

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

JULY 8, 2008

11:00 a.m.

City Hall Lower Level Conference Room

Members present were Susan K. Goldman, Bradley W. Marley, and Mayor John R. Dennis, who presided.

I. PRE-CAUCUS

Agenda items were discussed among Board members and Department Heads.

II. APPROVAL OF MINUTES

A. July 1, 2008, Meeting

Ms. Goldman moved to accept the minutes of the July 1, 2008, Board of Works meeting. Mr. Marley seconded the motion. The motion was adopted.

III. NEW BUSINESS

A. Task Order #2: HNTB – Engineering

1. Contract for Happy Hollow Erosion 2008 – Not to Exceed \$91,000

With consent of the Board, this item was tabled until the July 15, 2008, meeting.

B. Contract: Amendment No. 1 – Green Meadows Lift Station Improvements Project - \$20,000 – Greeley and Hansen – WWTU

Wastewater Utility Director Henderson presented Amendment No. 1 to the original contract with Greeley and Hansen, to upgrade the 8-inch force main to a 12-inch force main. This was not in the original contract, but the costs were incurred. City Attorney Burns asked why there were increases in the cost of easement legal descriptions and the geotechnical investigation. Street Commissioner Downey explained that the position of the 8-inch line was not verified originally, so the exact location and other information had to be clarified. Mr. Downey stated that the existing 8-inch main will remain in use until the Western Sanitary Sewer Interceptor is opened, then the 12-inch force main will be the sole pipe used. City Attorney Burns did review the contract and found it to be acceptable.

Ms. Goldman moved that Amendment No. 1 to the contract with Greeley and Hansen be approved. Mr. Marley seconded the motion. The motion was adopted.

C. Elevation in Rank: Burton, Chapman, and Linder – Fire

Fire Chief Drew requested that Keith Burton, Shane Chapman, and Ryan Linder be elevated to Firefighter, Second Class. They will complete their first year of service on July 10, and Chief Drew reported that they all three have demonstrated competency and good work ethic, exceeding training and certification requirements for elevation in rank. The 2008 biweekly salary of a Firefighter, Second Class is \$1,808.40 and should be effective July 11, 2008, for all three.

Ms. Goldman moved that the elevations be approved. Mr. Marley seconded the motion. The motion was adopted.

D. Claims

1. AP Docket \$ 89,080.75
2. AP Docket \$ 2,629.01
3. AP Docket \$ 300,825.72
4. PR Docket \$ 303,510.11
5. PR Docket \$ 13,507.47

Mr. Marley moved that the claims be approved. Ms. Goldman seconded the motion.

Mr. Marley asked about the City overtime policy and how it is budgeted. Clerk-Treasurer Rhodes responded that overtime is budgeted in City departments and funds where payroll is allocated. Mr. Marley inquired further about the overtime in the claims listing, specifically Police overtime, and general overtime policy in the City. Ms. Rhodes and Police Chief Dombkowski explained the how overtime and compensatory time systems are structured in the Police Department and other city departments. Chief Dombkowski noted that Police overtime is event-driven and seasonal. Both overtime and compensatory time polices conform to federal labor requirements and meet other criteria and restrictions specified in adopted policies and procedures.

Ms. Goldman asked City Engineer Buck about payments of engineering fees in large street projects where there will be a large dollar contract in reference to a payment of approximately \$12,000 in the current claim run (Structurepoint, Yeager Road Reconstruction). She asked in the example of Cumberland Avenue reconstruction, why there would be other fees paid to an engineering firm when there will be design included in the main contract. Mr. Buck responded that, in the case of Cumberland Avenue, there was a public involvement in determination of what the corridor needs to be for the community for a 40- to 50-year period, so extra effort was put into the pre-design phase. The Yeager Road Project expense is engineering; the work being done there is surveying, plan preparation, environmental research, and things of that nature. It is a federal aid project, to be paid from the Sagamore TIF, and this part of the project is scheduled to be reimbursed 80%.

The motion was adopted.

E. Board Information Only [no action required]

1. Selection of Engineering Firm for Cumberland Avenue Project – Engineering

City Engineer Buck thanked the Board and department heads for their time and interest in reviewing the proposals for the Cumberland Avenue Project engineering firm selection. The team of Schneider and DLZ was clearly the leader in the rankings and scores. Mr. Buck said that the contract would be brought to the Board in the near future, so that survey and design work can begin, and construction can be started by April 2009.

Mr. Marley asked about the overhead high transmission power lines. Mr. Buck responded that Duke owns the easement; we will have to pay them to move. The City is looking at relocation alternatives and the easement width.

2. HNTB General Services Agreement Task Order #1: Individual Reviews Less Than \$5,000 – Engineering

a. Authorization #2: Lindberg Road Cost and Feasibility

b. Authorization #3: US231 Value Engineering

City Engineer Buck presented information on two task authorizations. Mr. Buck and Mr. Kevin Hall of HNTB have looked at Lindberg Bridge alternatives, both design and costs. The County and Mr. Stu Kline of H. Stewart Kline & Associates, with Mr. Buck and Mr. Hall, have worked on US231 and realistic value engineering ideas and numbers with cost options to discuss with INDOT, so that the cost can be reduced and the project can be funded. Mr. Buck noted how these tasks have been highly effective and greatly benefited these projects.

F. Surplus Bicycles – Police

1. Police Chief Dombkowski requested the Board to declare two abandoned bicycles surplus, so that they can be donated to PALS, the Purdue Athletes Life Success Program for their sporting camp.

Ms. Goldman moved that the bicycles be declared surplus. Mr. Marley seconded the motion. The motion was adopted.

IV. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned. Mayor Dennis adjourned the meeting.