

BOARD OF PUBLIC WORKS AND SAFETY MINUTES
June 2, 2006

Approved at the June 14, 2006, Board of Works meeting.

The Board of Public Works and Safety of the City of West Lafayette, Indiana met in regular session in the Board of Works Room at City Hall on June 2, 2006, at 11:00 a.m. Present were Janet L. Broyles and Mayor Mills, who presided. Member Gilbert T. Satterly was absent.

Elevation in Rank: Michael Brewer – Police Officer 1st Class – Police

Deputy Police Chief Walker said I have four items. The first is elevation in rank. I request Board of Works approval to elevate 2nd Class Patrolman Michael Brewer to the rank of 1st Class Patrolman, effective June 7, 2006. Officer Brewer is a highly motivated officer with high activity. He has displayed excellent job knowledge for his tenure. His biweekly salary for a Police Officer 1st Class is \$1,743.27. Officer Brewer works 4:00 p.m. to 2:00 a.m. shift and is entitled to the shift differential of \$0.25, making his biweekly \$1,763.27. We're requesting Board of Works approval.

Ms. Broyles said I move that we approve the elevation of 2nd Class Patrolman Michael Brewer to the rank of 1st Class Patrolman, effective June 7, 2006, making his biweekly salary \$1,763.27. Motion was seconded by Mayor Mills, and the vote was AYE.

Street Closure Request: Littleton Street off State Street – June 24, 2006 – Police

Deputy Police Chief Walker said the second order of business, I request Board of Works approval for a road closure on Littleton Street, it's less than one block from State Street, to about 20 North Salisbury, the old Domino's Pizza location, on June 24, 2006, from 3:00 p.m. to 9:00 p.m. It's for a car show fundraiser for "Shop with a Cop." Triple XXX Family Restaurant that's hosting this.

Ms. Broyles said I move that we approve the road closure request for Littleton Street on June 24, 2006, from 3:00 p.m. to 9:00 p.m. for a fundraiser for "Shop with a Cop." Motion was seconded by Mayor Mills, and the vote was AYE.

Contract: Certifion Corporation - ENTERSECT Police Online – Police

Deputy Police Chief Walker said the third order of business, I'd like to request approval to enter into a contract with ENTERSECT for a monthly fee of \$75 a month. This is a tool or instrument for our criminal investigation division, to help them in aid with background investigations.

Ms. Broyles said I move that we approve the user agreement with ENTERSECT out of Santa Ana, California, it's \$75 per month—

Deputy Police Chief Walker said I believe it's on the second page. There's two different breakdowns. I think the yearly is \$75 a month.

Ms. Broyles said okay, the monthly is \$79 per user, per month, and the annual is \$75 per user per month, unlimited access.

Deputy Police Chief Walker said there will only be one user of this.

Mayor Mills seconded the motion, and the vote was AYE.

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Contract: Nextel Communications – Drug Task Force Cell Phone – Police

Deputy Police Chief Walker said the last order of business, I request Board of Works approval to enter into contract with Nextel Communications for a cellular a phone for a yearly contract amount of \$596.60 for our Drug Task Force.

Ms. Broyles said I move that we enter into a contract with Nextel for— Is it a cell phone?

Deputy Police Chief Walker said yes.

Ms. Broyles said okay. In the amount of \$596.60. Motion was seconded by Mayor Mills, and the vote was AYE.

Amendment No. 1 to Contract: M. D. Wessler & Associates, Inc. – Barbary Lift Station Survey and Design – WWTU

Public Works Director Downey said one bit of business. I would ask the Board to consider the contract with Wessler and Associates. This is for the final survey and design of the Barbary Heights. We originally signed a contract for \$25,000 for the preliminary engineering on the Barbary Lift Station and the design. We did not consider the force main and design and survey, and we did not have any construction administration or residential project representative in the phase, and so this will cover that part for \$45,000. It's broken down there, for the force main survey and design, \$12,000; the bid phase, \$7,000; construction administration, \$13,000; and residential project representative for \$13,000; for a total of \$45,000. If you would add the \$25,000 originally, that comes to \$70,000, which is still lower than the complete cost of Green Meadows, which is being designed at the present time. And so I would ask the Board to consider that. I believe I gave the Board a draft earlier.

Ms. Broyles said I move that we agree with M.D. Wessler & Associates for consulting for the Barbary Heights Lift Station Replacement Project. The total not-to-exceed fee is \$45,000, which brings the total project to \$70,000. Motion was seconded by Mayor Mills, and the vote was AYE.

Information for Board: Update on Salisbury Street Safety Improvements Project – Engineering

City Engineer Buck said I have no business items today, but I would like to mention to the Board progress on the Salisbury Street Safety Improvements Project. The utilities, as you've seen out there in the last couple of weeks, have made enough progress that Fairfield is going to start Monday on some isolated areas along the project, namely around the Grant Street intersection and the Happy Hollow Park entrance, and down at the Robinson/Meridian. They'll start working on some ramps at that location, as well. Then the following Monday, there will be lane restrictions start showing up, and they will be working on the west side, south of Forest Hill to Meridian. The south end of the project will have been started. That'll be happening in the next couple weeks.

Mayor Mills said good. Thank you.

BOARD OF WORKS MINUTES, JUNE 2, 2006, CONTINUED

Contract: Active Environmental Services, Inc. – Phase 1a Archaeological Literature Review and Field Reconnaissance Survey at 249 Lincoln Street – Development

Assistant Director of Development Grady said I ask the Board to enter into an agreement with Active Environmental Services, Inc. This is for an archaeological literature review and field reconnaissance survey for the lot and the property at 249 Lincoln Street. This has been requested by the DNR, the State historic preservation office and archaeological, as part of the 106 requirements for the CDBG program. The amount is \$1,670.

Ms. Broyles said I move that we approve the contract with Active Environmental Services for an archaeological literature review and field reconnaissance survey for the vacant lot and house at 249 Lincoln Street. The cost of the survey is \$1,670. Motion was seconded by Mayor Mills, and the vote was AYE.

Apology for Causing Reschedule of May 30, 2006, Board of Works Meeting – BOW Member Broyles

Ms. Broyles said I want to apologize for Tuesday. I was out of town with family business, and, I'll be honest with you, the Board of Works meeting was not on my mind at the time. I do apologize for the inconvenience.

Take-Home Vehicle Policy - Mayor

Mayor Mills said I have two items today. The first is, I would like to ask the Board to approve the City of West Lafayette take-home vehicle policy. We are working to update all our personnel policies, and so we would like the Board of Works to approve it.

Ms. Broyles said I move that we approve the take-home vehicle policy as presented. Motion was seconded by Mayor Mills, and the vote was AYE.

Contract: H.J. Umbaugh and Associates, L.L.P. – Professional Services for Annexation Fiscal Plan - Mayor

Mayor Mills said the second item I have today is for professional services from H.J. Umbaugh. This is the final bill from them for the professional services for the annexation fiscal plan, and it's in the amount of \$450.00.

Ms. Broyles said I move that we approve the final billing from Umbaugh for professional services with the development of the annexation fiscal plan for the City, and the amount of \$450 brings the total fees to \$10,000. Motion was seconded by Mayor Mills, and the vote was AYE.

BOARD OF WORKS MINUTES, JUNE 2, 2006, CONTINUED

Claims

Mayor Mills moved to approve the claims as submitted in four dockets in the following amounts:

Accounts Payable	\$2,316.73
Accounts Payable	\$9,435.37
Payroll	\$90,720.65
Accounts Payable	\$111,947.36
Accounts Payable	\$955.10
Accounts Payable	\$90,375.32
Payroll	\$285,194.55

Motion was seconded by Ms. Broyles , and the vote was AYE.

Minutes

Ms. Broyles said I move we approve the minutes of the May 25, 2006, Board of Works meeting. Motion was seconded by Mayor Mills, and the vote was AYE.

Reminder of Next Meeting

Mayor Mills said a reminder that we will not be meeting next week. The next meeting is the 14th of June. Wednesday.

Adjournment

There being no further business at this time, Ms. Broyles moved for adjournment. Motion was seconded by Mayor Mills, and the vote was AYE.