

BOARD OF PUBLIC WORKS AND SAFETY MINUTES
July 17, 2007

Approved at the July 24, 2007, Board of Works meeting.

The Board of Public Works and Safety of the City of West Lafayette, Indiana met in regular session in the Board of Works Room at City Hall on July 17, 2007, at 11:00 a.m. Present were Janet L. Broyles, Gilbert T. Satterly, and Mayor Mills, who presided.

Elevation in Rank: Jonathan Eager – 2nd Class to 1st Class – Police

Deputy Police Chief Walker said I request Board of Works approval to elevate 2nd Class Patrolman Jonathan Eager to the rank of 1st Class, retroactive to June 27, on his anniversary date. Officer Eager has maintained good evaluations during this evaluation period, and has a good working knowledge of criminal and traffic law and applied this knowledge in the field. He also demonstrates positive rapport and interaction with all his public contacts. Officer Eager's new biweekly will be \$1,798.14, this includes his shift differential of \$0.25.

Ms. Broyles said I move to approve to elevate 2nd Class Police Officer Jonathan Eager to the rank of 1st Class, retroactive to June 27, 2007. His new biweekly pay will be \$1,798.14, which includes a shift differential of \$0.25. Motion was seconded by Mr. Satterly, and the vote was AYE.

Street Closure: 1st Street between Russell and Waldron – Police

Deputy Police Chief Walker said the second business I have is I request Board of Works approval for a road closure on 1st Street between Russell and Waldron on September 28, from 6:00 p.m. to midnight. The function is a non-alcoholic arts festival for the Purdue Christian Campus House. And they've done that probably for the last three years.

Mr. Satterly said I move we approve the closing of 1st Street between Russell and Waldron between 6:00 p.m. and midnight on September 28 '07, and it's an outdoor non-alcoholic arts festival sponsored by the Purdue Christian Campus House. Motion was seconded by Ms. Broyles, and the vote was AYE.

Partial Street Closure: Intersection of Salisbury and Columbia Streets – Street

Public Works Director Downey said I would ask the Board to approve a partial closing at the corner of Salisbury and Columbia, this section [pointing to a map], the southbound leg is already closed. That's been approved for quite some time. We're talking about the westbound leg, to do a partial closing on that leg, and a full closure of that leg on Thursday, to install a manhole for the stormwater project.

Mr. Satterly said I move we approve the closing of the west leg of North Salisbury south of Columbia Street at the intersection for the installation of a manhole, a partial closure on July 18 and a full closure on July 19. Motion was seconded by Ms. Broyles, and the vote was AYE.

Information for Board: Swearing-in of New Firefighters – Fire

Fire Chief Drew said a reminder of the swearing-in ceremony following the Board of Works meeting.

Clerk-Treasurer Rhodes said historic swearing-in, three firefighters at once.

Fire Chief Drew said yes, three firefighters at once. And we may be just a few minutes delayed, because all the trucks are coming back from a call right now. So we may have to wait just a few minutes.

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Contract: Oracle Elevator/Abell/Irvin Elevator Service Company – Elevator Maintenance – Engineering

City Engineer Buck said I have several items for the Board this morning. The first is an elevator maintenance agreement, acceptance of a quote from Oracle Elevator/Abell/Irvin Elevator Service Company. We just call them Abell. This is acceptance of their limited service control program quote. It's in the amount of \$813 for quarterly visits. That's the annual amount. It includes both the elevator in City Hall and the elevator in the Police Station.

Ms. Broyles said I move that we approve the limited service control program between the City and Abell/Irvin Elevator Service Company for the two hydraulic passenger elevators, one at City Hall and one at the Police Station, and the amount is \$813 for quarterly service visits. Motion was seconded by Mr. Satterly, and the vote was AYE.

Change Order #1: Hamstra Group, Inc. – Temporary Fire Station – Engineering

City Engineer Buck said the next item I have is Change Order #1 for the Temporary Fire Station construction contract with Hamstra Group, Inc. The item numbers there—there are several items that we have been working on—they're not in numerical order. Items 1, 2, 3, 4, 7, 8, 10, 15—all the way to 36—those are just the ones of the more than 36 that we've been looking at, as far as ideas and ways to save on the costs, changing windows, different types of windows, omitting windows, and several of the items there that we've been working on. The total deduct that we've been able to achieve at this point is \$69,886, which brings the new contract to \$519,494. We'd ask the Board to accept this. All these changes are in progress, and construction's going fairly well.

Mr. Satterly said I move we accept the contractor change order on the West Lafayette Temporary Fire Station, this is KJG Job #2007020, and is this the first change order?

City Engineer Buck said yes, it's Change Order #1.

Mr. Satterly said it's Change Order #1, and the item numbers are 1, 2, 3, 4, 7, 8, 10, 15, 16, 28, 30, 32, 33, 34, 35, and 36. The total deduct is \$69,886. The current contract price, including this change order would then be \$519,494. Motion was seconded by Ms. Broyles, and the vote was AYE.

Mayor Mills said excellent, excellent work. Thanks to you for keeping the price down.

City Engineer Buck said we're still working, and there's still some ideas and some issues that, hopefully, can bring it down. We did run into some more asbestos than we originally had quoted, so there's a few more thousand dollars in a couple hundred feet—120, I think, feet—of asbestos pipe insulation that we had to have abated. What was the other thing? Oh, it was the power service. We're still working through with Duke Energy, trying to get an economical three-phase service to the heating and air-conditioning unit. We have single-phase existing, and we're going to re-use and keep that, but bringing three-phase to the building is not as cheap as they had originally estimated to us.

Bid Announcement: 2007 Sidewalk Spot Repair and Universal Access Ramp Project – Engineering

City Engineer Buck said the next item I have is approval of the 2007 Sidewalk Spot Repair and Universal Access Ramp Project bid and specification. We'd like to request the notice to bidders be advertised on July 20 and July 27, and a bid date of August 7 on this project. This project will install access ramps at all the intersections in the Barberry Heights subdivision, and several sidewalk spot repairs throughout the City. So we'd like the Board approval of the notice to bidders.

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Ms. Broyles said I move that we approve the notice to bidders for the 2007 Sidewalk Spot Repair and Universal Access Ramp Project, the notice to bidders is July 20 and 27, with the bids due by August 7, 2007. Motion was seconded by Mr. Satterly, and the vote was AYE.

Mayor Mills said and I just want to say thanks to the Engineering Department again, because we are really trying to focus on the universal access ramps and really bad parts of sidewalks Citywide, and they've done a great job. This is the second year we've had a real concerted effort to work on that. We appreciate that hard work. We've needed it.

City Engineer Buck said we're trying to eliminate the worst hazards in our sidewalks and access routes, and prioritize them and get those taken care of first, and then move down the list, so this entire subdivision has either non-compliant or no access ramps. And I want to say there are 15 or 16 at least intersections that will have new ones after we're done.

Public Works Director Downey said is that a federal requirement?

City Engineer Buck said that is a federal ADA requirement, but we're paying for this, not through CDBG dollars, but EDIT, CCD. It was in the budget.

City Attorney Bauman said it's not true that they had no ramps, because you did do Salisbury.

City Engineer Buck said that's right. Salisbury, where the streets come in—

City Attorney Bauman said it was in your priorities—

Mr. Satterly said yes.

Mayor Mills said but I actually talked to a woman on Sunday who lives in that subdivision and is elderly and likes to walk to the store, and said, you know, it's tough to get up and down the curbs. So we need them.

City Engineer Buck said and there's storm drains at every corner, just about, so it's a challenge. Do we remove that, or relocate that, or do we build the ramps going each direction? It's an art form as well as a science.

Mayor Mills said thank you, Dave [City Engineer Buck]. That's great.

Change Order #11: Crider & Crider, Inc./INDOT – Tapawingo Drive South Extension – Engineering
City Engineer Buck said the next item I have has to do with Tapawingo South. We have Change Orders 11, 12, and 13 for various items. Change Order #11 is for \$543.33, and it's installing a police-controlled push button—we call it a "pickle"—but it's a hand-held controller that allows policemen to cycle the signal during football events. This is the State Street intersection with Tapawingo.

Ms. Broyles said I move that we approve Change Order #11 for a police push-button and manual control jack in the amount of \$543.33, and it's at the corner of Tapawingo and State. Motion was seconded by Mr. Satterly, and the vote was AYE.

City Engineer Buck said and that was something that should have been included in the original plans, but they didn't know it was in the cabinet, so that's why we had to add it. We're asking for

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approval to add one at the Williams Street end as well, the new signal there, and we're waiting word from INDOT.

Mayor Mills said these both had to be approved by INDOT first.

City Engineer Buck said yes, they're both State highways.

Change Order #12: Crider & Crider, Inc./INDOT – Tapawingo Drive South Extension – Engineering
City Engineer Buck said the second one is Change Order #12. It's in the amount of \$1,996.68, and it has to do with pavement markings that were reworked as a part of the signal installation, at the time the signals were done.

Mr. Satterly said I move we approve Change Order #12 on the Tapawingo South Project. The net total is \$1,996.68, and it's for pavement markings. Motion was seconded by Ms. Broyles, and the vote was AYE.

Change Order #13: Crider & Crider, Inc./INDOT – Tapawingo Drive South Extension – Engineering
City Engineer Buck said the next item is Change Order #13. It's for \$516.19, and it's to relocate a pedestrian push button to an accessible location.

Ms. Broyles said I move we approve Change Order #13 in the amount of \$516.19 to relocate a pedestrian push button. Motion was seconded by Mr. Satterly, and the vote was AYE.

Contract: ICU Mechanical Company – Maintenance for City Hall and Police Building – Engineering
City Engineer Buck said the last item is the maintenance contract for building maintenance at City Hall and the Police Station. We did get ICU Mechanical Company to give us a clarified document for a three-year contract, in the total amount of \$25,152 [for the Police Station], which will be paid in three installments annually. Again, language in the contract allows us to provide 30 days' notice should we want to terminate it, really at any time, whether it be an annual anniversary date or any time during. There's two agreements, one for the Police Station and one for City Hall, and I would ask the Board approve both those.

Mr. Satterly said I move we approve the preventive maintenance service agreement with ICU Mechanical Company. This is for the West Lafayette City Hall in the amount of \$13,608 for the three-year agreement, one-third of it to be paid annually. Motion was seconded by Ms. Broyles, and the vote was AYE.

Mr. Satterly said and then for the West Lafayette Police Station, again with ICU Mechanical, preventive maintenance service agreement in the amount of \$25,152 for three years, annual payment would be one-third of that. Motion was seconded by Ms. Broyles, and the vote was AYE.

Claims

Mayor Mills moved to approve the claim as submitted in one docket in the following amount:

Accounts Payable \$200,668.60

Motion was seconded by Mr. Satterly, and the vote was AYE.

Minutes

Mr. Satterly said I move we approve the minutes of the Board of Public Works and Safety meeting of July 10, 2007, as distributed. Motion was seconded by Ms. Broyles, and the vote was AYE.

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Adjournment

There being no further business at this time, Ms. Broyles moved for adjournment. Motion was seconded by Mr. Satterly, and the vote was AYE.