

CITY OF WEST LAFAYETTE, INDIANA
 BOARD OF PUBLIC WORKS AND SAFETY
 MINUTES

MAY 13, 2008

11:00 A.M.

City Hall Lower Level Conference Room

I. PRE-CAUCUS

Agenda items were discussed among Board members and Department Heads.

II. APPROVAL OF MINUTES

Ms. Goldman moved to accept the minutes of the May 8, 2008, Board of Works meeting. Mr. Marley seconded the motion. The motion passed.

III. NEW BUSINESS

A. Bid Opening: Wabash Landing Garage Automation Project – Development Assistant Director of Development Grady explained that this is a Redevelopment Commission project. This project will automate the garage, helping to increase income for the garage. Mayor Dennis noted that the goal is to encourage people to park in the garage. The plan is to allow use of credit and debit cards, but cash may be used later, if necessary.

<u>Bidder</u>	<u>Base Bid</u>	<u>Alternate #1 per unit</u> Each additional SST Merchant Validator	<u>Alternate #2</u> Trade-in Credit for two TD-249 Ticket Spitters and two Auditor Power Pad bar code fee computers
Light & Breuning, Inc.	\$120,738	\$800.00	(\$4,000)
Signature Control Systems LLC	\$215,226	\$1,907.10	(\$700)

Assistant Director of Development Grady asked that the bids be taken under advisement.

City Attorney Burns noted that both bids were in acceptable legal format. Mr. Marley asked whether the bids included bank service charges. The response was that the bid was only for the hardware. Mr. Marley further asked whether it was mandated that a certain provider was to be used or that the City could bid for those fees. Clerk-Treasurer Rhodes answered that the banking portion of the automation would be the purview of the manager of the garage, which is Jim Curtis [Sheehan Development LLC]. She added that the expenses of operating the garage are private, not public, expenditures, although monthly statements are provided to the Redevelopment Commission. Her expectation is that the discount rate and transaction fees for credit cards would be reported as expenses.

Ms. Goldman moved that the bids be taken under advisement. Mr. Marley seconded the motion. The motion was adopted.

B. Notice to Bidders: 2008 Street Resurfacing – Engineering

City Engineer Buck presented the bid specifications packet and drawings for street resurfacing, noting that he hopes that part of the project will be funded through an appropriation from the Redevelopment Commission for areas around the Chauncey Square development, which is Chauncey, North, and Columbia Streets. The area is highlighted in blue on the map provided. The other portions—Grant Street, Meridian Street, crack and seal on Salisbury, and Kalberer, all of which are shown in green on the map—would be funded through road funds. Additionally, the concrete on a section of Kalberer between Kent and McClure would be patched using road funds. The project would be advertised May 16 and May 23, with bid opening on June 3. The wage scale meeting is scheduled for Wednesday, May 14.

Ms. Goldman moved that bid specifications and advertising and bid opening dates be approved. Mr. Marley seconded the motion. The motion was adopted.

C. New Hire: Engineering Summer Intern – Jonathan Ondracek – Engineering

City Engineer Buck requested the Board to allow him to hire Jonathan Ondracek as a summer intern starting May 19 at \$10 per hour. Mr. Ondracek will be a junior in Civil Engineering at Purdue.

Mr. Marley moved that the request be approved. Ms. Goldman seconded the motion. The motion was adopted.

D. Request for Street Closure: Grant Street between Forest Hill and Dodge - June 7 and June 21 - Soap Box Derby – Police

Police Captain Leroux recommended approval of the closure of Grant Street between Forest Hill and Dodge on June 7 for practice and June 21 for the annual Soap Box Derby. Eric Demerly is the event coordinator.

Mr. Marley moved that the recommendation be approved. Ms. Goldman seconded the motion. The motion was adopted.

E. Request for Street Closure: Salisbury Street from State to Columbia – June 21 – Triple X Car Show - Police

Police Captain Leroux recommended approval of the closure of Salisbury Street from State to Columbia on June 21 for a car show. The organizers of the event are Greg and Carrie Ehresman. In the past, Littleton Street was closed for this event, but due to the large number of registered cars, they requested Salisbury to be closed from State Street to just south of Columbia.

Mr. Marley moved that the recommendation be approved. Ms. Goldman seconded the motion.

Mr. Marley asked whether there would be any emergency vehicle issues. Neither the Police nor the Fire Department has a problem with this, since they are notified ahead of the event.

The motion was adopted.

F. SRF Payment Request and Review of Project Payments Listing – WWTU Request No. 14: \$497,209 to Bowen Engineering Corp. for Construction Services – Digester Renovation Project

Wastewater Utility Director Henderson informed the Board that the digester project is progressing well, and that Bowen Engineering is very good to work with.

Ms. Goldman moved that the SRF Payment Request be approved. Mr. Marley seconded the motion.

Mr. Marley noted that the reconciliation of the Payment Request to the WWTU master project spreadsheet tracks, but Bowen's spreadsheet contract amount [\$8.244 million] does not match with the WWTU master spreadsheet [\$8.345 million]. Street Commissioner Downey remarked that the contract with M.D. Wessler & Associates needs to be broken out on the WWTU master spreadsheet. Mr. Marley said that the reports are much improved over those submitted earlier this year, but that the disbursement reports should reconcile. Mayor Dennis asked Mr. Henderson to see that this is done.

The motion was adopted.

G. Claims

1. PR Docket - \$307,330.05
2. PR Docket - \$ 10,920.40
3. AP Docket - \$ 84,760.20
4. AP Docket - \$ 1,187.78
5. AP Docket - \$440,000.00
6. AP Docket - \$262,406.98

Mayor Dennis read the claims aloud. Ms. Goldman asked that there be a notation that the \$440,000 was a duplicate of one submitted last week. Clerk-Treasurer Rhodes explained that the prior docket for this amount, a temporary loan transaction, had been voided when the electronic transaction did not process correctly.

Ms. Goldman moved that the claims be approved. Mr. Marley seconded the motion. The motion was adopted.

H. Other Items

1. Mayor Dennis noted that *Journal and Courier* reporter Mike Malik is getting married on Saturday, and presented a card and the City's congratulations to Mr. Malik.
2. Parks Superintendent Payne reminded attendees of the Farmers' Market on Wednesday at 3 o'clock, and that the next Park Board meeting is Monday, May 18 at 4:30 p.m. at the Lilly Nature Center.
3. City Engineer Buck reminded everyone that the bid package approved earlier [III-B above] was only for the blue-lined areas on the map he presented,

that next week he will ask for quotes for the green-lined areas which are cracks. Clerk-Treasurer Rhodes noted that the bid packet has a listing of the streets to be resurfaced.

4. City Engineer Buck noted that the CDBG project for sidewalk replacement began today. Fairfield Contractors is working on North Salisbury, from Lutz to Wiggins.

III. Adjournment

There being no further business to come before the Board, Mayor Dennis adjourned the meeting.