

BOARD OF PUBLIC WORKS AND SAFETY MINUTES
May 29, 2007

Approved at the June 5, 2007, Board of Works meeting.

The Board of Public Works and Safety of the City of West Lafayette, Indiana met in regular session in the Board of Works Room at City Hall on May 29, 2007, at 11:00 a.m. Present were Gilbert T. Satterly and Mayor Mills, who presided. Member Janet L. Broyles was absent.

Bid Opening: 2007 CDBG Sidewalk Replacement Project – Clerk-Treasurer

Clerk-Treasurer Rhodes opened six bids for the 2007 CDBG Sidewalk Replacement Project.

Mayor Mills read the bids aloud:

Bid from	Total Base Bid Amount
Fairfield Contractors, Inc.	\$144,279.00
Dixon Construction Co.	71,262.00
Milestone Contractors, L.P.	101,636.00
CC&T Construction Co, Inc.	69,780.00
Rieth-Riley Construction Co, Inc.	124,866.21
Dimensional Builders, Inc.	79,613.50

Mayor Mills said thank you to everyone who bid, and we will look at those.

Contract: Indiana Bond Bank and Fifth Third Bank – Equipment Lease/Purchase Agreement for Police Cars, Engineering Truck, Sanitation Packer – Clerk-Treasurer

Clerk-Treasurer Rhodes said I would like to ask the Board to enter into the master lease/purchase agreement with Indiana Bond Bank and Fifth Third Bank, effective May 30, 2007, for the lease/purchase of City vehicles, specifically, the four police squad cars, the engineering pickup truck, and the sanitation packer. Accompanying the master lease/purchase agreement are several ancillary documents. The municipal certificate authorizing the Clerk-Treasurer to execute other documents. The individual payment schedule, the semi-annual payment will be \$48,865.47. The effective interest rate is 4.166%, and it will be reduced by escrow interest earnings. Included in the documents is the escrow agreement for the amount that we are borrowing for the sanitation packer, which will not be delivered until October of this year. The documents have been reviewed by the City Attorney, and he will be providing the attorney's opinion letter to us.

Mr. Satterly said I move we approve the master lease/purchase agreement with Fifth Third Bank, this is on the 30th day of May, 2007, and for the purchase of four police vehicles, one engineering truck, and a sanitation packer. And the semi-annual payment will be \$48,865.47, and the effective interest rate is 4.166%, which will be reduced somewhat by an escrow interest earnings. Motion was seconded by Mayor Mills, and the vote was AYE.

Information for Board and Public: Swearing-in of New Police Officer – Police

Police Chief Marvin said I have two items. First, I'd like to invite everybody to a swearing-in ceremony immediately following the Board of Works meeting here, over in the Courtroom, for Thomas Merkley, our newest Police officer.

Change in Classification: Janet Shepherd, Jeffrey Dunscomb, and Gary Ward – Police

Police Chief Marvin said and the second item of business is I'd like to ask the Board to change the classification of three officers. We have three officers that we've given additional training to, to be

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Evidence Technicians, to help lighten the load on our other Evidence Technicians/Special Services and Investigations. So I request Board approval to the change in classification of the following three Officers to Specialist/Technician, Special Services Bureau: Specialist/Technician, Data Communication Division Janet Shepherd; Specialist Jeff Dunscomb; and Specialist Gary Ward. All of them have completed additional training to be Evidence Technicians and are going to serve the department on a rotation basis and be more involved with that program. According to the salary ordinance, the biweekly salary is \$1,922.60. Officer Dunscomb and Officer Ward are each entitled to shift differential of \$0.25 per hour, because they're assigned to the second shift. We're asking for the effective date for this to be June 2, 2007.

Mr. Satterly said I move we approve the change in classification for the Officers to Specialist/Technician, Special Services Bureau. These three are Specialist/Technician, Data Communication Division Janet A. Shepherd; Specialist Jeffrey Dunscomb; and Specialist Gary Ward. The biweekly salary is \$1,923.60. Officers Dunscomb and Ward each are entitled to a shift differential of \$0.25 an hour, as their tour of duty is from 1600 to 0200 hours. Effective date June 2, 2007. Motion was seconded by Mayor Mills, and the vote was AYE.

Information for Board and Public: West Lafayette Swimming Pool Open – Parks
Parks Superintendent Payne said no business, but tonight we can go swimming.

Mayor Mills said it's going to be nice and warm, you're right.

SRF Disbursement Request No. 49: Greeley and Hansen – Engineering Design Services for Western Interceptor – WWTU

Public Works Director Downey said I would ask the Board to approve the Mayor to sign an SRF Disbursement Request for \$70,660 to Greeley and Hansen for the work on the Western Interceptor.

Mr. Satterly said I move approval of Disbursement Request No. 49 on SRF Loan Number CS18240001. It's to for Greeley and Hansen for work on the Western Sanitary Sewer in the amount of \$70,660. Motion was seconded by Mayor Mills, and the vote was AYE.

Bid Acceptance: Merrell Brothers, Inc. – Management and Maintenance of Digested Liquid Biosolids Program – WWTU

Public Works Director Downey said last week, Merrell Brothers turned in a bid for sludge hauling, and they were the only bidder. They bid \$37.80 per 1,000 gallons for hauling. It does have consumer price delivery service index, so that they can up the price a little bit for fuel. They bid \$3.78 per acre for managing the land of the 2,955 acres that are permitted to put the sludge on, and \$94.00 per 1,000 gallons up to 3,000,000 gallons for storage of sludge, in case we need it during the digester renovation. I believe the Clerk should have that contract.

Clerk-Treasurer Rhodes said contract? I have the original bid document, and that's what you wish to have signed today, right?

Public Works Director Downey said yes.

Mr. Satterly said I move we approve the contract with Merrell Brothers. Haul to IDEM-approved disposal sites, \$37.80 per 1,000 gallons of liquid; land application program management per year, 2,955 acres permitted, \$3.78 per acre; and off-site disposal option per 1,000 gallons, estimated

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quantity 3,000,000 gallons, \$94.00 per 1,000 gallons. Motion was seconded by Mayor Mills, and the vote was AYE.

Street Closure Request: Indiana-American Water – Sycamore at Salisbury – Engineering

City Engineer Buck said I have one item for the Board this morning. Indiana-American Water needs to complete a street restoration patch near the intersection of Salisbury and Sycamore Lane. It's actually on Sycamore Lane, right there in the curve as it comes into Salisbury on the south end. Because of the curve and where the patch is and the extensive work, we would prefer them to just close Sycamore and actually have their equipment in the street and be completely contained, rather than allowing some fairly dangerous flagger and turning movements, if we were to leave one lane open. So we have a pretty detailed signage plan for a detour route. We have talked to them quite a bit about how we want to have barricades completely blocking off the entire width of the road, with "Road Closed" signs behind them, right at the worksite. Basically, the worksite will be from Windsor to Salisbury in that small stretch of Sycamore Lane. The detour from the north will have signs for Rainbow, to use Rainbow over to Sycamore Lane. This is the detour from Salisbury Street to know that Sycamore Lane is closed. We have signs up at 52 and Navajo on Salisbury Street. We also have signs posted clear up at Sycamore and 52, so that people who come down Sycamore will know and not even turn that the road's closed. There's a short detour around using Windsor and Princess and Garden Streets to get you around back to Salisbury on the south end, and we have detour signs on both sides for people on Salisbury who need to see the detour and use it first or miss it and can loop back around. Hopefully the traffic volumes will be low enough so this won't inconvenience too many people. They are requesting to have it closed for this Thursday, and have it placed back in concrete overnight, cure the concrete, and open it on Friday by noon. So we request this be approved for this Thursday and Friday, May 31 and June 1.

Mr. Satterly said I move we approve the closure of Sycamore just off the intersection of Sycamore and Salisbury on May 31 and June 1. Motion was seconded by Mayor Mills, and the vote was AYE.

Claims

Mayor Mills moved to approve the claims as submitted in five dockets in the following amounts:

Accounts Payable	\$219,704.90
Accounts Payable	795.22
Accounts Payable	81,503.57
Payroll	292,014.41
Payroll	10,399.32

Motion was seconded by Mr. Satterly, and the vote was AYE.

Minutes

Mr. Satterly said I move approval of the minutes of the Board of Public Works and Safety meeting of May 22, 2007, as distributed. Motion was seconded by Mayor Mills, and the vote was AYE.

Adjournment

There being no further business at this time, Mr. Satterly moved for adjournment. Motion was seconded by Mayor Mills, and the vote was AYE.