

BOARD OF PUBLIC WORKS AND SAFETY MINUTES
July 31, 2007

Approved at the August 7, 2007, Board of Works meeting.

The Board of Public Works and Safety of the City of West Lafayette, Indiana met in regular session in the Board of Works Room at City Hall on July 31, 2007, at 11:00 a.m. Present were Janet L. Broyles, Gilbert T. Satterly, and Mayor Mills, who presided.

Quote Opening: De-icing Road Salt – Street

Clerk-Treasurer Rhodes opened six quotes for de-icing road salt for the Street Department.

Mayor Mills read the quotes aloud:

Quote from	Price/ton delivered for 1,100 tons
North American Salt Company	\$57.23
Cargill	\$47.23
Morton Salt	\$48.35
American Rock Salt	declined to bid
Detroit Salt Company	\$51.00
Central Salt, L.L.C.	declined to bid

Clerk-Treasurer Rhodes said I just wanted to note for comparison that the Joint Purchasing Board from the City of Lafayette and Tippecanoe County accepted a quote from North American Salt Company in the amount of \$52.04 per ton on July 18.

Public Works Director Downey said by the way, Cargill is about \$0.90 more than last year.

Contract: Wycom Systems Corporation, Inc. – Check Signing System – Clerk-Treasurer

Clerk-Treasurer Rhodes said I'd like to ask the Board of Works to approve the renewal of our annual maintenance agreement with Wycom for the Clerk-Treasurer's check signing system. I ask for your approval to sign the contract. It's in the amount of \$321.30.

Ms. Broyles said I move that we approve the annual maintenance renewal with Wycom for the check signing system in the amount of \$321.30, and that's the period from September 15, '07 through September 15, '08. Motion was seconded by Mr. Satterly, and the vote was AYE.

Agreement: Northwestern University Center for Public Safety - Police

Police Chief Marvin said I would like to ask the Board approval for me to sign and enter into an agreement with the Northwestern University Center for Public Safety to conduct their School of Police Staff and Command with our agency. That is a ten-week course that would be presented in our department, beginning February 11 through June 13, scheduled two weeks at a time—two weeks on, two weeks off. The tuition for the class will be \$3,350, and obviously the benefit of having the school come here is we would save ten weeks of having sent somebody away, for a hotel and travel expenses and food and that kind of thing.

Mr. Satterly said and you also get a free seat if you get a certain number of—?

Police Chief Marvin said yes. Once 34 people are enrolled, we start getting free seats. If we get 41 people to enroll, we would get four free seats in a class.

Mr. Satterly said do you anticipate how many might be enrolling?

Police Chief Marvin said I already have quite a few departments said they would like to send people, so I am pretty sure we should be able to meet the 34 minimum. If we don't meet the 34

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minimum, then all bets are off and the school is cancelled and there's no problem. As long as we get 34, then we're good, we're confirmed, and we can start moving and working on the free seats that we would get.

Mr. Satterly said I move we approve the Chief entering into an agreement with the Northwestern University Center for Public Safety to conduct a ten-week School of Police Staff and Command, February 11 through June 13, scheduled two weeks on, two weeks off. Motion was seconded by Ms. Broyles, and the vote was AYE.

SRF Disbursement Request No. 87: M.D. Wessler & Associates, Inc. – Engineering Services for Digester Renovation with Alternate Power Sources – WWTU

Public Works Director Downey said I would ask the Board approve the Mayor to sign an SRF Loan Request Disbursement No. 87 for \$94,255 to Wessler & Associates. It's on the Digester [Project].

Ms. Broyles said I move that we approve the SRF Disbursement Request No. 87 to Wessler & Associates for engineering services for the 2006 bond for Digester Renovation in the amount of \$94,255. Motion was seconded by Mr. Satterly, and the vote was AYE.

SRF Disbursement Request No. 55: Greeley and Hansen – Construction Services for Western Sanitary Sewer Interceptor-Division I – WWTU

Public Works Director Downey said I would also ask the Board to approve the Mayor signing another SRF, No. 55, to Greeley and Hansen for \$29,630. This is on the Western Interceptor.

Mr. Satterly said I move we approve the signing of the SRF Loan, Request No. 55 on the CS18240001. This is to Greeley and Hansen for the Western Sanitary Sewer construction, in the amount of \$29,630. Motion was seconded by Ms. Broyles, and the vote was AYE.

Bid Acceptance and Notice of Award: Bowen Engineering Corporation – Digester Renovation with Alternate Power Sources Project – WWTU

Public Works Director Downey said I would like to submit for the Board a letter from our consultant on the Digester Renovation, on the suggestion of accepting the low bid from Bowen Engineering for \$8,244,000 for the Digester Renovation with Alternate Power Source Project.

Ms. Broyles said I move that we approve the award to Bowen Engineering Corporation in the amount of \$8,244,000. This is for the Digester Renovation with Alternate Power Sources Project. Motion was seconded by Mr. Satterly, and the vote was AYE.

Mayor Mills said thank you. We're anxious to get started on that project.

Public Works Director Downey said yes. This is a bid tabulation, for record for you, and the Notice of Award for the Mayor to sign for that same project.

Bid Announcement: Twelve 25 horsepower Floating Surface Aerators – WWTU

Public Works Director Downey said to go along with that project, I would ask the Board to approve and advertise for bid, select a date, for twelve 25 horsepower floating surface aerators. Those are needed, so that when we take the digesters out of operation, we will try to use the lagoon for a digester. And how we're going to do that is put in twelve 25 horsepower aerators to aerate that sludge pond and keep everything within the recommendations of IDEM and not exceed our permit.

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Clerk-Treasurer Rhodes said Mr. Downey, is bid opening on August 21 or the 28, either one preferable?

Public Works Director Downey said the 21st. I need to get these as quick as possible, so that the contractor can start construction.

Clerk-Treasurer Rhodes said that's what I'm surmising. So advertise the 3rd and the 10th, bid opening on the 21st of August.

Public Works Director Downey said thank you very much.

Mr. Satterly said I move we approve the advertising for bids for twelve 25 horsepower floating surface aerators for the Wastewater Treatment Plant, with advertising August 3 and 10, with bid opening August 21. Motion was seconded by Ms. Broyles, and the vote was AYE.

Public Works Director Downey said we are looking forward to getting this underway.

Change Order #1: CC&T Construction, Inc. – 2007 CDBG Sidewalk Project – Engineering

City Engineer Buck said I would like to request the Board approve Change Order #1 to the 2007 CDBG Sidewalk Project. It's in the amount of \$7,496.73, and it's for additional sidewalk and curb and asphalt patching that we need to do to complete the project and tie in the new sidewalks and curbs between Stadium and Lutz on Salisbury Street.

Ms. Broyles said I move that we approve the Change Order #1 on the 2007 CDBG Sidewalk Project. It's an addition of \$7,496.73. Motion was seconded by Mr. Satterly, and the vote was AYE.

Change Order #2: The Hamstra Group, Inc. – West Lafayette Temporary Fire Station Project – Engineering

City Engineer Buck said next I'd like to request the Board approve contractor Change Order #2 with The Hamstra Group for the Temporary Fire Station in a deduct amount of \$2,816.53. They're both credits for materials that were selected under the allowance that was included in the contract.

Ms. Broyles said I move that we approve the Change Order #2 with The Hamstra Group for the West Lafayette Temporary Fire Station. It's actually a deduct of \$2,816.53. Motion was seconded by Mr. Satterly, and the vote was AYE.

Mayor Mills said good, thank you. It's good that you [City Engineer Buck] and Phil [Fire Chief Drew] are doing an excellent job of bringing this project in under budget.

City Engineer Buck said we've still got some additional things we're working on. Hopefully, there'll be some more savings generated.

Request to Temporarily Block Right-of-Way: Lutz Street from Maple toward Salisbury – Engineering

City Engineer Buck said the next item, the last item I actually have is a request from a homeowner at 445 Maple Street, which is at the northwest corner of Lutz and Maple. They are working on a retaining wall project and have several 4-foot by 4-foot pallets of retaining wall stones that they have no place to put, and they're requesting to be able to put them in the street for up to two weeks starting August 2. We'd prefer them to put them in a parking space rather than on the sidewalk, blocking the sidewalk. There'll be construction going on there as they do this retaining wall, and

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they formally request the Board approve that request. Unless anyone has any concerns, we'd recommend approval.

Mr. Satterly said I move we approve the placing of three 4-by-4 pallets of retaining wall stones on the north side of Lutz, between—it says, “our side door and garage (approximately one-third of the way from Maple Street toward Salisbury Street) for up to two weeks from August 2, 2007” and this is at 445 Maple Street, West Lafayette. Motion was seconded by Ms. Broyles, and the vote was AYE.

Claims

Mayor Mills moved to approve the claims as submitted in two dockets in the following amounts:

Payroll	\$95,051.22
Accounts Payable	\$132,028.55

Motion was seconded by Mr. Satterly, and the vote was AYE.

Minutes

Mr. Satterly said I move the approval of the Board of Public Works and Safety minutes of the meeting of July 24, 2007, as distributed. Motion was seconded by Ms. Broyles, and the vote was AYE.

Adjournment

There being no further business at this time, Ms. Broyles moved for adjournment. Motion was seconded by Mr. Satterly, and the vote was AYE.