be held at each of the Fire Stations on Saturday morning from 9:00 a.m. to 11:00 a.m. All are invited.
2. Parks Superintendent Payne announced two other events on Saturday, DeTrash the Wabash at Tapawingo Park and Paint Out At The Wabash on both sides of the River and on the Myers Pedestrian Bridge all day Saturday.
3. Police Chief Dombkowski reported the Farmers' Market has increased traffic on Salisbury, and the Police will provide traffic control in that area. Additionally, there is a West Lafayette High School home football game this Friday against Seeger. The next Purdue home football game is Homecoming on October 25.
4. City Engineer Buck noted that excellent progress is being made in Happy Hollow Park to get the erosion problem under control. Several manhole structures and fixed pipe have been placed. The forecast of rain is not encouraging, particularly if the rain is heavy.
5. Mayor Dennis announced that West Lafayette received the America in Bloom Award, and thanked the department heads for their efforts.
6. Mayor Dennis reminded those present that the Board of Works meeting for next week [October 14] has been cancelled. The next meeting is October 21, 2008.

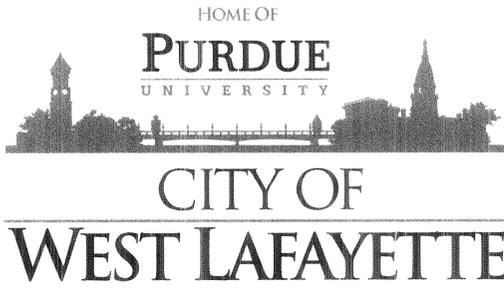
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Clerk-Treasurer Rhodes added that claims would be paid as prewrittens, so there will be several dockets at the next meeting.

7. Mayor Dennis stated that Friday night [October 10] there is a "Dancing with the Stars" fundraiser for Big Brothers/Big Sisters at which he and his partner will fox trot.

IV. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned. Ms. Goldman seconded the motion, and the meeting adjourned.

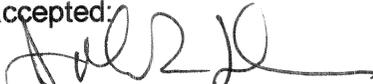


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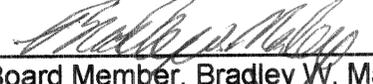
**TO:** Board of Public Works and Safety  
**FROM:** Diane Foster  
**DATE:** October 7, 2008  
**SUBJECT:** RENEWAL OF INSURANCE PREMIUMS FOR 2009

I request Board of Works approval of the following monthly group insurance premiums for calendar year 2009.

|                                    | 2008 CURRENT RATE  | 2009 RENEWAL RATE  |
|------------------------------------|--|--|
| <b>Medical - United HealthCare</b> | <b>Premier:</b> \$339.50 employee<br>\$611.09 employee/spouse<br>\$712.96 employee/child(ren)<br>\$1,028.53 family<br><b>Advantage:</b> \$315.49 employee<br>\$567.87 employee/spouse<br>\$662.52 employee/child(ren)<br>\$955.78 family | <b>Health Savings Account ("HSA"):</b><br>\$262.38 employee<br>\$450.27 employee/spouse<br>\$511.99 employee/child(ren)<br>\$745.17 family<br><b>\$350 Deductible:</b><br>\$330.83 employee<br>\$533.98 employee/spouse<br>\$623.00 employee/child(ren)<br>\$898.75 family |
| <b>Vision - Guardian</b>           | \$7.00 employee<br>\$15.04 family  | \$7.42 employee<br>\$15.94 family  |
| <b>Dental - Guardian</b>           | <b>ASO (Administrative Services Only)</b><br>Claims plus a \$4.55 PEPM administrative fee  | <b>ASO (Administrative Services Only)</b><br>Claims plus \$4.55 PEPM administrative fee  |
| <b>Lafayette Life</b>              |  |  |
| Life                               | \$0.18/\$1,000   | \$0.16/\$1,000   |
| Dependent Life                     | \$1.58/unit  | \$1.58/unit  |
| AD&D                               | \$0.035/\$1,000  | <del>\$0.20/\$1,000</del> - \$0.020/\$1,000  |
| LTD                                | \$0.30/\$100   | \$0.30/\$100   |

Accepted:  
  
 \_\_\_\_\_  
 Mayor John R. Dennis

  
 \_\_\_\_\_  
 Board Member, Susan K. Goldman

  
 \_\_\_\_\_  
 Board Member, Bradley W. Marley

Attest:  
  
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 Judith C. Rhodes, Clerk-Treasurer