

BOARD OF PUBLIC WORKS AND SAFETY MINUTES
June 5, 2007

Approved at the June 12, 2007, Board of Works meeting.

The Board of Public Works and Safety of the City of West Lafayette, Indiana met in regular session in the Board of Works Room at City Hall on June 5, 2007, at 11:00 a.m. Present were Janet L. Broyles, Gilbert T. Satterly, and Mayor Mills, who presided.

Quote Announcement: New or Used Mid-sized Four-door Sedan – Police

Deputy Police Chief Walker said I request Board of Works approval to receive sealed quotes for the attached vehicles. We assume that it would go to Sgt. Harris in CID, who's in line to get the next vehicle. I am requesting this be presented to the Board of Works on today's date, and that the sealed quote be returned to the Clerk's Office on or before June 19, at 11 o'clock in the morning. Four surplus vehicles will be traded in.

Mr. Satterly said I move we approve the request to receive sealed quotes for four surplus police vehicles and receive the sealed quotes on or before June 19, 2007, at 11:00 a.m. Motion was seconded by Ms. Broyles, and the vote was AYE.

Surplus Equipment: Police Cars – Police

Deputy Police Chief Walker said I request the Board's approval to declare the following vehicles as surplus. There's two 1999 Crown Victorias, one 2000 Crown Victoria, and one 2001 Crown Victoria. Again, the above-listed vehicles once declared surplus, will be used as trade-in vehicles to purchase another vehicle.

Ms. Broyles said I move that we declare surplus four vehicles that will be used as trade-in to purchase another vehicle. The vehicles are 1999 Ford Crown Victoria [VIN# 2FAFP71W7XX181035], another 1999 Ford Crown Victoria [VIN# 2FAFP71W5XX181034], a 2000 [VIN# 2FAFP71W7YX156685], and a 2001 Ford Crown Victoria [VIN# 2FAFP71W21X153568]. Motion was seconded by Mr. Satterly, and the vote was AYE.

Bicycle Donation to Habitat for Humanity – Police

Deputy Police Chief Walker said and, finally, I request Board of Works approval to donate ten bicycles to Habitat for Humanity. Charlie Short will take custody of the bicycles and refurbish them for Habitat for Humanity prior to distribution. The bikes were abandoned and would have been entered in the annual City auction. And we're giving ten bicycles from that. I request Board's approval.

Mr. Satterly said I move we approve that the Police Department donate ten bicycles to Habitat for Humanity. Charlie Short will take custody of the bicycles and refurbish them. These are bicycles that were abandoned and are in Police Department custody. Motion was seconded by Ms. Broyles, and the vote was AYE.

Mayor Mills said thank you. I think that's a great project, to contribute those bicycles. We often auction them and don't get much money from them, so this will be a great community step.

BOARD OF WORKS MINUTES, JUNE 5, 2007, CONTINUED

Contract: Merrell Brothers, Inc. – Management and Maintenance of Digested Liquid Biosolids Program – WWTU

Public Works Director Downey said last week the Board approved the Merrell Brothers bid for the management of liquid biosolids for the Wastewater Plant. I have the contracts available for your signatures.

Mr. Satterly said I move we approve the contract with Merrell Brothers for the management and maintenance of the digested liquid biosolids, \$37.80 per 1,000 gallons of biosolids hauled and land applied, \$3.78 per acre per year, \$94.00 per 1,000 acres of biosolids hauled off, if needed. Motion was seconded by Ms. Broyles, and the vote was AYE.

Surplus Equipment: Copier – Fire

Fire Chief Drew said I'd like to have a copier declared surplus. This is an old copier from City Hall from years ago, maybe 15 or more years ago that's been at the fire station. We used it for a while, but it's been over a year since we've used it. We've got a \$200 copier that works better than this one does right now. It is a Konica Royal ADF-1803ZMR. I'd like to have that declared surplus, please.

Ms. Broyles said I move that we declare as surplus a copier in the Fire Department, a Konica Royal model ADF-1803ZMR. Motion was seconded by Mr. Satterly, and the vote was AYE.

Clerk-Treasurer Rhodes said I presume the value of that is junk?

Fire Chief Drew said as far as I know at this point, yes. I'm not sure—

Mayor Mills said it doesn't work very well. All right, thank you.

Supplemental Agreement #2: HNTB – Construction Engineering Inspection Services for Tapawingo Drive Extension Project – Engineering

City Engineer Buck said now that we have a quorum, not counting Mr. Satterly, I'd like to request the Board to approve Supplemental Agreement #2 with HNTB and it's for our construction engineering inspection services related to the Tapawingo Drive Extension Project, and it's an increase in the amount of \$68,542.39.

Mr. Satterly said and I'm recused from this matter.

Ms. Broyles said I move that we approve Supplemental Agreement #2 between the City and HNTB Corporation concerning the Tapawingo Drive Extension Project, the total amount is \$68,542.39. Motion was seconded by Mayor Mills, and the vote was AYE. Mr. Satterly recused himself from this issue and the vote.

Award and Contract: CC & T Construction Company, Inc. – 2007 CDBG Sidewalk Replacement Project – Engineering

City Engineer Buck said the next item I have is several items related to the 2007 CDBG Sidewalk Replacement Project. I'd like to first request the Board award the project to the low bidder, CC & T

BOARD OF WORKS MINUTES, JUNE 5, 2007, CONTINUED

Construction Company, Inc. out of Indianapolis. Then accept and enter into a contract with the same for \$69,780.00, and then also accept the performance and payment bonds, and authorize the Engineering Department to issue a notice to proceed to the contractor.

Mr. Satterly said I move we approve the contract with CC & T Construction Company for the 2007 CDBG Sidewalk Replacement Project in the amount of \$69,780.00. Motion was seconded by Ms. Broyles, and the vote was AYE.

Change in Bid Opening Date: Temporary Fire Station – June 7, 2007 – Engineering

City Engineer Buck said and the last item I have related to the temporary fire station bid. We have, by addendum, requested the bid date be changed from this morning at 11:00 a.m. to Thursday, the 7th at 11:00 a.m. I'd like to request the Board formally approve that change, and then, I guess, make sure that they're planning to be here or approve the meeting.

Ms. Broyles said I move that we approve changing the meeting for the temporary fire station from today at 11 o'clock to Thursday, the 7th at 11 o'clock. Motion was seconded by Mr. Satterly, and the vote was AYE.

Claims

Mayor Mills moved to approve the claims as submitted in two dockets in the following amounts:

Accounts Payable	\$535,396.09
Accounts Payable	\$ 9,312.60
Payroll	\$ 94,945.13

Motion was seconded by Mr. Satterly, and the vote was AYE.

Request for Lane Closure: South Grant Street – Purdue University

Mr. Daniel Pusey [Engineer, Physical Facilities, Purdue University] said just a short little request. This is just a little aerial photograph of the intersection of State and Grant Street. If you've been driving through campus at any time, you'll notice that we're in the process of cleaning, caulking, tuckpointing the limestone and fixing windows on the Krannert Building. We've got this little face on the east side that's a little bit of a challenge. The contractor wishes to do that at night, which was part of the project when we awarded it. To accomplish that, we'd like to temporarily between 6 [p.m.] and 6 [a.m.], close down the southbound Grant Street lane and convert the two northbound, one to south and one to north, so we can maintain traffic through there between the hours of 6 p.m. and 6 a.m., so they can get a man-lift in there and get up and spray the cleaning solution, starting with the top and working down, on the east face of Krannert. That would be done with signage and fencing and barrels. We've done that before on some other projects. We know it works, especially at night. If traffic gets a little bit heavier because a little bit of a wind issue or whatever—if it's windy, they won't work, it's one of those scenarios that, because of the heights and things of that nature—so it's when our inspectors will be there as well, and we'd just like your approval to make that modification. We think it will take no more than five days, and they'd like to start next Monday. So that's why I'm here today.

Mayor Mills said Mr. [City Engineer] Buck and Deputy [Police] Chief Walker, comments?

BOARD OF WORKS MINUTES, JUNE 5, 2007, CONTINUED

City Engineer Buck said signal operations at the traffic signal there, will there be any need to modify?

Mr. Pusey said not for that duration.

City Engineer Buck said okay. With some people coming from westbound State, trying to go south on Grant?

Mr. Pusey said well, we'll put up a sign down there in front that explains that.

City Engineer Buck said so when they make that left turn—

Mr. Pusey said when they make that left turn, which is off the alley, they won't swing out. One of the reasons for doing it late is because of bus traffic, things of that nature. We know that we'll get some trucks and things of that nature, but—

City Engineer Buck said will there be flagmen?

Mr. Pusey said yes.

City Engineer Buck said the entire 6 p to 6 a?

Mr. Pusey said they're supposed to supply them—

City Engineer Buck said okay.

Mr. Pusey said 6 p to 6 a.

City Engineer Buck said because I could see about 3 o'clock in the morning, there being no traffic and—

Mr. Pusey said well I could, too.

City Engineer Buck said somebody goes and—

Mr. Pusey said somebody has to stay awake, somebody's going to be working there, so that's part of the scenario that they've got to bring. The other thing is, if it's a certain night, you know, we'll worry about walking.

City Engineer Buck said but the pedestrian area access will be off—

Mr. Pusey said the pedestrian area on the west side of Grant Street will be proper signage put up to the south and whatever. You've got to get over to the east side to walk. Because if they're coming up the west side sidewalk, that will be closed off, basically, at the service drive that goes back between Young Graduate House and Krannert. And we don't want them walking out in the street there, but they do anyway.

BOARD OF WORKS MINUTES, JUNE 5, 2007, CONTINUED

City Attorney Bauman said well, I was going to say, we have so much success getting them to do—

Mr. Pusey said we have so much success getting them to the corner, and now it's, you know— It's one of those things, you do what you can do, intended, and certain things about people's behaviors, we can't change.

Mayor Mills said John [Deputy Police Chief Walker], do you have any additional concerns?

Deputy Police Chief Walker said I think Dave [City Engineer Buck] covered it, the traffic control devices and dividers.

Mayor Mills said okay.

Mr. Satterly said I move we approve the closing of the southbound lanes of Grant from 6:00 p.m. to 6:00 a.m., starting next Monday, the 11th, for roughly a week. Motion was seconded by Ms. Broyles, and the vote was AYE.

Mr. Pusey said what I'd like to do is, that first evening, Dave [City Engineer Buck], you want to next Monday or whatever, we'll make sure we'll get together—or John [Deputy Police Chief Walker]—and make sure that we got things as best as we could put them together.

Mayor Mills said okay, thank you.

Mr. Pusey said thank you very much.

Minutes

Mr. Satterly said I move we approve the Board of Public Works and Safety meeting minutes of May 29, 2007, as distributed. Motion was seconded by Ms. Broyles, and the vote was AYE.

Notice of Special Board of Works Meeting

Mayor Mills said I will just say again that we will be having a special meeting at 11 o'clock this Thursday of the Board of Works to receive the bids for the temporary fire station. Just a reminder to the media.

Adjournment

There being no further business at this time, Mr. Satterly moved for adjournment. Motion was seconded by Ms. Broyles, and the vote was AYE.