

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

JULY 22, 2008

11:00 a.m.

City Hall Lower Level Conference Room

Members present were Susan K. Goldman, Bradley W. Marley, and Mayor John R. Dennis, who presided.

I. PRE-CAUCUS

Agenda items were discussed among Board members and Department Heads.

II. APPROVAL OF MINUTES

A. July 15, 2008, Meeting

Ms. Goldman moved to accept the minutes of the July 15, 2008, Board of Works meeting. Mr. Marley seconded the motion. The motion was adopted.

III. NEW BUSINESS

A. Change Order #2: Fairfield Contractors – \$22,727.85 – 2008 CDBG Sidewalk Project – Engineering

City Engineer Buck requested approval of Change Order #2 with Fairfield Contractors for \$22,727.85 additional for removal and replacement of partial sidewalks and driveway approaches for the two blocks of Salisbury Street between Wiggins and Columbia. City Attorney Burns asked if this were within the 20% limitation on a Change Order. Mr. Buck said that it was, as the original contract was for \$108,437. [Change Order #1 was a deduct of \$4,034.79, making the net of the two Change Orders less than the 20% limitation.]

Ms. Goldman moved that Change Order #2 be approved. Mr. Marley seconded the motion. The motion was adopted.

B. Declaration of Emergency [IC 36-1-12-9] to Remediate Happy Hollow Erosion – Engineering

City Engineer Buck requested that the Board declare a portion of this work as an emergency, so that it can move faster to resolution, taking quotes for the work from two contractors. He has met with both Fairfield Contractors and A & K Construction, both of which will be requested to submit quotes. The emergency work will be rerouting stormwater flow through a different pipe to a different location in a different manner to avoid the area of erosion, reconnecting it back to where it was going before.

Ms. Goldman moved that the Board declare a portion of the Happy Hollow Park erosion an emergency. Mr. Marley seconded the motion. The motion was adopted.

C. SRF Payment Requests and Related Listings – WWTU

1. Disbursement Request No. 18 – \$597,063 to Bowen Engineering Corp. for Digester Renovation Construction Services
2. Disbursement Request No. 19 – \$65,000 to M.D. Wessler & Associates for Digester Renovation Engineering Services
3. Listings [no action required]
 - a. Digester Renovation SRF Payment Listing
 - b. WWTU Project Payments

Wastewater Utility Director Henderson mentioned that the Digester Renovation Project is moving well. The lower basement level of the digester control building is, for the most part, poured.

Mr. Marley moved that the two SRF Disbursement Requests be approved. Ms. Goldman seconded the motion.

Mr. Marley noted that the reports and the Disbursement Requests tie out.

The motion was adopted.

D. Increase in Pay to Reflect Elevation in Rank: Specialist to Sergeant – David Lord, Jason Philhower, and John Watson – Police

Police Chief Dombkowski stated that the Police Merit Commission approved the elevation in rank to Sergeant of Officer Jason Philhower, Officer David Lord, and Officer John Watson on July 14. Chief Dombkowski requested that the pay for each be increased to reflect these promotions, effective with the date of their elevations. The standard biweekly rate for a Sergeant is \$2,089.40; Officer Philhower works the 1600-0200 shift, so with a shift differential, his new biweekly rate will be \$2,109.40, while Officer Lord works 2200-0800 shift, with a new biweekly rate of \$2,129.40. Chief Dombkowski noted that this will increase the number of first-line supervisors, so that there is a supervisor on duty at all times, on all shifts.

Ms. Goldman moved that the request be approved. Mr. Marley seconded the motion. The motion was adopted.

E. Promotion: Operations Supervisor – Robert Busch – WWTU

Wastewater Utility Director Henderson explained that he and Human Resources Director Foster had interviewed three internal candidates for the position of Operations Supervisor. Mr. Busch was the candidate of choice to fill this position, which has been vacant for six months.

Ms. Goldman moved that the promotion of Mr. Busch be approved. Mr. Marley seconded the motion.

Mayor Dennis stated that he was pleased with the internal promotion, because of the experience, as well to serve as a motivator to other staff. Mr. Marley asked the percentage increase. Human Resources Director Foster answered that she did not have the information with her, but the jump from an operator to a key management position, to get the individual into the pay range, is a substantial step. Ms. Foster mentioned that new positions usually have 180-day review, with the possibility of an increase at that time.

The motion was adopted.

F. Claims

1. AP Docket	\$ 122,069.00
2. AP Docket	\$ 360,712.47
3. AP Docket	\$ 1,403.51
4. PR Docket	\$ 12,878.72
5. PR Docket	\$ 295,073.20

Note: Included is \$46,000.00 in payments related to work by Bowen Engineering Corporation for Non-SRF Eligible Grit System Improvements

Ms. Goldman moved that the claims be approved. Mr. Marley seconded the motion.

Ms. Goldman asked about overtime in the Wastewater Utility. Wastewater Utility Director Henderson responded that the recent overtime has been a combination of National Guard duty for an operator, a death in an employee's family, the unfilled positions, and unplanned items such as those. Mr. Henderson said that his plan is to fill the vacant positions and keep overtime to a minimum.

Mr. Marley questioned the payment to Just Natalie in the claims totaling \$360,712.47, specifically for Farmers' Market design work. Parks Superintendent Payne explained that this is for the banners and posters for the Farmers' Market. A USDA grant of \$38,000 over two years is funding a "Lean and Green" marketing campaign for the Farmers' Market, with various costs paid from the Parks Nonreverting Gift Fund and then reimbursed by the grant.

The motion was adopted.

G. Information for Board [no action required]

1. Acceptance of Quote: New Curb and Gutter on Salisbury Street between Wiggins and Columbia – Engineering
City Engineer Buck reported that his staff reviewed the quotes received last week, and the Fairfield Contractors quote of \$39.40 per foot for curb, totaling \$43,064.20, was the lowest. This finishes the curb work on Salisbury between Wiggins and Columbia. Next summer the street will be resurfaced.

H. Other Items

1. Mayor Dennis congratulated TV18 reporter Seth Conley and his wife on the birth of their son Ethan on July 10.
2. Wastewater Utility Director Henderson reported that he experienced a demonstration of "Planet Breeze." This product is an odor-eliminator. It is EPA approved, and used by Disney World. Mr. Henderson was impressed with the test results and will be seeking quotes for this product. The product could be dispersed across the lagoon with the fogger, and will remain effective unless the surface is disturbed.
3. City Engineer Buck said Triangle Fraternity at the corner of First Street and University is installing a fire sprinkler system and needs to tap the water line at University Street. Purdue has Second and University closed for a bypass of pumping sewage, and they have University Street down to one lane. To accommodate the lane restrictions for this water tap, University Street would effectively be closed. Purdue has determined to close University Street from 6:00 p.m. to 6:00 a.m. on Wednesday night and Thursday night, and detouring the traffic over to Waldron two blocks, north to Third Street, and one block back east, to move both projects along. Mr. Buck is letting the West Lafayette public safety operations and the media know of this situation for those two nights. The intent is to get it done before students return. The work at Second and University will be completed by August 15. The Triangle Fraternity tap should be completed by Friday.
4. Mayor Dennis noted that the dragon boat race was won by a team from West Lafayette.

IV. ADJOURNMENT

There being no further business to come before the Board, Mayor Dennis adjourned the meeting.