

BOARD OF PUBLIC WORKS AND SAFETY MINUTES
July 10, 2007

Approved at the July 17, 2007, Board of Works meeting.

The Board of Public Works and Safety of the City of West Lafayette, Indiana met in regular session in the Board of Works Room at City Hall on July 10, 2007, at 11:00 a.m. Present were Gilbert T. Satterly and Mayor Mills, who presided. Member Janet L. Broyles was absent.

Elevation in Rank: Marcus Slifer – Specialist – Police

Police Department Office Manager Holder said I have two small items. I'd like to request Board approval to elevate Marcus Slifer to a Specialist, effective July 15. His new biweekly salary will be \$1,835.50.

Mr. Satterly said I move we approve the elevation of 1st Class Police Officer Marcus Slifer to the rank of Specialist, effective July 15, 2007. He's currently the D.A.R.E. Officer. Officer Slifer's new biweekly salary will be \$1,835.50. Motion was seconded by Mayor Mills, and the vote was AYE.

Street Closure: Willow Drive – Police

Police Department Office Manager Holder said and then we have a request for a street closing on Willow Drive.

Mayor Mills said Willow Drive is on the east side of Soldiers Home.

Mr. Satterly said okay. I didn't recognize the name of the street. I move we approve the closing of Willow Drive from 11:00 a.m. to 4:00 p.m. on Saturday, July 21, 2007, and the purpose is the Glenwood Heights Neighborhood Block Party. Motion was seconded by Mayor Mills, and the vote was AYE.

Information for Board and Public: Lincoln Park Dedication – Parks

Parks Superintendent Payne said just couple announcements. We have the Lincoln Park dedication Thursday at 5 o'clock.

Information for Board and Public: Next Park Board Meeting – Parks

Parks Superintendent Payne said we'll have a Park Board meeting here next Monday at 4:30.

SRF Disbursement Request No. 54: Greeley and Hansen, LLC – Engineering Design Services for Western Sanitary Sewer Interceptor-Division I – WWTU

Public Works Director Downey said I would request the Board approve the Mayor to sign an SRF Disbursement for \$7,162 to Greeley and Hansen. This is on the Western Interceptor

Mr. Satterly said I move that we approve the disbursement on SRF Loan No. CS18240001. This is Request No. 54. It's to Greeley and Hansen. It's on the Western Sanitary Sewer Interceptor construction, in the amount to \$7,162.

Employee Classification Change: John Hart to Full-Time Status – Street

Public Works Director Downey said I would request the Board approve the change in classification for Mr. John Hart. We hired him part-time last week, and he has since obtained his CDL license, and so we would hire him full-time at a rate of \$1,186.65 biweekly.

Mr. Satterly said I move we approve the classification change for Mr. John Hart from regular part-time to full-time status effective with the beginning of work on Monday, July 9, 2007. He will be transferred to the Motor Vehicle Highway Department from the Sanitation/General Fund. His

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classification will be Equipment Operator/Laborer. His salary will be \$1,186.65 biweekly. Motion was seconded by Mayor Mills, and the vote was AYE.

Hiring of Additional Firefighters: Keith Burton, Shane Chapman, Ryan Linder – Fire

Fire Chief Drew said I have a request for three additional firefighters to be hired. These are firefighters that we've talked about for a while now, with the annexation plan, and it's part of the 2007 budget. They will prove to be very important as we start covering the newly-annexed area in about a month. So the biweekly salary of entry-level firefighters is \$1,591.60, and this would become effective tomorrow, July 11.

Mr. Satterly said I move we approve the hiring of three firefighters—names Keith Burton, Shane Chapman, and Ryan Linder—biweekly salary will be \$1,591.60, effective hiring date for these three firefighters would be July 11, 2007. Motion was seconded by Mayor Mills, and the vote was AYE.

Information for Board and Public: Swearing-in of Newly-hired Firefighters – Fire

Fire Chief Drew said then, for information, a week from today is when we'll have the swearing-in following next week's Board of Works meeting.

Quote Acceptance: ICU Mechanical Company – Maintenance for City Hall and Police Building – Engineering

City Engineer Buck said yes, I have one item for the Board. I would like to request that we accept one of the quotes that was opened last week for preventative maintenance. I'd like to request the Board approve the quote given by ICU Mechanical for the three-year quotation. It will be an annual amount of \$4,536 for the City Hall building and \$8,384 for the Police station, and these would have the option to renew that each of those three years at that same price. It's the same from them for all three years, it doesn't matter if it's a one-year agreement or a three-year. We'd like to lock it in for three years, so I'd be happy to answer any questions.

Mr. Satterly said are these the three-year?

City Engineer Buck said it says \$13,608—

Mr. Satterly said yes.

City Engineer Buck said that's the three-year total, but it's annually \$4,536 for City Hall.

Mr. Satterly said yes, because this says, "Agreement coverage will begin on July 1, 2007. The annual agreement price is \$13,608." You don't really mean that.

City Engineer Buck said no, they don't. Based on their one-year quote, it was \$4,536. I'll tell you what, let me confirm that with them—

Mr. Satterly said yes, because this says, "The annual rate..."

City Engineer Buck said no, you're right. It says annual.

Clerk-Treasurer Rhodes said and this is what concerns me. Look at that quote amount.

City Engineer Buck said it's the \$8,000, that's the Police station one.

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Clerk-Treasurer Rhodes said oh, sorry. Underneath. Is that—?

City Engineer Buck said yes, and this three-year number— I guess we could accept the single year, but we wouldn't be locking in this price.

Clerk-Treasurer Rhodes said we don't want that. We want this one.

City Engineer Buck said let me hold off on this a week and let me confirm with them the annual amount and—

Clerk-Treasurer Rhodes said actually, this is the—

City Engineer Buck said that's a three-year one?

Clerk-Treasurer Rhodes said three-year one.

City Engineer Buck said the date isn't correct on it.

Mr. Satterly said it says three-year, but it says, "The annual..."

City Engineer Buck said it says "annual," and that's not— Our understanding of their intent was that that was the three-year total. So it wasn't really clear when I forwarded it if that was an annual price or a total. The math works out that it's three times their annual price, so— We'll clarify that with them and make sure. If not, we'll come back next week with the single year quote, which the pricing intent that we want to accept. Now, if they will commit to giving us that for three years, we'll ask for a letter from them or something like that. Sorry for the confusion.

Claims

Mayor Mills moved to approve the claims as submitted in five dockets in the following amounts:

Accounts Payable	\$ 2,659.01
Accounts Payable	\$ 83,337.67
Payroll	\$285,911.30
Payroll	\$ 13,222.16
Accounts Payable	\$813,258.79

Motion was seconded by Mr. Satterly, and the vote was AYE.

Minutes

Mr. Satterly said I move we approve the Board of Public Works and Safety meeting minutes of July 3, 2007, as distributed. Motion was seconded by Mayor Mills, and the vote was AYE.

Adjournment

There being no further business at this time, Mr. Satterly moved for adjournment. Motion was seconded by Mayor Mills, and the vote was AYE.