

BOARD OF PUBLIC WORKS AND SAFETY MINUTES  
July 24, 2007

Approved at the July 31, 2007, Board of Works meeting.

The Board of Public Works and Safety of the City of West Lafayette, Indiana met in regular session in the Board of Works Room at City Hall on July 24, 2007, at 11:00 a.m. Present were Janet L. Broyles, Gilbert T. Satterly, and Mayor Mills, who presided.

Bid Opening: Digester Renovation with Alternate Power Sources – WWTU

Clerk-Treasurer Rhodes opened two bids for the Digester Renovation with Alternate Power Sources Project for the Wastewater Treatment Utility.

Mayor Mills read the bids aloud:

| <b>Bidder</b>           | <b>Lump-sum<br/>Base<br/>Amount</b> | <b>Spec No.<br/>11313<br/>Alternate</b>            | <b>Spec No.<br/>11320<br/>Alternate</b> | <b>Spec No.<br/>11328<br/>Alternate</b> |
|-------------------------|-------------------------------------|--|---|---|
| Bowen Engineering Corp. | \$8,244,000                         | declined to bid on any of the voluntary alternates |   |   |
| Reynolds, Inc.          | \$8,637,000                         | (\$8,000) deduct                                   | (\$20,000) deduct                       | (\$6,000) deduct                        |

Mayor Mills said thank you very much to the bidders. We will take those under advisement.

New Hire: Equipment Operator/Laborer Shannon Hicks – Wastewater

Public Works Director Downey said I would ask the Board to approve the hiring of Mr. Shannon Hicks in the Wastewater Collections System under Wastewater at a salary biweekly of \$1,360.00.

Ms. Broyles said I move that we approve the hiring of Mr. Shannon Hicks as Equipment Operator/Laborer in the West Lafayette Wastewater Collections System Division, effective Monday, July 30, 2007, with a biweekly rate of \$1,360.00. Motion was seconded by Mr. Satterly, and the vote was AYE.

Bid Announcement: Western Sanitary Sewer Interceptor-Division II – WWTU

Public Works Director Downey said I would ask that the Board approve the specifications and the plans for the Western Interceptor-Division II, and ask the Clerk to select some advertising dates and a bid opening date for Phase II. Phase I went from Windsor down to approximately the soccer fields, and Phase II will go from the soccer fields down to the Airport Road. There's a map right there on the corner of the plans, I show this to you. I brought this to your attention a few weeks ago. I believe we are ready to advertise. We do not have the easements completely sealed or a letter of agreement yet, but I hope to have that by the time we get the bids in and by the time we award the contract. And we have to have that before we can award the contract anyway.

Mr. Satterly said so at this present time, you want approval on the plans and specs?

Public Works Director Downey said the advertising.

Clerk-Treasurer Rhodes said advertising will take place August 3 and 10, with bid opening on August 21.

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Mr. Satterly said I move we approve the plans and specifications for the Western Sanitary Sewer Interceptor-Division II, which goes from approximately the soccer fields down to Airport Road, and that we advertise for bids August 3 and 10, with the bid opening August 21. Motion was seconded by Ms. Broyles, and the vote was AYE.

Clerk-Treasurer Rhodes said pardon me. The notice that you have passed out specifies bid opening on August 28, with a pre-bid conference on the 15<sup>th</sup>. I therefore would recommend that, although the advertising occur on the 3<sup>rd</sup> and the 10<sup>th</sup>, bid opening be, per your request, on the 28<sup>th</sup>, because you had a pre-bid conference scheduled intervening.

Public Works Director Downey said well, the pre-bid is fine. We selected dates that weren't approved by you, and so if we need to change the dates on this, we don't have any problem.

Mr. Satterly said okay. I move we amend the—

Clerk-Treasurer Rhodes said have them set the bid opening for August 28, I presume, as they indicated.

Mr. Satterly said okay, I move we change the bid opening from the 21<sup>st</sup> to the 28<sup>th</sup> of August. Motion was seconded by Ms. Broyles, and the vote was AYE.

Contract: Natalie Schwartz, M.D. – Fire Department Medical Director – Fire

Fire Chief Drew said I have two items this morning. The first one is a medical director contract. Chris Brandenburg has served as our medical director for a number of years now, and he's also served for Lafayette and the County—all the fire departments in the County. He has cut back his workload, so he's just going to be doing the volunteer fire departments, and he has recommended to us that Natalie Schwartz take his place. I talked with her, and we had this contract in place, which is identical to the one that we signed a year or year and a half ago with Chris Brandenburg. The annual charge is \$2,400, payable semiannually. So I request that we approve Natalie Schwartz as our medical director.

Ms. Broyles said I move that we approve the medical director contract between Natalie Schwartz, M.D. and the West Lafayette Fire Department. It is an annual charge of \$2,400, paid semiannually, and it's January through December. Motion was seconded by Mr. Satterly, and the vote was AYE.

Elevation in Rank: Brian Harshbarger to Specialist – Fire

Fire Chief Drew said the second item is an elevation in rank to Specialist for Brian Harshbarger. Brian Harshbarger has exceeded the minimum training and fire certification requirements of the Fire Department. In addition, he has exceeded the minimum medical certification and training requirements for the Fire Department. Moreover, he has demonstrated the ability to successfully apply his training while working within the teamwork requirements of the Fire Department. Therefore, I request that he be elevated in rank from Firefighter 1<sup>st</sup> Class to Specialist, effective July 26<sup>th</sup>. And the 2007 biweekly Specialist salary is \$1,829.76.

Ms. Broyles said I move that we approve the elevation for Brian Harshbarger from 1<sup>st</sup> Class to Specialist, effective July 26, 2007, with a biweekly salary of \$1,829.76. Motion was seconded by Mr. Satterly, and the vote was AYE.

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Correction to Change Order No. 1: Hamstra Group, Inc. – Temporary Fire Station – Engineering

City Engineer Buck said I have a couple items for the Board this morning. The first is just to note a correction to the Change Order #1, the temporary fire station contract with Hamstra. The current contract price total at the bottom was read as \$519,494, and it should have been \$519,497. I'd just like the Board to acknowledge that correction or whatever they need to do, either initial the document or sign new ones, whatever the preference is.

Mr. Satterly said I move we correct the current contract price for this Change Order #1 to read \$519,497, instead of \$519,494.

City Engineer Buck said we'll make those \$3 up somewhere.

Ms. Broyles seconded the motion, and the vote was AYE.

Change Order #1: Milestone Contractors – 2007 Street Resurfacing Project – Engineering

City Engineer Buck said the next item is Change Order #1 for the 2007 Street Resurfacing Project. This is for Part A of the bid, and, if you recall, we had basically three parts to the bid, Part A, B, and C. We're pretty much completed with Part A, and we have the quantity adjustments as part of this Change Order, several adds and deducts to balance planned quantity versus actual quantity, and it's a total of \$10,464.79 deductions. I request the Board approve that. I'll also update the Board that we are working on Part C. Part C was the part of the project, primarily around the Chauncey Square Project. A lot of that work is not at a point where we're going to be able to do it before Purdue comes back, which is what we had hoped originally, so we're going to be taking that work out of the contract. We've had our eye on North Salisbury, as well as North Yeager. There have been quite a lot of frost heaves and transverse cracks in the pavement that's been breaking up up there, and we have a price from Milestone to move forward with repaving and doing a deep milling and resurface on North Salisbury, from 52 up to that concrete section north of Cumberland. And then kind of a second part of that is, in two or three years or maybe five years, when we need to seal the transverse cracks, we'll come back and do that. That was on our horizon to look at in 2008 or possibly 2009. Yeager's the same area of town, Yeager's in a similar condition. We're watching that as well. But this is kind of a trade for that Part C. Again, that'll be part of a future change order, probably Change Order #2 that we'll bring in a couple weeks. Just an update on that.

Mr. Satterly said I move we approve Change Order #1 on the 2007 Street Resurfacing Project. The total is a \$10,464.79 deduct. Motion was seconded by Ms. Broyles, and the vote was AYE.

Mayor Mills said thanks for the update. They're out there on Salisbury this morning.

City Engineer Buck said I hope it's all done in traffic, and I hope they can finish it up yet this week, with the weather forecast that we've got. It looks favorable, so we'll see. Fingers crossed.

Mayor Mills said it'll be great. Thank you.

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Proclamation: Special Olympics Tippecanoe County – Mayor

Mayor Mills said I have a proclamation to read today. This is Special Olympics Week, and we're proclaiming this Special Olympics Day today in West Lafayette.

PROCLAMATION

- WHEREAS,** Special Olympics Tippecanoe County provides year-round training and competition in a variety of Olympic-type sports for developmentally disabled children and adults; and
- WHEREAS,** Special Olympics Tippecanoe County serves more than 200 developmentally disabled citizens in our community; and
- WHEREAS,** Numerous volunteers and organizations in our community provide countless hours of service and generous funding; and
- WHEREAS,** Athlete participants in Special Olympics benefit from improved physical fitness and motor skills, greater self-confidence, a more positive self-image and increased friendships; and
- WHEREAS,** Special Olympics athletes are taking active leadership roles on and off the playing field through participation in Athlete Leadership Programs; and
- WHEREAS,** Athletes who participate in Special Olympics become better students, employees and community members; and
- WHEREAS,** The purpose of Special Olympics Week is to increase awareness in Tippecanoe County through publicity in the media, speeches to organizations, fund raising and special events;
- THEREFORE,** I, Jan H. Mills, Mayor of the City of West Lafayette, do hereby proclaim Tuesday, July 24, 2007 as

**SPECIAL OLYMPICS DAY**

in the City of West Lafayette, and ask all our citizens to pay tribute to these extraordinary individuals.

Jan H. Mills  
Mayor

I encourage people to support the Special Olympics, not only this week, but all year.

Claims

Mayor Mills moved to approve the claims as submitted in five dockets in the following amounts:

|                  |              |
|------------------|--------------|
| Accounts Payable | \$ 2,267.62  |
| Accounts Payable | \$299,150.78 |
| Accounts Payable | \$116,478.54 |
| Payroll          | \$ 14,180.15 |
| Payroll          | \$282,680.12 |

Motion was seconded by Mr. Satterly, and the vote was AYE.

BOARD OF WORKS MINUTES, JULY 24, 2007, CONTINUED

Minutes

Mr. Satterly said I move we approve the minutes of the Board of Public Works and Safety meeting of July 17, 2007, as distributed. Motion was seconded by Ms. Broyles, and the vote was AYE.

Adjournment

There being no further business at this time, Ms. Broyles moved for adjournment. Motion was seconded by Mr. Satterly, and the vote was AYE.