

BOARD OF PUBLIC WORKS AND SAFETY MINUTES  
August 7, 2007

Approved at the August 14, 2007, Board of Works meeting.

The Board of Public Works and Safety of the City of West Lafayette, Indiana met in regular session in the Board of Works Room at City Hall on August 7, 2007, at 11:00 a.m. Present were Janet L. Broyles, Gilbert T. Satterly, and Mayor Mills, who presided.

Bid: 2007 Sidewalk Spot Repair and Universal Access Ramp Project – Engineering

Clerk-Treasurer Rhodes Mr. [City Engineer] Buck would like to address the issue of the bid that was scheduled for opening today.

City Engineer Buck said we issued an addendum yesterday that delayed the bid opening until the 14<sup>th</sup>, to clarify a construction detail that we had a question on on Monday morning. We wanted to get that clarified before bid, rather than after the bid. The construction documents were a little bit unclear on what do, whether there's asphalt overlay on a concrete street or just a straight concrete street. So we have both clarified that by an addendum. It's the 2007 Sidewalk Spot Repair and Universal Access Ramp Project. Next week we'll have it.

Clerk-Treasurer Rhodes said will that require Board approval, to ratify the addendum to delay the bid opening?

City Attorney Bauman said I think that's probably appropriate.

Mr. Satterly said so move. Motion was seconded by Ms. Broyles, and the vote was AYE.

City Attorney Bauman said I didn't say it was rocket science, but I think it's appropriate.

Contract: SunGard HTE, Inc. – Annual Maintenance Contract for CAD and MS Systems – Police

Police Chief Marvin said I would request Board approval to pay our annual software maintenance contract with SunGard HTE for OSSI for our various pieces of software, our CAD and our MS system that we have. It's our annual agreement, and it would be for a total dollar amount of \$1,705.00.

Ms. Broyles said I move that we approve the annual contract with SunGard HTE for the OSSI software for the West Lafayette Police Department in the amount of \$1,705.00. Motion was seconded by Mr. Satterly, and the vote was AYE.

Street Closure Request: Seneca Lane – Police

Police Chief Marvin said I apologize. Yesterday after I left work the first time, somebody came and dropped off a Street Closing Request Form, so I didn't get to give you advance warning. Then somebody dropped one off this morning also. So I do have two street closing requests. The first one here is for Seneca Lane between Indian Trail and the dead end from 5:00 to 10:00 p.m. on Saturday, August 11 for a block party. It's for the neighborhood there.

Ms. Broyles said I move that we approve the closing of Seneca Lane between Indian Trail and the dead end from 5:00 to 10:00 p.m. on Saturday, August 11 for a block party. Motion was seconded by Mr. Satterly, and the vote was AYE.

BOARD OF WORKS MINUTES, AUGUST 7, 2007, CONTINUED

Street Closure Request: Bexley Road Circle – Police

Police Chief Marvin said thank you. The second one then is for Bexley Road Circle. This one is for Sunday, August 12 from 4:00 p.m. to 5:00 p.m. for a bicycle parade for the Hills and Dales Neighborhood Association.

Mr. Satterly said I move we approve the closing of Bexley Road Circle 4:00 to 5:00 p.m. on Sunday, August 12 for a bicycle parade, and this is the Hills and Dales Neighborhood Association. Motion was seconded by Ms. Broyles, and the vote was AYE.

Quote Acceptance: Cargill – De-icing Road Salt – Street

Public Works Director Downey said I don't believe the Board needs to approve this, but I think they should accept the low quote from Cargill for the salt quote from last week of \$47.23. I'd just like to mention that this is the first time we've dealt with Cargill in quite some time. Usually they're high. They do have a two or three day prior request for salt listed in their quote, and I don't think that's going to be a problem, because we pretty well stockpile salt in our barn until we need it. I would recommend that at \$47.23 a ton, we take that quote.

Mr. Satterly said I move we accept the Cargill quote on salt at \$47.23 per ton, delivered to our site. Motion was seconded by Ms. Broyles, and the vote was AYE.

Change Order #2: Milestone Contractors – 2007 Street Resurfacing Project – Engineering

City Engineer Buck said I'd like to request the Board approve Change Order #2 to the 2007 Street Resurfacing Project. You can see the items listed in the summary on the memorandum there. Part A we just had a couple of really decimal point differences in what was invoiced and what we had approved previously on Change Order #1, so that's just math. And in Part B, we did the patching on Garfield Street in a different manner, and were able to do the entire street rather than two large sections of patching. And then this is also deducting the full-depth asphalt patching replacement on a portion of Salisbury Street north of 52. We're deleting that from the contract, so the total here on this Change Order is a deduction of \$208,776.34. Change Order #3 is currently being compiled, that is tabulating the quantities that were used to mill three inches off of a longer stretch of Salisbury all the way up to almost Lagrange and put back three inches. So we're tabulating that, and we have some other changes as Part C of the bid, down around the Chauncey Square project that we're not going to be able to likely get done this year, given the school semester starting and the progress of construction down in that area. I request the Board approve this change order.

Mr. Satterly said I move we approve Change Order #2 on the 2007 Street Resurfacing Project. The change order is \$208,776.34 deduct. The new contract amount is \$543,856.47. Motion was seconded by Ms. Broyles, and the vote was AYE.

Change Order #14: Crider & Crider, Inc./INDOT – Tapawingo Drive South Extension – Engineering

City Engineer Buck said next I have what should be the final Change Order for the Tapawingo South project. It's Change Order #14. Essentially it is quantity adjustments to balance out the quantities used for the construction and the items in the original itemized proposal. It's a deduction amount of \$10,383.30.

Ms. Broyles said I move that we approve the Change Order #14 between the City and HNTB for the Tapawingo Drive Extension. It is a deduct of \$10,383.30. Motion was seconded by Mayor Mills, and the vote was AYE. Mr. Satterly did not vote.

BOARD OF WORKS MINUTES, AUGUST 7, 2007, CONTINUED

Claims

Mayor Mills moved to approve the claims as submitted in five dockets in the following amounts:

Accounts Payable	\$82,857.76
Payroll	\$12,061.22
Payroll	\$289,213.65
Accounts Payable	\$1,934.19
Accounts Payable	\$190,742.46

Motion was seconded by Mr. Satterly, and the vote was AYE.

Minutes

Mr. Satterly said I move we approve the minutes of the Board of Public Works and Safety meeting of July 31, 2007, as distributed. Motion was seconded by Ms. Broyles, and the vote was AYE.

Adjournment

There being no further business at this time, Ms. Broyles moved for adjournment. Motion was seconded by Mr. Satterly, and the vote was AYE.