

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

JULY 15, 2008

11:00 a.m.

City Hall Lower Level Conference Room

Members present were Bradley W. Marley and Mayor John R. Dennis, who presided. Member Susan K. Goldman was absent.

I. PRE-CAUCUS

Agenda items were discussed among Board members and Department Heads.

II. APPROVAL OF MINUTES

A. July 8, 2008, Meeting

Mr. Marley moved to accept the minutes of the July 8, 2008, Board of Works meeting. Mayor Dennis seconded the motion. The motion was adopted.

III. OLD BUSINESS

A. Task Order #2: HNTB – Engineering

1. Contract for Happy Hollow Park Erosion 2008 – Not to Exceed \$91,000

City Engineer Buck presented the Task Order #2 under the general consulting services agreement with HNTB, noting that the first authorization (Task Order #1) was to investigate Happy Hollow Park erosion situation. Now there is a plan and a design to stop the erosion, to correct the situation, and to restore some of the damage in the creek and in Happy Hollow Park. Consideration of Task Order #2 was tabled last week pending the addition of a provision in Section E of the contract for coordination with West Lafayette Community School Corporation and West Lafayette Park Board before initiation of the project. That provision has been added. City Attorney Burns has reviewed the contract and finds that it is in order.

Mr. Marley moved that the contract be approved. Mayor Dennis seconded the motion. The motion was adopted.

IV. NEW BUSINESS

A. Quote Opening: New Curb and Gutter on Salisbury Street between Wiggins and Columbia – Engineering

City Engineer Buck said that the project is for curb and gutter, to complete the last two blocks of Salisbury Street from where the CDBG project has extended to Wiggins. Sidewalks will be added as a Change Order #2 to the CDBG contract

with Fairfield Contractors. The curb work was more than could be added, due to the percent of the contract as a Change Order, as well as available funding. Mr. Buck said the curbs are within two blocks of being done, which will finish the concrete work on Salisbury from Wood Street to Riley. This portion will be paid from road funds.

Clerk-Treasurer Rhodes read the quotes aloud.

Quoter	Amount	per linear foot (1,093 total lf)
Fairfield Contractors	\$43,064.20	\$39.40
Milestone Contractors	\$62,394.00	\$58.00

Mr. Marley moved that the quotes be taken under advisement. Mayor Dennis seconded the motion. The motion was adopted.

B. Surplus Items and Special Vehicle Purchase: Five Vehicles To Be Used as Trade-In at Twin City Dodge – Police

Police Chief Dombkowski explained that the older vehicles have in excess of 130,000 miles on them, including a 1996 red Blazer with 155,000 miles. They have exceeded their life expectancy for Police work. Twin City is willing to take the five vehicles as part of a special purchase for police needs. One of the platforms for police vehicles is a Dodge Charger, and he would like to try the six-cylinder engine, as opposed to the V8 engine of the Crown Victorias currently used; this vehicle will be used for administrative purposes. He noted that several agencies are experimenting with Chargers because of the cost of gasoline with Crown Victorias. He requested the combined action of declaring the five vehicles as surplus, and authorizing their trade-in, with payment of \$15,573 for purchase of the 2008 Charger. City Attorney Burns noted that State statute provides for special purchases in certain situations where there are substantial savings. Chief Dombkowski said that the Charger has been a popular vehicle for police use.

City Attorney Burns asked that the motion include that this be deemed a special purchase under IC 5-22-10 and authorize it accordingly.

Mayor Dennis so moved. Mr. Marley seconded the motion. The motion was adopted.

C. Contract: Crowe Chizek – Master Agreement and Rate Analysis – WWTU

Wastewater Utility Director Henderson presented the agreement with Crowe Chizek to provide rate analysis, sufficiency analysis, budgetary assistance, and obligations going forward, to make certain that the Utility is on track to meet those. City Attorney Burns pointed out that \$20,000 to \$22,000 was their estimate, and this fee is in line with previous contractors for this service. He reported that the engagement letter was fine. Clerk-Treasurer Rhodes said that Crowe Chizek will do more in-depth analysis and evaluation of the accounting system, which was not done in the past. She added that the company would provide an itemized bill with hours spent on each task.

Mr. Marley moved that the master agreement and the project assignment for rate analysis for Wastewater be approved. Mayor Dennis seconded the motion. The motion was adopted.

D. SRF Payment Requests and Related Listings – WWTU

1. Disbursement Request No. 78 – \$79,575 to Greeley and Hansen for Western Sanitary Sewer Interceptor-Division II Engineering Services
2. Disbursement Request No. 79 – \$11,654 to Greeley and Hansen for Western Sanitary Sewer Interceptor-Division III Engineering Services
3. Listings [no action required]
 - a. Western Interceptor SRF Payment Listing
 - b. WWTU Project Payments

Wastewater Utility Director Henderson presented SRF Disbursement Requests Numbers 78 and 79, noting that the expectation is to bid Phase III of the Western Sanitary Sewer Interceptor before next summer.

Mr. Marley moved that the SRF Payment Requests be approved. Mayor Dennis seconded the motion. The motion was adopted.

Mr. Marley noted that the listings tied out.

E. Claims

AP Docket \$1,517,772.92

Mr. Marley moved that the claims be approved. Mayor Dennis seconded the motion.

Mr. Marley asked about the payment to Bowen Engineering which was not in the SRF Reimbursement Request. Wastewater Utility Director Henderson explained that that \$315,500 was related to replacement of the grit handling process equipment, which was paid for with a previous SRF loan in the mid-1990s.

Mr. Marley inquired about the reimbursement (\$475) to a citizen for trees. Parks Superintendent Payne answered that a tree had fallen from school property onto Happy Hollow Park, resulting in trees falling onto a parcel of private property, causing damage. The cost was below our insurance deductible.

The motion was adopted.

F. Other

1. Mayor Dennis congratulated Development Director Poole on his hole-in-one at the recent Purdue Research Park golf outing.
2. Fire Chief Drew advised that there will be firefighters in Tapawingo Park at Saturday's Dancing in the Streets festival, for prompt medical response.
3. Parks Superintendent Payne reported that the next Park Board meeting will be Monday, July 21, at 4:30 in City Hall.

4. Police Chief Dombkowski reported that there will be a Police Department presence at the Dancing in the Streets festival, and that the Department will have some involvement in Presidential candidate Barack Obama's visit to Purdue on Wednesday. The Obama campaign will reimburse the City.

5. Wastewater Utility Director Henderson announced that walls have been poured for the digester control building, and that they are on target for December completion. He reported that work is continuing on mitigating the odor issues until the digester project is completed. Based on a recommendation from Disney World, a product called "Planet Breeze" is going to be tried next, using a free sample provided for evaluation.

6. City Engineer Buck reported that the street resurfacing project is progressing. Next week he will bring a change order to the Fairfield CDBG contract for approximately \$25,000 for the sidewalk work described previously. Also, a recommendation to accept one of the quotes from today's opening should be made next week.

7. Street Commissioner Downey informed the Board that the quote opening for street salt will be July 29. Lafayette's quotes were \$62 to \$72 per ton, which is about 50% more than last year.

V. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.