

BOARD OF PUBLIC WORKS AND SAFETY MINUTES
June 27, 2006

Approved at the July 5, 2006, Board of Works meeting.

The Board of Public Works and Safety of the City of West Lafayette, Indiana met in regular session in the Board of Works Room at City Hall on June 27, 2006, at 11:00 a.m. Present were Janet L. Broyles, Gilbert T. Satterly, and Mayor Mills, who presided.

Elevation in Rank: Jonathan M. Eager – Police Officer 2nd Class – Police

Police Chief Marvin said information for the Board regarding Probationary Officer Jonathan Eager, a formality requesting that he be moved to Officer Second Class, effective today, June 27, his first anniversary. He has completed all the training set forth by the department and met all the requirements of the Merit Commission. He has good working knowledge of the current case law. He's very active officer. He does a good job for us. He is currently assigned to the second shift. His salary would be \$1,723.63 biweekly.

Ms. Broyles said I move that we approve the elevation of Probationary Patrol Officer Jonathan M. Eager to Second Class, effective June 27, 2006. His biweekly salary will be \$1,723.63. Motion was seconded by Mr. Satterly, and the vote was AYE.

Street Closure Request: Sparta from Covington to Wilshire, and Wilshire from Essex to Barlow – July 4, 2006 – Police

Assistant Police Chief Walker said I request Board of Works approval for two road closures. The first road closure would be for Sparta from Covington to Wilshire Avenue and also Wilshire Avenue from Essex to Barlow. It will be for July 4 from 9:30 in the morning to 11:00 in the morning, and it's for the Fourth of July Children's Parade, starting at 10 o'clock.

Ms. Broyles said I move that we approve the street closure at Sparta from Covington to Wilshire and Wilshire Avenue from Essex to Barlow, on Tuesday, July 4, 2006, from 9:30 a.m. to 11:00 a.m. for the Fourth of July Children's Parade. Motion was seconded by Mr. Satterly, and the vote was AYE.

Street Closure Request – Tapawingo – Dancing in the Streets – Police

Assistant Police Chief Walker said the second road closure request approval for is for the Dancing in the Streets, and it will be the same type of road closure that we had for the Taste of Tippecanoe, on Tapawingo from State Street to Brown Street and a partial lane restriction from the entrance/exit to the parking garage on Brown Street to the far east end of Brown Street, for Saturday, July 29. The time would be from 7 in the morning on the 29th to 2 in the morning on July 30.

Mr. Satterly said I move we approve the closing of Tapawingo from State Street to Brown Street and partial lane restriction from the entrance/exit for the parking garage at Brown Street to the east end of Brown Street, from 7:00 a.m. on 7/29/06 to 2:00 a.m. on 7/30/06. The function is Dancing in the Streets. Motion was seconded by Ms. Broyles, and the vote was AYE.

Information for Board: Sanitation Schedule due to Fourth of July Holiday - Street

Public Works Director Downey said for Board information, all garbage and trash pickups scheduled for Tuesday of next week will be done on Monday of next week, and there will be no brush pickup on Monday.

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Salary Increases: Wastewater Employees Adam Downey, Mike French, Lisa Murfitt, Bob Busch, Mark Jansma, Dave McKinley – WWTU

Public Works Director Downey said Wastewater employees have taken some tests with IDEM and several of them have passed several classes, Class I being the lowest and Class IV being the highest and the final classification. They are, according to the salary ordinance, entitled to \$1,000 increase in their wages, which would bring an additional \$38.46 biweekly. These people in Class I would be Dave McKinley, Bob Busch, and Mark Jansma. Class II, Lisa Murfitt and Mike French. And Class IV, Adam Downey. I would recommend that they be increased accordingly.

Mr. Satterly said I move we approve the increase in wages due to the certification of the following employees: Dave McKinley, Class I; Bob Busch, Class I; Mark Jansma, Class I; Lisa Murfitt, Class II; Mike French, Class II; and Adam Downey, Class IV, and they get a \$38.46 biweekly increase in their wages, retroactive to April 27, 2006. Motion was seconded by Ms. Broyles, and the vote was AYE.

Mayor Mills said congratulations to all of them. We have an incredibly well-qualified staff at the Wastewater Utility. We're very fortunate to have them all continuing with their education.

Public Works Director Downey said they're very dedicated to the environment and keeping the Wabash as clean as possible.

Mayor Mills said I know they are, and we appreciate it.

Promotions: B-Shift Assistant Training Instructor Ty Morris, Lead Training Instructor on C-Shift Keith Barker – Fire

Fire Chief Drew said I've got two items this morning, training instructors. First one is I request that Ty Morris be promoted to the Assistant Training Instructor on B shift. That position is currently vacant, so I'd like him to fill that. And then on C shift, the Lead Training Instructor, I request that Keith Barker be promoted to that position. Captain Bob Molter currently holds that position, and he's been doing a fine job for us. But he knows that my desire is to spread out the responsibilities among the shift, and so he's voluntarily offered to give up that position and I request that Keith Barker would fill it. The pay for the position for Keith Barker, the Lead Training Instructor is \$514.59 per this year's salary schedule, and for Ty Morris, it'll be \$257.30.

Ms. Broyles said I move that we approve the promotion of Ty Morris to Assistant Training Instructor on B shift, effective immediately. His pay for that position is \$257.30 for 2006. Motion was seconded by Mr. Satterly, and the vote was AYE.

Mr. Satterly said I move we approve the promotion of Keith Barker to the Lead Training Instructor on C shift, effective immediately, and the salary increase would be \$514.59 for the year. Motion was seconded by Ms. Broyles, and the vote was AYE.

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Temporary Utility Easement: Access to Lift Station at Lauren Lakes – Engineering

City Engineer Buck said first off, I'd like to request the Board approval for a utility easement between Benjamin Crossing LLC which are the owners of Lauren Lakes subdivision and the City of West Lafayette for basically an access easement to our lift station that they installed. This is just a temporary easement that would grant us the right to go from the end of the existing platted street in Phase I of their subdivision to the lift station lot, and when Section II is platted, that street and that lot will then be defined and we'll have access to cross that extension of the street that's out there. This is just a temporary easement, a formality.

Mr. Satterly said I move we approve the acknowledgement of a temporary utility easement for a lift station and force main across the real estate as described in Exhibit A, and this will be between Benjamin Crossing and the City. Motion was seconded by Ms. Broyles, and the vote was AYE.

Land Acquisition for Salisbury Street Safety Improvements Project: Parcel #6 – Engineering

City Engineer Buck said I had hoped to have two parcels, Parcel #5 for the Salisbury Street Safety Project, it is being overnighted. As of a few minutes ago, our office hadn't received anything, the Clerk's Office hasn't received any overnight parcels yet. I'll step out right after this, to check to see if either office has received anything on Parcel #5. I do have Parcel #6 with W. Kelley Carr for warranty deed and sales disclosure form, for the amount of \$4,160.00. The total acreage was 0.0112 from that parcel on the corner of Kingston and Salisbury Street. I request the Board approve the warranty deed and sales disclosure form and the acquisition of that parcel.

Ms. Broyles said I move that we approve the warranty deed and sales disclosure form between the City and W. Kelley Carr for Parcel #6 for the 2005 Salisbury Street Safety Improvements in the amount of \$4,160.00. Motion was seconded by Mr. Satterly, and the vote was AYE.

Claims

Mayor Mills moved to approve the claims as submitted in five dockets in the following amounts:

Payroll	\$286,939.20
Accounts Payable	\$370,360.56
Accounts Payable	\$81,025.81
Accounts Payable	\$3,946.02
Accounts Payable	\$2,024,838.40

Motion was seconded by Mr. Satterly, and the vote was AYE.

Minutes

Mr. Satterly said I move we approve the minutes of the June 20, 2006, Board of Works meeting. Motion was seconded by Ms. Broyles, and the vote was AYE.

Information for Board and for Public: Next Board of Works Meeting

Mayor Mills said just a reminder that next week the Board of Works will be meeting on Wednesday, July 5, at 11:00, since Tuesday is a holiday.

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Adjournment

There being no further business at this time, Ms. Broyles moved for adjournment. Motion was seconded by Mr. Satterly, and the vote was AYE.