

City of West Lafayette, Indiana  
Board of Public Works and Safety  
MINUTES

SEPTEMBER 2, 2008

11:00 a.m.

City Hall Lower Level Conference Room

Members present were Susan K. Goldman, Bradley W. Marley, and Mayor John R. Dennis, who presided.

I. PRE-CAUCUS

Agenda items were discussed among Board members and Department Heads.

II. APPROVAL OF MINUTES

A. August 26, 2008, Meeting

Ms. Goldman moved to accept the minutes of the August 26, 2008, Board of Works meeting. Mr. Marley seconded the motion. The motion was adopted.

III. OLD BUSINESS

A. Change Order #3: Fairfield Contractors – 2008 CDBG Sidewalk Project – \$920.74 – Engineering

City Engineer Buck presented a revised change order reflecting the correct Net Change Authorized by Previous Change Orders, and requested its approval. The new contract amount is \$128,050.80, which is under 20% of the original contract sum.

Ms. Goldman moved that Change Order #3 be approved. Mr. Marley seconded the motion. The motion was adopted.

IV. NEW BUSINESS

A. Proclamation: September 2008 – Tippecanoe County Preparedness Month – Mayor

Mayor Dennis read a proclamation declaring September 2008 as Tippecanoe County Preparedness Month, encouraging citizens to plan for potential disasters by creating home preparedness kits, having plans for dealing with disasters, and being informed of potential disasters in our community.

Ms. Jennifer Edwards, Health & Safety Services Director of the Tippecanoe County chapter of the American Red Cross, announced that there is an Emergency Preparedness Fair, in cooperation with TEMA, the Tippecanoe County Health Department and other emergency agencies, this evening from 6:00 p.m. to 8:00 p.m. at the Tippecanoe County Fairgrounds.

B. Contract: Hannum, Wagle & Cline – Soldier's Home Lift Station Preliminary Engineering – WWTU

Wastewater Utility Director Henderson requested approval of a contract with Hannum, Wagle, & Cline for the assessment and preliminary engineering of the Soldier's Home Lift Station that was built in 1976. Mr. Brian Pohlar of Hannum, Wagle & Cline was present. Mr. Henderson said that the company is familiar with some of the new sustainability initiatives with the State Revolving Fund loans, noting that the WWTU would be able to benefit from lower interest rates if sustainable design elements were incorporated in the project.

Ms. Goldman moved that the contract be approved. Mr. Marley seconded the motion.

City Attorney Burns requested that, if the Board approves the contract, it do so subject to adding a clause about prevailing party attorney fees. He said it was a standard statement that he requires in contracts that he reviews for all his clients. The statement clarifies that, if there is litigation, the loser pays everyone's attorney fees.

Mr. Marley said that he and Ms. Goldman have the same question about the contract, which is whether on the initial assessment phase, under Fees, the description should state that the amount is not-to-exceed \$5,000. Mr. Pohlar confirmed that. Mr. Marley asked if the amount might be less than that. Mr. Pohlar said it could be.

By consent, the original motion was restated to approve the contract, with the addition of the prevailing party attorney fee language. The motion was adopted.

C. Contract: Annual Maintenance Agreement for Komputrol Software Systems – WWTU

Wastewater Utility Director Henderson presented the annual maintenance agreement for the billing software, noting that the cost is the same as last year's contract.

Ms. Goldman moved that the contract be approved, with the addition of the prevailing party attorney fee language. Mr. Marley seconded the motion. The motion was adopted.

D. Bid Acceptance: Fairfield Contractors – 2008 ADA Sidewalk Spot Repair and Universal Ramp Project - Engineering

City Engineer Buck requested that, in reference to bids received at the last meeting, the Board approve a contract with Fairfield Contractors in the amount of \$149,602.00. The project is the 2008 ADA Sidewalk Spot Repair and Universal Ramp Project.

Mr. Marley moved that the contract be approved. Ms. Goldman seconded the motion. The motion was adopted.

E. Claims

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|--------------|--------------|
| 1. AP Docket | \$2,262.17   |
| 2. AP Docket | \$97,527.96  |
| 3. AP Docket | \$175,822.56 |
| 4. PR Docket | \$295,058.54 |
| 5. PR Docket | \$104,092.52 |
| 6. PR Docket | \$ 12,518.96 |

Ms. Goldman moved that the claims be approved. Mr. Marley seconded the motion. The motion was adopted.

F. Other

1. Parks Superintendent Payne thanked Assistant Superintendent Ainsworth, the Global Fest Committee, Brenda Lorenz, Chris Foley, and the maintenance staff for their work on a very enjoyable Global Fest. Mr. Payne said that the Naturalization Ceremony on Friday is the neatest thing we do.
2. Director of Development Poole noted that the student move in-move out season is just about over. There have been surprisingly few complaints.
3. Police Chief Dombkowski said the West Lafayette Police Department is participating in the Emergency Preparedness Fair through the Red Cross this evening. D.A.R.E. Officer Janet Shepherd will be involved in that. In addition, the first Purdue home football game is this upcoming Saturday, so plans will be finalized this week for that event.
4. Wastewater Utility Director Henderson announced that the lids to the digesters should be started this week.
5. Street Commissioner Downey noted that recycling is doing well. He showed some photos of the overflowing receptacles at the Street Department Drop-off site. He reported that recyclable collections included approximately seven large roll-offs of cardboard and newspaper, three roll-offs of plastic, and one roll-off of paper.

V. ADJOURNMENT

There being no further business to come before the Board, Mayor Dennis adjourned the meeting.