

BOARD OF PUBLIC WORKS AND SAFETY MINUTES
June 19, 2007

Approved at the June 26, 2007, Board of Works meeting.

The Board of Public Works and Safety of the City of West Lafayette, Indiana met in regular session in the Board of Works Room at City Hall on June 19, 2007, at 11:00 a.m. Present were Janet L. Broyles, Gilbert T. Satterly, and Mayor Mills, who presided.

Quote Opening: 2004 or Newer Mid-sized Four-door Sedan

Clerk-Treasurer Rhodes said we had quotes due today for a 2004 or newer mid-sized four-door sedan for the Police Department. We received no responses to that quote.

Mr. Satterly said that's the one we salvaged four old—

Clerk-Treasurer Rhodes said yes. The intent was to do a trade in of four old vehicles to obtain another vehicle.

Police Chief Marvin said okay. We'll notify our fleet commander and see where we go from there.

Resignation: Probationary Officer Gary Stockall – Police

Police Chief Marvin said I don't have anything requiring official Board action. I just have a notification to the Board that, effective June 15, Probationary Officer Gary Stockall resigned his position as Probationary Police Officer with West Lafayette Police Department.

Bid Announcement: Digester Renovation – WWTU

Public Works Director Downey said in front of you are the plans for the Digester Project, and I ask that we select advertising dates and a bid opening date of July 24. There's the legal notification. Advertising dates, I'm not sure, Judy [Clerk-Treasurer Rhodes], were we going to start on June 22 or July 6?

Clerk-Treasurer Rhodes said I believe that you had requested June 22 and June 29.

Public Works Director Downey said yes.

Clerk-Treasurer Rhodes said in that case, we'll only be able to advertise in the *Journal & Courier*.

Public Works Director Downey said with an opening date on July 24.

Clerk-Treasurer Rhodes said as requested.

Public Works Director Downey said then I propose that for the Board's approval.

Ms. Broyles said and this is for the digester?

Public Works Director Downey said this is for the digester renovation only.

Ms. Broyles said I move that we approve the advertisement for bids for the digester renovation, advertising dates of June 22 and June 29, with a bid opening of July 24. Motion was seconded by Mr. Satterly, and the vote was AYE.

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Amendment No. 2: M.D. Wessler & Associates, Inc. – Digester Renovation with Alternate Power Sources Project – WWTU

Public Works Director Downey said in connection with that, I would ask the Board to approve an agreement with Wessler & Associates to—page 10, the page right before “sign here”—an agreement for design phase of \$50,000; construction administration phase, \$300,000; construction inspection, \$350,000, for a total lump sum fee of \$700,000 to oversee this project and do some alteration on the design already in the plumbing area, where the cogen generators are going to be. We had to change generators. We’re going from the Stirling to the Ingersoll Rand generator. There was some plumbing and wiring that wouldn’t fit for the—

Mr. Satterly said not compatible with the use.

Public Works Director Downey said Ingersoll Rand. Also, the area that we were going to store the grease, we moved that location, so that’s going to take some extra design work for this. We’re going to actually utilize some of the existing wet well that we have in the plant, over near the grit mill, so that will save us some money, but we have to do the plumbing and design work for that.

Mayor Mills said and we’re going away from the Stirling engine because they went bankrupt. So we need to go to a new engine.

Mr. Satterly said that’s good to know.

Ms. Broyles said that’s good to know.

Mr. Satterly said good timing.

Ms. Broyles said and what’s the \$50,000 of post-construction? Is that part?

Public Works Director Downey said part of the design.

Ms. Broyles said of the \$700,000?

Public Works Director Downey said no, additional.

Mr. Satterly said I move we approve Amendment No. 2 to the agreement between the Board of Public Works and Safety, West Lafayette, Indiana, and M.D. Wessler & Associates for the Digester Renovation with Alternate Power Sources Project. The amendment is compensation for basic engineering services, design phase increased by the amount of \$50,000; construction administration phase, \$300,000; construction inspection, \$350,000; total lump sum fee, \$700,000. Is the post-construction phase in addition to that?

Public Works Director Downey said yes.

Mr. Satterly said and then also a compensation for basic engineering services during the post-construction phase, the post-construction phase fee is estimated at \$50,000. Motion was seconded by Ms. Broyles, and the vote was AYE.

Clerk-Treasurer Rhodes said are these SRF-eligible expenses?

Public Works Director Downey said yes, and part of the fee in there is for him to write the addendum to SRF and that is all approved.

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Clerk-Treasurer Rhodes said okay, thank you.

Contract: HE-BFS, LLC – GIS Update, Phase I – WWTU

Public Works Director Downey said I would ask the Board to enter into an agreement with HE-BFS. This is for GIS update of our program. We have some old GIS of our sanitary sewer. We have no stormwater GIS in the City, and we do need that to comply with Stormwater Phase II. We also need to update and keep current for our sanitary, to keep that updated and current. I have a proposal here from HE-BFS who is working with Lafayette and also working with Tippecanoe County to do this. We have added a little bit more to it, so that we can help Judy [Clerk-Treasurer Rhodes] out in her office with GASB on our inventory. They will also, while they're there doing sanitary and doing the storm, they will lay in the streets and do the GIS on the streets and the curbs and do the right-of-way, which will help Engineering and our inventory for GASB. This is a seven-phase contract. You only have Phase I in your hands. In the back of that contract, I believe, there is a map of the various phases, and so Phase I will hopefully be ready to go when the leaves fall. Phase I, they will take the information, the GIS information that we have presently, and incorporate it into this. They will also give a plan to tie this into the computer on our TV camera, so that we can do work orders and log that into the GIS from the camera. Bob [City Attorney Bauman] has reviewed the contract, and the two copies you have there are after he has reviewed them. So I recommend that the Board enter into an agreement with HE-BFS.

Mr. Satterly said and that's based on an hourly basis for work done?

Public Works Director Downey said no, it's a lump sum—

Mr. Satterly said is it a lump sum? I couldn't find it.

Public Works Director Downey said for each phase.

Ms. Broyles said I didn't see it either.

Public Works Director Downey said it's been a while since I looked at this. I've been going over this for almost two and a half months, trying to get it down to where we want it, exactly.

Ms. Broyles said page 5.

Mr. Satterly said okay.

Ms. Broyles said I move that we approve the agreement between the City of West Lafayette and HE-BFS for GIS services to collect and map the aspects of the sanitary, storm, and street systems within the boundaries of the City, a lump sum for Phase I is \$101,700. Motion was seconded by Mr. Satterly, and the vote was AYE.

Mayor Mills said I'm anxious to start this. We need to get up to speed on every section here.

Update on Various Projects: Western Sanitary Sewer, Division I; Barberry Lift Station; Green Meadows Lift Station – WWTU

Public Works Director Downey said for the Board's information only, hopefully I'll have a contract ready to go next week, so I've given you your own personal copy of Phase II of the Western Interceptor. Phase I is coming to a real quick close. They put the asphalt down on Cattail Trail—the base coat, Bob [City Attorney Bauman]—yesterday, and so they'll finish up with a top coat before the end of the week, and that trail will be done and open to the public. So that phase is pretty well—with this rain, I'll be able to judge the drainage over along the soccer fields, and if that

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drainage is good, then we could pretty well wrap Phase I up. Phase II will take us from the soccer fields, down through and across State Road 26, south to where the US 231 will go underneath the railroad tracks near the airport. And so I should have a contract for the specifications ready to go for Phase II, hopefully within a week or so. So I give you this information for your study. That's all I have.

Mr. Satterly said there was a big pile of—it looked like dirt, covering the trail near Lindberg, near Northwestern. Is that actually on the asphalt trail or adjacent to it?

Public Works Director Downey said they had to dig some of that out over there, to dry it out, to get the compaction that they needed, before they could put the stone down. But they're getting ready to put that asphalt piece in, too, right there on the corner of Northwestern and Lindberg. I would also ask you to drop by Covington and Cumberland some time. We've got a hole.

Mr. Satterly said a big hole.

Mayor Mills said a big hole.

Public Works Director Downey said the Barberry Lift Station is underway. It's in construction at the present time, and we hope to be out of there in about six weeks. It is quite a large hole.

Mayor Mills said the pipe is huge—tremendous diameter.

Public Works Director Downey said I don't want anybody to have a backup. I want to make sure that they get the flow in there and that we have three pumps—

Mayor Mills said I know, I was just surprised how large it was.

Public Works Director Downey said we are enlarging that by an extra pump, and increasing diameter on the force main by two inches. So we shouldn't have any—and we have portable generator backup there. It does turn on automatically.

Mayor Mills said yes.

Public Works Director Downey said it should relieve a lot of problems. Green Meadows Lift Station should be ready for contract in four weeks, so I will bring that to you shortly.

Mayor Mills said thank you.

Contract: Hamstra Builders, Inc. – Temporary Fire Station Project –Engineering

City Engineer Buck said I do have a contract with Hamstra Builders for the Temporary Fire Station Project. I didn't highlight the amount, but it's on the front page, right under the first paragraph for Base Bid there, \$589,383. I recommend the Board approve this, and we'll get going.

Mr. Satterly said I move we approve the contract between Hamstra Builders and the City of West Lafayette for the West Lafayette temporary fire station in the sum of \$589,383. Motion was seconded by Ms. Broyles, and the vote was AYE.

Contract: CrossRoad Engineers, PC – Consulting Services for Reconstruction of Yeager Road, Phase II – Engineering

City Engineer Buck said I have another contract. It's for engineering consulting services for the design of Yeager Road Reconstruction, which we're calling Phase II, the section from Kalberer

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Road up to the north City limit line. It's a project that we're somewhat doing in conjunction with Tippecanoe County Highway. They're working on engineering a realignment and reconstruction project from the City limits up to 500 North, through four 90-degree s-curves. I would recommend that the Board enter into an agreement with CrossRoad Engineers, for the amount estimated compensation fee of \$127,600. Jay Vorisek is here today, if the Board has any questions. He is with CrossRoad. I'd be happy to answer any questions about the project or about the agreement.

Ms. Broyles said I move that we approve the agreement with CrossRoad Engineers, PC for the Yeager Road Reconstruction, Phase II Project for design work, not to exceed the price of \$127,600. Motion was seconded by Mr. Satterly, and the vote was AYE.

Escrow Agreement: Hamstra Builders, Inc. – Temporary Fire Station Project – Engineering

Clerk-Treasurer Rhodes said I just want to make a request, that the escrow agreement with Hamstra or a waiver be set up. Because I believe that project's going to proceed pretty rapidly.

City Engineer Buck said they actually said they would probably only have one payment request in our pre-construction meeting, so they may very well waive that, due to the hassle that would be involved for just one time. We have a meeting this afternoon, and we'll finalize that. If there's anything to take to the Board, we'll bring that back.

Information for Board and Public: Porky's BBQ – Temporary Setup in Town Center – Engineering

City Engineer Buck said I do have a request. We have a request from Porky's, which is Miller Concessions, Ltd., d/b/a Porky's BBQ. They would like to temporarily set up on a lot in the Town Center Shopping Plaza, next to Wendy's. I have a letter from the Tippecanoe County Board of Health, saying that they'd be glad to provide any inspections. And they have also asked Lafayette to call us. They have two locations they set up in Lafayette for a period of 21 to 30 days. I just wanted to make the Board, I guess, aware of this request. We are working with them, to allow them to do this. The main thing is parking and signage. We have to work through any details with the management on that, but that piece of ground is zoned for restaurant, and it would be something that would just be of a temporary nature for a period of three to four weeks between June and July, and then again possibly in August, if they decide to execute that part of their lease. I don't know if the Board has to have any formal approval of this or not, but we did have this request I wanted to make you aware of.

Mr. Satterly said what do they do, put a trailer in?

City Engineer Buck said they have a small tent and a trailer that they have. I have pictures, I can show you what they have set up at the various locations in Lafayette. Here's a picture of the Lafayette one, toward the back of the lot there. One of the concerns that we've mentioned to them is there's a lot of parking during the lunch hour for Wendy's of contractor vehicles and folks that are pulling trailers. The landlord is aware of that and has put language in the lease to provide continued parking and a continued, you know, driveway through there, so at least we have a copy of that. If there are issues, we can go over and asked them to get them cleared up and abide by the terms of their lease and help the landlord out if there are any problems. But we thought this was an opportunity to be a little more business-friendly and allow a business an opportunity to see if they could—

Mayor Mills said provide people with barbeque.

City Engineer Buck said provide some good barbeque for West Lafayette.

Mayor Mills said thank you, Dave [City Engineer Buck].

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Claims

Mayor Mills moved to approve the claims as submitted in two dockets in the following amounts:

Accounts Payable \$667,154.00

Accounts Payable \$495.00

Motion was seconded by Mr. Satterly, and the vote was AYE.

Minutes

Mr. Satterly said I move we approve the minutes of the Board of Public Works and Safety meeting of June 12, 2007, as distributed. Motion was seconded by Ms. Broyles, and the vote was AYE.

Adjournment

There being no further business at this time, Ms. Broyles moved for adjournment. Motion was seconded by Mr. Satterly, and the vote was AYE.