

BOARD OF PUBLIC WORKS AND SAFETY MINUTES
May 25, 2006

Approved at the June 2, 2006, Board of Works meeting.

The Board of Public Works and Safety of the City of West Lafayette, Indiana met in regular session in the Board of Works Room at City Hall on May 25, 2006, at 11:00 a.m. Present were Janet L. Broyles and Mayor Mills, who presided. Gilbert T. Satterly was absent.

Request for Proposals Opening: Preventative Maintenance for City Hall and the Police Station – Engineering

Clerk-Treasurer Rhodes opened seven requests for proposal for Preventative Maintenance for City Hall and the Police Station.

Mayor Mills read the proposals aloud:

<u>Proposal from</u>	<u>City Hall (annual cost)</u>	<u>Police Station (annual cost)</u>	<u>After Hour Rates</u>
ICU Mechanical Co.	\$4,200.00	\$5,400.00	\$63.00/hr for regular time; \$94.50/hr for overtime; \$8.00 trip charge
Shambaugh & Son, L.P.	\$5,790.00	\$10,376.00	\$75.00/hr for regular time; \$112.50/hr for overtime; [for City Hall only] \$150.00/hr for Sunday/holiday; [for Police Station only] \$120.00/hr for Sunday/holiday
Sugar Creek Job Services	\$3,080.00	\$2,560.00	\$65.00/hr for regular time; \$65.00/hr for overtime
Havel	\$8,200.00	\$6,800.00	\$68.00/hr for regular time; \$102.00/hr for overtime; \$38.00 trip charge; \$68.00 travel time rate
J.L. Anderson Heating & Cooling, Inc.	\$4,669.00	\$8,141.00	\$65.00/hr for regular time; \$97.50/hr for overtime; \$65.00 travel time rate
D.A. Dodd	\$4,000.00	\$4,660.00	\$68.50/hr for regular time; \$99.32/hr for overtime; \$3.00 trip charge; \$68.50 travel time rate
Craft Mechanical	\$7,170.00	\$12,735.00	\$64.00/hr for regular time; \$84.00/hr for overtime; \$15.00 for trip charges

City Engineer Buck said thank you. I'm going to request that they be taken under advisement. I will point out to the Board that we will be very carefully looking at, not just the

BOARD OF WORKS MINUTES, MAY 25, 2006, CONTINUED

dollars, but the experience and the capabilities of each of the contractors in making a recommendation.

Mayor Mills said okay, thank you very much.

Agreement: O. W. Krohn & Associates: Preparation of 2005 CAFR – Clerk-Treasurer

Clerk-Treasurer Rhodes said I'd like to request Board approval for the agreement with O.W. Krohn & Associates for services related to the preparation of the City's CAFR. The hourly rate, \$150.00/hr for professional CPA time; \$105.00/hr for consultant time; and \$80.00/hr for paraprofessional time, to be billed on an hourly basis. Last year, the charges were a little less than \$7,500.00.

Ms. Broyles said I move that we approve the agreement between the City and O.W. Krohn & Associates, CPAs for the Comprehensive Annual Financial Report preparation. The estimated cost is expected to range from \$10,000.00 to \$12,000.00. Motion was seconded by Mayor Mills, and the vote was AYE.

SRF Disbursement Request No. 24: Greeley and Hansen – Engineering Design Services for Western Interceptor – WWTU

Street Department Foreman/Equipment Operator VanMeter said I request that the Board of Works approve the Mayor to sign the SRF Loan No. CS18240001, it's Request No. 24, in the amount of \$22,962.00 to Greeley and Hansen for the Western Interceptor Project.

Ms. Broyles said I move we approve the SRF Disbursement Request No. CS18240001, it's Request No. 24, for engineering design services for the Western Interceptor, in the amount of \$22,962.00. Motion was seconded by Mayor Mills, and the vote was AYE.

Land Acquisition for Salisbury Street Safety Improvements Project: Parcel #1 – Engineering

City Engineer Buck said I have a couple items. The first item is the approval of the warranty deed and uniform acquisition offer for a parcel on the Salisbury Street Safety Improvement Project, Parcel #1, owned by Willie Mae Johnson. We're buying 0.0026 acres, and the amount is \$795.00. I request the Board approve that acquisition.

Ms. Broyles said I move we approve the warranty deed for acquisition of Parcel #1 as part of the 2005 Salisbury Street Safety Improvements, with Willie Mae Johnson, and it's in the amount of \$795.00. Motion was seconded by Mayor Mills, and the vote was AYE.

Change Order No. 1: Fairfield Contractors: Reconstruction of State Street Lift Station Drive – Engineering

City Engineer Buck said the next item I have is in regard to the State Street Lift Station Drive. It's Change Order No. 1. We took prices on several items—trees, landscape, mulch, seeding, a couple signs, and a collapsible Ballard, as well as some fence—just to see if we could do some items in-house or ourselves cheaper anyway, so we'd like to remove those. The total is \$7,548.23, which brings the new contract amount down to \$14,176.77. I request the Board's approval on that.

BOARD OF WORKS MINUTES, MAY 25, 2006, CONTINUED

Ms. Broyles said I move that we approve Change Order No. 1 for the State Street Lift Station Drive. It's actually a deduction of \$7,548.23, which brings the new contract amount from \$21,725.00 to \$14,176.77. Motion was seconded by Mayor Mills, and the vote was AYE.

Mayor Mills said thank you. We like to see those deductions.

City Engineer Buck said yes, and they're actually done with the driveway. They got in last week and did it in about three days.

Restricted Parking Request: Design Builders – Northwestern Avenue – May 24 through June 17 – Engineering

City Engineer Buck said the last item I have is a request for restricted parking along Northwestern Avenue, in front of the Global Holdings Planned Development construction. This is really an extension of an existing traffic plan that they have in place. They're requesting to restrict five parking spaces directly in front of the property from what was May 24 all the way through June 17, and we don't see a problem with that. This is to formally request the Board's approval on that request.

Ms. Broyles said I move that we approve the restricted parking on Northwestern with Design Builders, Inc. It's five spaces for the dates May 24 through June 17. Motion was seconded by Mayor Mills, and the vote was AYE.

Claims

Mayor Mills moved to approve the claims as submitted in two dockets in the following amounts:

Accounts Payable	\$ 31,142.54
Accounts Payable	\$100,918.51

Motion was seconded by Ms. Broyles, and the vote was AYE.

Minutes

Ms. Broyles said I move we approve the minutes of the May 16, 2006, Board of Works meeting. Motion was seconded by Mayor Mills, and the vote was AYE.

Adjournment

There being no further business at this time, Ms. Broyles moved for adjournment. Motion was seconded by Mayor Mills, and the vote was AYE.

Respectfully Submitted,

Jan H. Mills, Mayor
Presiding Officer

Judith C. Rhodes, Clerk-Treasurer
Clerk of the Board